

AUTOMATION & AI TOOLS | 3 DAYS, 23 HOURS



# Upgrade Yourself with Gen AI

Build confidence, improve productivity, and start using AI for real results

## Why Take This Course?

1 Move from not knowing AI to using it confidently

2 Improve the quality of your work with better AI outputs

3 Learn how to guide AI for more useful results

4 Save time on writing, ideation, and content creation

5 Prepare yourself for an AI-driven workplace

6 Build confidence across text, image, audio, and video tools

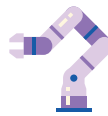


## Tools You Will Explore



### ChatGPT

Learn how to ask better questions, create stronger outputs, and use AI more confidently



### Context-Based AI Workflows

Learn how better context leads to better and more relevant AI results



### AI Image Tools

Learn how to turn ideas into visuals with simple prompts



### AI Audio and Video Tools

Learn how to create visuals to support work, content, and communication

BELLS reserves the right to modify or replace any tools used in the programme in accordance to the industry relevance and learner experience without notice.



## This Course Is Best For:

- Beginners with no AI background
- Working adults
- Mid-career learners
- Managers and executives
- Anyone curious about AI

UP TO **70% COURSE FEE** SUBSIDY

**SFC** ELIGIBLE

**NTUC UTAP** ELIGIBLE

# Key Learning Outcomes

Ideal for beginners who want to stop feeling left behind and start using AI confidently for work, ideas, and everyday tasks.



Understand how Generative AI works in a practical way



Improve results by giving AI better instructions and context



Create texts, images, audios, and videos with more confidence



Write better prompts to get clearer, more useful outputs



Recognise common mistakes and use AI more effectively



Start applying AI to everyday work and creative tasks

Build Customised Gen-AI Applications to Supercharge Your Work TGS-2025059841   23 hours   Classroom-Based Funding Validity Period: 21 Oct 2025 - 20 Oct 2027	Full Course Fee before subsidies	21-39 years old or SG PR*1 SkillsFuture Funding (Baseline)	Above 40 years old**2 SkillsFuture Mid-Career Enhanced Subsidy	SME Sponsored*3 SkillsFuture Enhanced Training Support for SMEs
Course Fee	\$1,282.00	\$1,282.00	\$1,282.00	\$1,282.00
SkillsFuture Funding	\$0.00	(\$641.00)	(\$897.40)	(\$897.40)
Total Nett Fee	\$1,282.00	\$641.00	\$384.60	\$384.60
GST (9%)	\$115.38	\$115.38	\$115.38	\$115.38
<b>Total Fee Payable</b>	<b>\$1,397.38</b>	Payable via <b>SkillsFuture Credit (SFC)</b>		<b>\$499.98</b> after 70% course fee subsidy
<b>Additional Application Fee</b>	<b>\$30.00</b>	<b>\$756.38</b> after 50% course fee subsidy	<b>\$499.98</b> after 70% course fee subsidy	

Application fee will be waived upon completion of programme

Terms and Conditions:

\*1 Course fee subsidy is available for Singapore Citizens aged 21-39 years old or Singapore Permanent Residents 21 years old and above.

\*2 Course fee subsidy is available for Singapore Citizens aged 40 years old and above.

\*3 Course fee subsidy is available for Singapore Citizens or Permanent Residents aged 21 years and above, if the course is fully sponsored by the company that is an eligible SME.

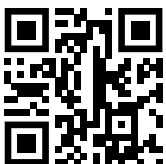
For more PWM information: <https://www.mom.gov.sg/employment-practices/progressive-wage-model/what-is-pwm>

In order to receive the Statement of Attainment, trainees should achieve at least 75% attendance, pass all prescribed tests / assessments and attain 100% competency. Course fees will not be refunded at any point once the class has commenced.

All information is correct at the time of printing (16 March 2026).

BELLS Institute of Higher Learning Pte. Ltd. reserves the right to make changes at any time without notice at its own discretion.

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