

## RPAC Meeting Minutes

Date: April 8, 2026

Location: [Hallway/Meeting Area, SSICP HS]

Called to Order: 6:31 PM

Adjourned: 7:44 PM

### **Members Present**

Craig Narcisse, Tony Banks, Toya Young, Jaye Jones, Nakia Young, Tywana Davis, Claudia Woolley, Sheila Philips, Denise Owens, Sarah Anderson, Anthony Nichols, Rhea Henderson, Carol Blackwell, Lucretia Bankston, Gwen Jones

### **Guest Present**

Mr. Owens

#### **1. Approval of Prior Minutes**

- Under Old Business, the prior meeting minutes were brought forward.
- A motion was made by Sheila to table the minutes. The motion was seconded by Tony.
- Vote: Unanimous.
- Disposition: Motion carried.

#### **2. Officer Announcements**

There were no officer announcements.

#### **3. Capital Projects Update**

- There was no new business or update reported regarding capital projects.
- Jaye reported that he had met with CPD and stated that nothing had been approved or voted on at this time. He further noted that an email had been circulated containing inaccurate information. Jaye clarified that any formal action will be brought forward for a vote.
- Tony asked for clarification regarding the current classification status, noting that the area is presently classified as a park and that the designation would need to be changed.
- Jay thanked the team and membership for their continued support.

#### **4. ARCS Contract and Safety Discussion**

- During discussion of the ARCS contract, Jaye emphasized the importance of personal safety when trying to figure out who is using the park, and advised that no one should place themselves in harm's way.
- Members were encouraged to report concerns to the Park District.
- Jaye also suggested downloading the school activity page to assist with monitoring activity. It was noted during discussion that the high school colors are blue and green.

## 5. Events and Programming

### A. Movies in the Park

- Jaye reported that underwriting for the event is complete and that Wicker Park donated the movie. He explained that RPAC is still new and expressed appreciation for the support.
- The following event was announced:  
Movies in the Park  
Date: Monday, June 15, 2026  
Time: 7:00 PM  
Movie: The Devil 2

### B. Juneteenth Festival / Music in the Park

- Jaye reported that RPAC is planning a Juneteenth Festival / Music in the Park event during that same week.
  - Event Hours: 10:00 AM to 7:00 PM
- Jaye stated that he is speaking with the Alderman regarding fencing for the event site.
  - He explained that the purpose of the fencing would be to provide controlled entry; and reported that the Park District may pay for the fencing.
  - He will research and provide a response at the next meeting.
- Discussion included the need for:
  - A logo for T-shirts
  - Branding for both Movies in the Park and the Juneteenth Festival
  - Rhea suggested inviting food trucks, noting that they may provide a financial contribution back to the organization.
  - Tony asked whether a flyer would be prepared for distribution.
  - A question was raised regarding security for the event.
  - Claudia asked whether a letter would be prepared for local businesses.
    - Jaye responded that such a letter would be prepared and also stated that vendor tent participants may be asked to contribute toward the fencing cost.
    - Rhea and Tony discussed obtaining vendors for both the movie event and the Juneteenth event.
  - It was further reported that Barbara Williams will include event information in the Alderman's newsletter.

## 6. Earth Day Planning

Members discussed the upcoming Earth Day event.

- Date: April 18, 2026
- Time: 11:00 AM

Activities will include:

- Planting additional trees
- Working on the planting beds

- Discussion regarding the fields

Jaye stated that he would attempt to obtain T-shirts and would ask whether the Park District would cover the cost.

## **7. PAC School**

- It was announced that PAC School will be held on May 16, 2026.
- Members noted that the “ins and outs” will be discussed at that time.

## **8. Bylaws Review**

A substantial discussion was held regarding the RPAC bylaws. Members expressed concern that there is significant ambiguity in the current language and stated the importance of clarifying the document.

### **Items Discussed**

The following proposed revisions and clarifications were discussed:

- Adding language to allow meeting participation “by virtual means”
- Specifically, Jaye suggested adding this language to Section 4 at the bottom of page 3
- Clarification of officer term limits
- Clarification of membership application requirements
- Clarification regarding voting language
- Clarification of quorum requirements
- Clarification of recusals in self-serving matters
- Clarification of cancellation procedures in emergencies
- Clarification that meeting cancellations should be posted online

### **Officer Term Limits Discussed**

Jaye recommended consideration of the following framework:

- President/Treasurer: 2-year terms, up to 3 terms
- Vice President/Secretary: 1-year terms with 5 subsequent re-elections, up to 6 elected terms
- It was noted that the bylaws currently permit the President to appoint someone to fill a vacancy.
- That person would need to stand for election at the next election and could thereafter serve if elected.

### **Additional Clarifications Raised**

Members also discussed:

- The need for applicants to fully complete membership applications
- The need to indicate where members live, since the participation requirement for voting members is must live “in the city of Chicago”.
- Page 3 language positioned to the right
- The absence of clear language regarding voting

- Clarified Page 2 language that the President or officer presiding over the election, their vote will not be counted unless it is needed for the sake of breaking a tie.

It was noted that this particular voting-related language should be confirmed with Jaye before distribution.

Other revisions discussed included:

- Adding the word “to” where needed
- Defining quorum as the majority of members present at the meeting
- Requiring members to recuse themselves and abstain from voting when a matter is self-serving
- Adding language addressing emergency cancellation
- Requiring online and in-field house posting when meetings are canceled
- Review of Articles 6, 7, 8, and 9
- Article 7 specifically relating to conflict resolution

### **Motion Regarding Bylaw Revisions**

A motion was made by Tywana and seconded by Sheila to accept and amend bylaw revisions as discussed.

Vote: Unanimous.

Disposition: Motion carried.

### **Additional Discussion**

- Rhea encouraged members to make recommendations thoughtfully and maintain control of the energy during discussions.
- Craig stated that if members wish to discuss additional items, those matters should be added to New Business for a future meeting.
- Sheila recommended that the bylaws be reviewed on a yearly basis.
- Jaye mandated that the distribution list not be used outside of official PAC business. Craig suggested the use of BCC as better practice.
- Jaye recommended that members take time to reflect before making final decisions.
- A discussion was held about establishing a committee of 3 to 4 members to review bylaws on a quarterly basis.
- Craig suggested the possible addition of a Sergeant-at-Arms role. Jaye asked Craig if he is interested in serving in the capacity and Craig agreed to consider it with response at the next meeting.
- Rhea and Tony suggested consideration of a Parliamentarian role in lieu of Sergeant at Arms.

### **Motion to Table Discussion on Bylaw Revision Timeframe**

A motion was made by Tony and seconded by Tywana to table discussion on the timeframe for bylaw revision.

Vote: Unanimous.

Disposition: Motion carried.

## **9. Member Questions and Additional Discussion**

- Jaye asked whether there were any outstanding questions.
- Nakia asked whether meetings would always be held in the hallway.
- There was also discussion regarding looking at the lots/city lots.

## **10. Adjournment**

A motion to adjourn was made by Tywana and seconded by Mrs. Owens.

Time of Adjournment: 7:44 PM

Submitted by:

[Keith Boyland, Secretary]

[April 14, 2026]