

Product Request – Supplier 1

Welcome to **Laila Mas Energy** – Part of the Laila Mas Group Family
 Please fill out the **form** below, sign the **NCNDA**, and our team will contact you shortly to providing the Full Corporate Offer (FCO)

Date

Day Month Year

Company Name

Name Surname

Commercial Registry No.

Country

Phone Number

Email

Address

Website

Role of Applicant

- End Buyer
- Authorized Mandate
- Reseller
- Licensed Brokerage Company

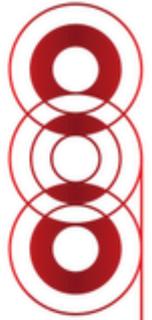
Can the Buyer provide Proof of Funds Upfront?

Yes No



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Al-Mammlaka Complex. 241 - 5th floor



Are you interested in FOB terms for this transaction only?

Yes → Please complete the FOB questions below
 No → You may skip this section

Please select the product(s) you are interested in for this transaction only:

Diesel EN590 -10 ppm Jet Fuel JPA1 D6 Virgin Fuel Oil

Type of Deal :

Spot Deal
 Annual Contract

FOB – Port (this transaction only):

Rotterdam Houston
 Fujairah Jurong

Quantity - EN590

Target Price (USD) - EN590

Trial MT,BBL,GAL.... Monthly MT,BBL,GAL.... Net Gross

Quantity - Jet A1

Target Price (USD) - Jet A1

Trial MT,BBL,GAL.... Monthly MT,BBL,GAL.... Net Gross

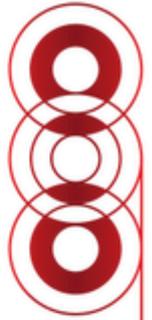
Quantity - D6

Target Price (USD) - D6

Trial MT,BBL,GAL.... Monthly MT,BBL,GAL.... Net Gross



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Are you interested in CIF terms for this transaction only?

Yes → Please complete the CIF questions below
 No → You may skip this section

Please select the product(s) you are interested in for this transaction only:

EN590-10 ppm	Jet A1	Jet JP54	LCO
D6	D2 Gas Oil	ESPO	LNG

What financial instrument can the Buyer provide?

SBLC MT 760	LC / DLC MT 700	TT MT 103	Escrow Payment
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Type of Deal :

Spot Deal/Trail
 Annual Contract

What is your delivery port?

Quantity - EN590

Trial MT,BBL,GAL.... Monthly MT,BBL,GAL....

Target Price (USD) - EN590

Net Gross

Quantity - Jet A1

Trial MT,BBL,GAL.... Monthly MT,BBL,GAL....

Target Price (USD) - Jet A1

Net Gross

Quantity - D6

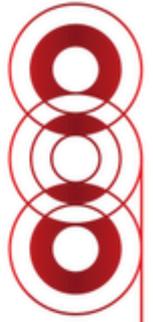
Trial MT,BBL,GAL.... Monthly MT,BBL,GAL....

Target Price (USD) - D6

Net Gross



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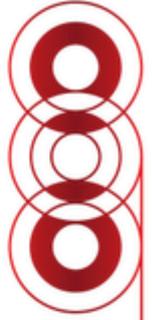
OPTION 1 - TRANSACTION PROCEDURE FOB

CI DIP AND PAY - Tank To Tank (TTT)

1. The Buyer Issue ICPO, C/P with his international passport copy (Data Page) to the seller
2. The Seller issues NCNDA/IMFPA and SPA for 13 months with R&E to Review and sign.
3. The seller issues commercial invoice (CI) for the available quantity in seller's storage tank to the buyer, the buyer sign and return the CI to the Seller with their signed tank storage agreement (TSA).
- 4. The buyer shall issue an Authorization to Verify (ATV) through their tank farm on behalf of the buyer's company. The ATV should be addressed to the seller's company and its authorized representatives to facilitate the physical verification and assessment of the terminal.**
5. The Seller issues the POP documents as below and sends to the Buyer within 48 hours.
 - Fresh SGS (not older than 24 hours)
 - Unconditional DTA (Dip Test Authorization)
 - Certificate of Origin
 - Tank Storage Receipt (TSR)
 - ATSC – Authorization to Sell & Collect
 - Injection Report
 - NCNDA/IMFPA.
 - Commitment to supply
6. The Buyer conducts Dip Test in the Seller's Reservoir and provides Tank Details to the Seller, to commence injection of product into the Buyer's Tank.
7. Within Twenty-Four (24) hours, Buyer issues 100% TT wire transfer payment to the Seller. The Seller transfers the title ownership to the Buyer.
8. The Seller pays commission to all the intermediaries within 24 hours as structured in NCNDA/IMFPA and contract.



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OPTION 2 - TRANSACTION PROCEDURE FOB

Tank To Tank (TTT)

1. The Buyer Issue ICPO, International Passport Copy (Data Page) to the Seller along with the Tank Storage Agreement (TSA).
2. The Seller issues Commercial Invoice for the available quantity in the Seller's Storage Tank to the Buyer alongside with the Commitment to Supply.
3. The Buyer signs and return the CI to the Seller.
- 4. The buyer submit his Tank Storage Receipt (TSR) from his storage facilities provider.**
5. The Seller issues the Partial POP documents as below and send to the Buyer.
 - Certificate of Origin
 - DTA (Dip Test Authorization)
 - Fresh SGS (not older than 48 hours)
 - Tank Storage Receipt (TSR)
 - ATS – Authorization to Sell
 - Injection Report
6. The Buyer conducts Dip Test in the Seller's Reservoir and provide Tank Details to the Seller, to commence injection of product into the Buyer's Tank.
7. Within Twenty-Four (24) hours, Buyer issues 100% TT wire transfer payment to the Seller. The Seller transfer the title ownership to the Buyer.
8. The Seller pays commission to all the intermediaries.
9. The Seller issues 12 Months Contract for the Buyer's review and execution.



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OPTION 3 - TRANSACTION PROCEDURE FOB

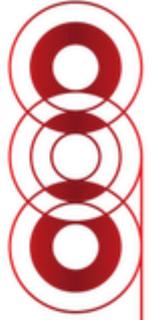
Tank To Vessel (TTV)

1. Buyer issues Irrevocable Corporate Purchase Order (ICPO) with seller transaction procedures with banking details and passport copy.
2. Seller issues Commercial Invoice (CI), for the available quantity in the storage tank to buyer, Buyer signs and return back with an acceptance letter to seller within 4 working days.
3. Upon receipt of the signed Commercial Invoice with an acceptance letter from the Buyer, Seller issues the below listed partial proof of product documents to the buyer for verification of the product availability:
 - Commitment Letter to Supply
 - Authorization to Verify **(ATV)**
 - Certificate of Origin
 - Passport of product (Q&Q Certificate)
 - Statement of product Availability
 - Tank Storage Receipt **TSR, with GPS** Coordinates
4. Upon verification of the above partial POP documents and confirmation of the product availability in Seller's tank in port.

(Buyer extends the Tank in order to have a valid Tank Storage Receipt **(TSR)** in the **Buyer's Company name.**)



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NOTE: SGS will be carried out on buyer's expenses

5. Upon receipt and confirmation of the buyer's tank extension, Seller sends to Buyer the below listed documents:

- Injection Report
- Authorization to Sell and Collect (ATSC)
- Dip test authorization (DTA), for buyer to conduct Dip Test.
- Endorsed NCNDA/IMFPA

6. Buyer confirmation Dip Test, SGS and POP, seller injection of product into buyer vessel.

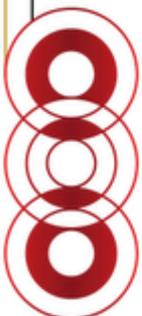
7. Seller issues product injection report for the quantity injected into buyer vessel with current quantity Invoice to buyer.

8. Buyer pays the seller for the full-injected product by swift MT103/TT wire transfer and the seller transfer full title ownership to the buyer with all exportation documents required for the transaction.

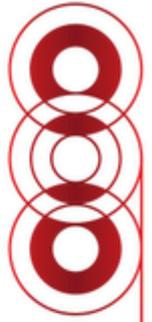
9. The Seller lifting commence as schedule.

10. The seller pays commissions all intermediaries involved in the transaction as per signed IMFPA/NCNDA.

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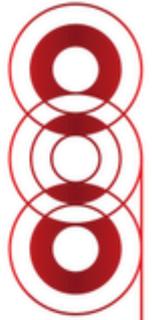


OPTION 4 - TRANSACTION PROCEDURE CIF

SBLC

1. Buyer confirms Soft Offer and issues an official Irrevocable Corporate Purchase Order (ICPO).
2. Seller sends Sales and Purchase Agreement (SPA) and Buyer reverts with the following documents properly filled out to Seller:
 - Completed SPA signed and sealed.
 - Buyer's Information Sheet (CIS) on Buyer's letterheads, containing also:
 - Copy of Company Registration Certificate
 - Passport-copy of signatory
3. Seller releases to Buyer the below listed Partial POP Documents:
 - Statement of availability of product
 - Product quality passport (Analysis test Report)
 - Commercial Invoice
 - Company certificate of Incorporation and documents
- 4. Buyer issues SBLC swift MT760 (According to the seller contract verbiage) within seven (7) banking days.** Should buyer fail to issue instrument by the expiration of 7 business day, buyer alternatively make a payment of ten percent (10%) deposit of the total first shipment value of the product by TT Wire MT 103 within 3 business days to enable refinery to secure the following documents; Customs bond, Certificates of Inspection, ATA CARNET/Temporary shipment certificates, master receipt for sample, Weight Certificate, certificate of authenticity, Consular Invoice. If buyer fails to issue the alternative payment after 3 business days, contract is terminated. Note that Seller do not keep its production allocation for any first-time buyers for more than 14 business days when other serious and regular clients need same products. If buyer decided to pay the alternative 10% deposit, Seller appointed bank will send a blocked fund bank guarantee to buyer's bank to cover and secure the 10% deposit paid by buyer.





5. Seller signs the CPA with a shipping company and issues the Full POP documents and 2% PB:

- Bill of Lading
- Vessel Q88
- Fresh SGS Report
- Charter Party Agreement
- Ownership Certificate
- Title Transfer Affidavit
- Product Allocation Certificate
- Ullage Report
- Cargo Manifest
- Notice of Readiness
- Packing List

6. Shipment commences as per contract schedule.

7. Within 3 working days of Vessel arrival, buyer release full payment via MT103 after CIQ/SGS at the destination port.

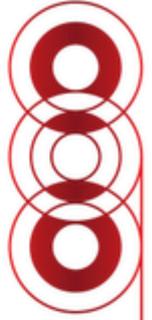
8. Seller pays all intermediaries accordingly within 72 hours.

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Any additional requirements from the buyer, if any

Signature & Stamp

THANK YOU

END OF DOCUMENT

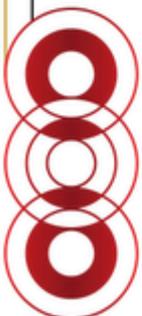
Product Request OR Official LOI + NCNDA →

TSA to Us (for review and approval) →

Official FCO + Supplier Information →

Draft ICPO to Us (for Review) → ICPO to Supplier →

Follow the Agreed Procedure



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