



SIGNING CENTER AGREEMENT

This Signing Center Agreement ("Agreement") is entered into between LowPriceInsurance Inc. ("Company") and _____ ("Signing Center")

located at _____.

1. Purpose. Signing Center agrees to provide a professional location for clients scheduled by Company to complete in-person document signings and/or vehicle photo inspections.

2. Services. Signing Center agrees to:

- Verify client identity using government-issued identification.
- Oversee the execution of original ("wet") signatures when required.
- Take and submit required vehicle inspection photos when assigned.
- Confirm completion of each appointment promptly.

3. Compensation.

- \$50 per successfully completed signature appointment.
- \$10 per completed vehicle inspection photo assignment.

Payments will be issued according to Company's standard payment schedule.

4. Authorization & Listing.

Signing Center authorizes Company to:

- Publicly list its business name and address as an official Signing Center.
- List location on Google and Google Maps.
- Use photos of storefront and office interior for marketing purposes.
- Permit placement of approved signage or banner identifying location as a Signing Center.

5. Independent Contractor Status.

Signing Center operates as an independent contractor and is not an employee, agent, or partner of Company.

6. Term & Termination.

Either party may terminate this Agreement with 30 day written notice.

7. Professional Standards.

Signing Center agrees to maintain a professional environment and provide courteous service to all scheduled clients.

IN WITNESS WHEREOF, the parties agree to the terms of this Agreement.

Company Representative: _____

Signature: _____ Date: _____

Signing Center Representative: _____

Printed Name: _____ Date _____





SERVICES AGREEMENT - 2026

This Services Agreement (“**Agreement**”) is entered into as of [_____], by and between: **LOWPRICEINSURANCE INC DBA INSURA**
INSURANCE AGENCY, a licensed California insurance agency (“**Agency**”), and
[_____] **Legal Name**], a non-licensed third-party service provider (“**Service Provider**”).

1. PURPOSE: Agency retains Service Provider **solely to perform non-insurance administrative document processing services** for Agency’s existing clients. This Agreement **does not involve referrals, leads, insurance solicitation, or insurance sales activity.**

2. SCOPE OF SERVICES: Service Provider may perform only the following (“**Services**”): Helping company clients complete insurance application in English and Spanish (or other languages when available and required) obtaining or taking photos of vehicles or documents needed to complete transaction by agent - vehicle registration, title, and tax documents-Reviewing documents for completeness (ministerial review only)-Submitting paperwork to Agent or Company on behalf of Agency-Tracking and reporting submission status to Agent or Company.

3. EXPRESS PROHIBITIONS (CRITICAL COMPLIANCE CLAUSE): Service Provider **shall not**, under any circumstances:
Represent itself as: an insurance agent or broker- an insurance agency-an employee, partner, or representative authorized to sell insurance **Engage in insurance activity**, including but not limited to: soliciting insurance-discussing insurance coverage, terms, pricing, or recommendations-answering insurance-related questions-comparing insurance products-advising clients on insurance needs-collecting insurance premiums-completing insurance applications **Hold itself out** as authorized to act on behalf of any insurer. **Permitted Limited Interaction: Service Provider may only:** -Facilitate **routine signing of documents taking photos** as directed by Agency-Submit paperwork **ministerially and mechanically** on behalf of Agency-Refer all insurance-related questions **immediately and exclusively** to Agency-Any deviation constitutes a **material breach** of this Agreement.

4. CLIENT OWNERSHIP: All clients are and remain **clients of the Agency** - Service Provider acquires **no ownership, goodwill, or control** over Agency clients - Service Provider provides Services **only after Agency has engaged the client**

5. COMPENSATION: Service Fee: Agency shall pay Service Provider a **fixed administrative service fee** of: **\$50.00/100.00 per processing task** **Compensation Limitations:** The Parties agree: Fees are paid **solely for administrative services rendered**-Fees are **not contingent on:** -insurance placement-policy issuance or renewal-premium amount-commissions earned-Fees are owed **once documents of insurance are processed or required – requested collected and submitted.**

5.1 NO COMMISSION SHARING: NO REFERRALS sharing This Agreement **does not provide for:** referral fees-lead fees-commission sharing-compensation for sending or steering clients. The Parties intend strict compliance with **California Insurance Code §§ 750–754.**

6. LEGAL COMPLIANCE: Service Provider shall: Comply with all applicable laws-Perform no activity requiring an insurance license-Immediately notify Agency of any potential compliance issue

7. CONFIDENTIALITY: Service Provider shall protect all client information and comply with applicable privacy laws. includes all non-public information relating to prospective or existing insurance clients of Agency, including but not limited to names, contact information, personal data, vehicle information, financial information, insurance needs, and any documents or data provided in connection with potential insurance services.

8. INDEPENDENT CONTRACTOR: Service Provider is an **independent contractor**, not an agent or employee of Agency or any company represented.

9. TERM & TERMINATION: This Agreement continues until terminated by either Party upon **[30] days’ written notice**, or immediately for legal non-compliance.

10. GOVERNING LAW: California law governs this Agreement.

11. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties.

SIGNATURES

LOWPRICEINSURANCE INC. INSURA INSURANCE AGENCY

By: _____ Date: _____

Service Contractor or Company

By: _____ Date: _____