

# 2026 Group Planner:

Plan Events — Track RSVPs — Stay Organized



There's just something about paper and writing out your initial plans — right?

Sometimes the best ideas start on paper: scribbles, circles, messy brainstorming, and all. **And the best part? You can reprint this planner anytime you need a fresh start.**

Once you're ready to turn those ideas into a real plan and share them with your group, **SameTeam is here to help!** Create events, track RSVPs, manage signups, share photos, and keep everything in one place.

**Find SameTeam free on the App Store and Google Play whenever you're ready!**

# 2026 Group Planner

## Example Monthly Planning Page (February Sample)

### Monthly Priorities

- Girls' Night Out — Feb 10 @ 7 PM
- Volunteer Shift — Feb 18 (Need 5 participants)
- Family Birthday Dinner — Feb 24
- Send reminders for both events
- Coordinate carpool for volunteer shift

### RSVP Tracker (Example)

Girls' Night Out — Invited: 12, Yes: 7, Maybe: 2, No: 3

Birthday Dinner — Invited: 8, Yes: 6, Maybe: 1, No: 1

### Signup Planning (Example)

Volunteer Shift (Feb 18): Max 5 — Signed up: 4 —

Open spots: 1 Carpool: Car 1 (Full), Car 2 (1 seat left)

### Notes:

- Send reminders on Feb 9 and Feb 17
- Share directions for volunteer location
- Add event photos to SameTeam afterward

# Year at a Glance — 2026

Circle or highlight important dates throughout the year.

## January

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## February

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# Ideas for Things to Plan This Year

Use this page for inspiration anytime you want to organize something special with your group.

- ☐ Friends' night out
- ☐ Family birthdays
- ☐ Cookouts / BBQs
- ☐ Galentine's Day
- ☐ Brunch with friends
- ☐ Weekend trip / getaway
- ☐ Volunteer events
- ☐ Game night
- ☐ Holiday gatherings
- ☐ Summer pool day
- ☐ Fall festival day
- ☐ Winter celebration
- ☐ Book club meetup
- ☐ Craft night
- ☐ Moms' night out
- ☐ Couples dinner
- ☐ Movie night
- ☐ Church or ministry gatherings
- ☐ School events
- ☐ PTA or club meetings
- ☐ Neighborhood meetup
- ☐ Friendsgiving

# January 2026 — Monthly Planner

**Monthly Priorities** (Your main events, plans, or goals for the month.)

**RSVP Tracker** (Track who’s invited and who’s coming.)

**Signup Planning** (Track spots, limits, or sign-ups for events.)

**SameTeam Tip:** Start the year strong — keep everything in one place instead of juggling texts, emails, and random calendars.

## Ideas for This Month

- ☐ New Year kickoff
- ☐ Girls’ night
- ☐ Winter brunch
- ☐ Family check-in

## January

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## My List

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# February 2026 — Monthly Planner

**Monthly Priorities** (Your main events, plans, or goals for the month.)

**RSVP Tracker** (Track who’s invited and who’s coming.)

**Signup Planning** (Track spots, limits, or sign-ups for events.)

**SameTeam Tip:** Use RSVPs in SameTeam to see who’s actually joining your Valentine’s or Galentine’s plans.

## Ideas for This Month

- ☐ Valentines plans
- ☐ Galentines brunch
- ☐ Groundhog Day watch party
- ☐ Winter game night

## February

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# March 2026 — Monthly Planner

**Monthly Priorities** (Your main events, plans, or goals for the month.)

**RSVP Tracker** (Track who’s invited and who’s coming.)

**Signup Planning** (Track spots, limits, or sign-ups for events.)

**SameTeam Tip:** Topic-based chats keep planning conversations tidy and separate from everyday talk.

## Ideas for This Month

- ☐ Spring kickoff
- ☐ Book club
- ☐ Volunteer day
- ☐ Moms’ night out

## My List

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## March

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# April 2026 — Monthly Planner

**Monthly Priorities** (Your main events, plans, or goals for the month.)

**RSVP Tracker** (Track who’s invited and who’s coming.)

**Signup Planning** (Track spots, limits, or sign-ups for events.)

**SameTeam Tip:** Store all event documents, details, and photos inside SameTeam so everything stays organized.

## Ideas for This Month

- ☐ Easter weekend
- ☐ Spring picnic
- ☐ Volunteer clean-up
- ☐ Craft night

## April

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# May 2026 — Monthly Planner

**Monthly Priorities** (Your main events, plans, or goals for the month.)

**RSVP Tracker** (Track who’s invited and who’s coming.)

**Signup Planning** (Track spots, limits, or sign-ups for events.)

**SameTeam Tip:** Invite your group to events instantly — no need to add people one by one.

## Ideas for This Month

- ☐ Mother’s Day
- ☐ Memorial Day plans
- ☐ Graduation parties
- ☐ Cookout weekend

## May

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# June 2026 — Monthly Planner

**Monthly Priorities** (Your main events, plans, or goals for the month.)

**RSVP Tracker** (Track who’s invited and who’s coming.)

**Signup Planning** (Track spots, limits, or sign-ups for events.)

**SameTeam Tip:** Set a signup limit so you always know exactly how many people are attending.

## Ideas for This Month

- ☐ Summer kickoff
- ☐ Pool day
- ☐ Father’s Day
- ☐ Friends' trip planning

## June

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# July 2026 — Monthly Planner

**Monthly Priorities** (Your main events, plans, or goals for the month.)

**RSVP Tracker** (Track who’s invited and who’s coming.)

**Signup Planning** (Track spots, limits, or sign-ups for events.)

**SameTeam Tip:** Share photos in SameTeam to keep group memories in one shared place.

## Ideas for This Month

- ☐ Fourth of July
- ☐ Summer BBQ
- ☐ Family reunion
- ☐ Game night

## July

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# August 2026 — Monthly Planner

**Monthly Priorities** (Your main events, plans, or goals for the month.)

**RSVP Tracker** (Track who’s invited and who’s coming.)

**Signup Planning** (Track spots, limits, or sign-ups for events.)

**SameTeam Tip:** Add practices, meetups, and school events to your SameTeam calendar so your whole group stays in sync.

## Ideas for This Month

- ☐ Back-to-school meetup
- ☐ End-of-summer party
- ☐ Volunteer signup
- ☐ Girls’ night out

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# September 2026 — Monthly Planner

**Monthly Priorities** (Your main events, plans, or goals for the month.)

**RSVP Tracker** (Track who’s invited and who’s coming.)

**Signup Planning** (Track spots, limits, or sign-ups for events.)

**SameTeam Tip:** Starting a new group? Create a team in SameTeam and invite everyone at once.

## Ideas for This Month

- ☐ Labor Day weekend
- ☐ Fall kickoff
- ☐ Book club restart
- ☐ Neighborhood meetup

## September

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## My List

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# October 2026 — Monthly Planner

**Monthly Priorities** (Your main events, plans, or goals for the month.)

**RSVP Tracker** (Track who’s invited and who’s coming.)

**Signup Planning** (Track spots, limits, or sign-ups for events.)

**SameTeam Tip:** Use reminders so nobody forgets fall festivals, trunk-or-treats, or deadlines.

## Ideas for This Month

- ☐ Halloween party
- ☐ Trunk-or-treat
- ☐ Fall festival
- ☐ Costume planning

## October

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# November 2026 — Monthly Planner

**Monthly Priorities** (Your main events, plans, or goals for the month.)

**RSVP Tracker** (Track who’s invited and who’s coming.)

**Signup Planning** (Track spots, limits, or sign-ups for events.)

**SameTeam Tip:** Signup limits help you manage volunteer events or small gatherings without stress.

## Ideas for This Month

- ☐ Friendsgiving
- ☐ Thanksgiving prep
- ☐ Volunteer events
- ☐ Holiday planning

## My List

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## November

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# December 2026 — Monthly Planner

**Monthly Priorities** (Your main events, plans, or goals for the month.)

**RSVP Tracker** (Track who’s invited and who’s coming.)

**Signup Planning** (Track spots, limits, or sign-ups for events.)

**SameTeam Tip:** Keep holiday planning stress-free by keeping chats, RSVPs, reminders, and documents together in SameTeam.

## Ideas for This Month

- ☐ Holiday party
- ☐ Gift exchange
- ☐ Cookie swap
- ☐ New Year’s Eve plans

## December

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# Thank You for Using This Planner

Thanks for downloading and using this group planner. We hope these pages helped you think through your plans, organize your ideas, and make it easier to bring people together.

This planner is designed to be a starting point — a place to brainstorm, lock in dates, and map out what you want to make happen before sharing plans with your group.

Once you're ready to take what's on paper and turn it into real plans everyone can see, commit to, and remember, a shared digital space can help keep everything moving.

*To see how SameTeam helps groups turn plans into action, continue to the next pages.*

# How SameTeam Helps Your Group Stay Organized — All in One Free App

SameTeam is your group's shared place for plans — so nothing gets lost or forgotten in group chats. Here's how it all works together:

## **Team Calendar (Invite-Only)**

Create events your group can see and commit to — without sharing your personal calendar.

- Invited To: Events you're invited to
- Signed Up For: Events you've committed to
- No overlapping friend-group confusion

## **Event Signups & RSVPs**

Know who's coming — without chasing anyone down.

- Set a max number of participants
- One-tap signup or RSVP
- Canceled spots reopen automatically
- Real-time updates for everyone

No spreadsheets. No guessing.

## **Smart Reminders**

People forget — SameTeam doesn't.

- Automatic reminders (24h, 15m, 5m, or any combo)
- Everyone gets notified

Goodbye “Wait... that was today?”

## **Organized Group Chats**

Keep planning conversations easy to follow.

- Chats by topic, event, or purpose
- More clarity, less scrolling

## 📸 Photo & Memory Sharing

Keep group memories in one place.

- Share photos with your group
- No digging through old texts
- Easy to find later

## 👥 Easy Group Invites

Set up your group once — invite everyone at the same time.

- Invite the whole group at once
- Members only see their groups
- Simple and private

## 🎉 Ready to Put This Planner Into Action?

Use this planner to map it out — then bring it to life in **SameTeam**.

