

Parents and Guardians Code of Conduct

- Support the co-op's Christian mission, statement of faith, and commitment to Christ-centered learning and conduct.
- Treat staff, volunteers, students, and other families with kindness, patience, honesty, and respect in person, by email, and in all co-op communications.
- Follow the handbook's conflict resolution process by addressing concerns respectfully, and in a spirit of reconciliation.
- Ensure children arrive on time, are picked up promptly, and are supervised appropriately according to volunteer assignments and drop-off/pick-up policies.
- Keep contact information, emergency contacts, and pick-up permissions current, and respond promptly if contacted about illness, injury, behavior, or safety concerns.
- Keep children home when they are sick and communicate tutoring or attendance-related needs within the timelines outlined in the handbook.
- Fulfill volunteer responsibilities faithfully.
- Pay co-op fees on time and follow enrollment, withdrawal, and financial procedures in good faith.
- Respect the church facility, security procedures, locked-campus expectations, and assist in keeping spaces clean.
- Accept responsibility for children's personal belongings and electronic devices brought to co-op.
- Successfully complete and pass a required background check prior to serving in a volunteer, teaching, or leadership capacity.