

INDIABULLS CENTRUM PARK, SECTOR -103 GURGAON			
Issue Date:			
Work Permit to carry out the flats interior			
Resident Name.			
Flat No.			
Mobile No.			
Signature.			
Apply for a permit to carry out the work in Following respects.			
Flat No.			
Type of Work			
Start Date			
Expected Finish Date			
Contactor Details			
Name of the Contactor			
Contact details of Contactor			
No. Of Labours			
ID proof of each person		ID Proof is compulsory and must be enclosed herewith	
RULES AND REGULATIONS			
1	Before commencing fit outs the owner to approach 07 days prior to commence work at his flat to FM office with cheque for caution deposit of Rs 10000.00 with detail scope of work along with undertaking as Annexure II	6	The residents shall not make any additions/alternations in the unit or any other activity that may impinge the exterior or aesthetics of the building without written permissions from the developer and maintenance agency
2	No changes to common areas, lobbies, external façade of unit liquid, gases, dust or any other materials in the vicinity of the work	7	interior works not allowed on Sunday and national Holidays.
3	Common area is strictly not allowed to store debris or construction material to store	8	Timing of works permit will be 09:00 AM Labour to exit IBCP Gate by 06:00 PM
4	Residents must to insure that any parking waste debris and left over interior waste are remove out from the society	9	The maintenance Agency and IBCP RWA can stop the work with immediate effects in case of Violations
5	The seprate hot work permit must be obtain one day prior to all work involving flame, hot air arc welding, and cutting equipment, bracing and soldering blow lamps bitumin boilers angle grinders and other heat producing equipment.	10	Any Types of damage occurs in common area of the society during the interior work the residents/contactor will be responsible and penalty will be applicable. If lift required for shifting of materials the residents/contactor must insure no any damages/ skretches in lift.
11	Duration of works: An Apartment owner or the resident shall ensure that the renovation work is completed within the maximum stipulated time duration of sixty (90) extendable by another 30 days based on special request and should be carried out within the following stipulated	12	Security team has been instructed to STOP WORKs in case of any deviations to the Guidelines, Staying overnight inside the unit is not allowed. Workers will be allowed entry and exit to and from the property only within the working hours specified above
13	Strict adherence to work timings & safety measures is expected from all workers. Owner will be responsible for the overall discipline of the workers and suitable measure to ensure labourer/staff do not get involved in antisocial activities such as Consumption of alcohol, trafficking off	14	No changes to common areas, lobbies, external façade of units, basement parking areas will be permitted. have the right to remove / demolish structures / modifications in case of violations
Remarks:			
Signature		Signature.	
Flat Owner		Estate Manager	
Name		Name : Mr Maneesh Saraswat	
Mobile No.		Mobile No-8951389819	
Signature		Signature	
contactor		FSO/Security Supervisor	