



Minor Information

Name:

Project or Activity Involved (if applicable):

Parent/Guardian Information

Name:	Relationship:
-------	---------------

Contact Information Used

Phone:	Email:
--------	--------

Notification Details

Date:	Time:
-------	-------

<p>Method of Notification: <i>(Check all that apply)</i></p> <p><input type="checkbox"/> Phone Call</p> <p><input type="checkbox"/> In-person</p> <p><input type="checkbox"/> Email</p> <p><input type="checkbox"/> Video Call</p> <p><input type="checkbox"/> Other (specify): _____</p>
--

Information Shared

Summary of Information Provided to Parent/Guardian: *(Include nature of incident, actions taken, and any relevant next steps. Do not include speculative or unverified information.)*

Confidentiality Notice

This log contains sensitive information relating to a minor and must be handled in accordance with Studio policies and applicable privacy and child protection laws. Unauthorized disclosure is prohibited.