

Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form including the official use box using a ball point pen and send it to:

Finance Department
Douglas Corporation
Town Hall
Ridgeway Street
DOUGLAS
Isle of Man
IM99 1AD

Tel: 01624 696300
Fax: 01624 696400

Service user number

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Name(s) of Account Holder(s)

Bank/Building Society account number

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Branch sort code

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Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

FOR DOUGLAS CORPORATION OFFICIAL USE ONLY

This is not part of the instruction to your Bank or Building Society.

PAYMENT WILL BE AS PER ADVICE

Please note that the name of our account is
"Mayor Aldermen and Burgesses of Douglas".

Instruction to your Bank or Building Society.

Please pay DOUGLAS CORPORATION Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with DOUGLAS CORPORATION and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Reference

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Banks and Building Societies may not accept Direct Debit Instructions on some types of Accounts



This guarantee should be detached and retained by the Payer:

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Douglas Corporation will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Douglas Corporation to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Douglas Corporation or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when Douglas Corporation asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Douglas Golf Course - Greenage Fees Membership Form

Please use BLOCK CAPITALS in black or blue ball point pen.

Official Use Only	
Amount Paid	£
Card Number:	

Full Name:

Address:

Email:

Type:

Adult

Senior Citizen (Confirm eligibility for State Pension)

Full-time student

Junior (confirm eligibility date of birth)

Colt (18-21)

Intermediate (22-30)

Signed:

Please ensure that you carry your greenage fees membership card at all times on the golf course because you could be asked to produce this.

To pay Greenage Fees by monthly Direct Debit please complete this form and the DD form.

There is an administration fee of £12 per person per year to pay by this method.

This is taken with the first payment.

Current Greenage fees applicable can be obtained from Douglas Golf Course.

Greenage fees apply to the full year from 1st April to 31st March.

This charge cannot be cancelled part way through the year.

If Greenage fees are not to be collected by Direct Debit for the next year, then please notify the Finance Department by the 1st March.

Douglas Borough Council collects personal data in accordance with the relevant data protection legislation. Should you wish to learn more about this please read our Privacy Policy which clearly sets out what personal information is collected, why, and for how long. The Privacy Notice can be located at [www.douglas.gov.im/data protection](http://www.douglas.gov.im/data%20protection), and can also be requested in person at the reception at Douglas Town Hall. Further, should you have any specific questions, please do not hesitate to contact our Data Protection Officer at dataprotection@douglas.gov.im.

Please tick here if you would prefer to receive information from the Council about Douglas Golf Course in future years.