



Te Kawa o Te Pōkai Rangatahi Rangatahi Council Terms of Reference	Version	2.0
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	Approved	
	Signature	

1. PURPOSE

- 1.1. The Pōkai Rangatahi (Rangatahi Council) is established in accordance with Clause 8 of the Trust Deed to represent the views, aspirations, and interests of rangatahi (young adults aged 16–35) who are registered Uri of Ngāti Hinemanu, Ngāi Te Upokoiri, Ngāti Mahuika, and Honomōkai.
- 1.2. The Council exists to:
 - 1.2.1. Provide leadership opportunities for rangatahi within hapū governance.
 - 1.2.2. Support the engagement, development, and representation of rangatahi in hapū initiatives.
 - 1.2.3. Appoint one rangatahi representative to serve as a Trustee on the Hapū Authority Trust. Said representative trustee must be a registered member of the Trust.

2. RESPONSIBILITIES

- 2.1. The Pōkai Rangatahi will:
 - 2.1.1. Convene hui to discuss rangatahi matters and formulate advice or positions on hapū issues.
 - 2.1.2. Nominate and appoint one Adult Uri (aged 18–35) to the Board of Trustees to represent rangatahi views, through a transparent and fair appointment process.
 - 2.1.3. Work alongside Trustees to support kaupapa relevant to rangatahi, including in education, culture, employment, and social development.
 - 2.1.4. Uphold the kawa, tikanga, and values of the Hapū in all its engagements.
 - 2.1.5. Ensure the rangatahi voice is embedded in decision-making processes across the Hapū Authority.

3. MEMBERSHIP

- 3.1. Membership is open to all Adult Uri aged between 16 and 35 years of age who are registered on the Hapū Register.
- 3.2. A quorum for meetings shall be determined by the Pōkai Rangatahi at its inaugural hui.

- 3.3. The Pōkai Rangatahi may elect a Convenor from within its membership for the purpose of coordination and facilitation of activities.

4. APPOINTMENT OF RANGATAHI REPRESENTATIVE TO THE TRUST

In accordance with Clause 8.3 and Schedule One, the Council shall:

- 4.1. The Pōkai Rangatahi will hold a hui to nominate and appoint their trustee representative. Before confirming their appointment, the Pōkai will seek guidance from the Trust Board about any skills or experience that might be missing around the table.
- 4.2. Ensure the nominee meets eligibility criteria as per Clause 8 of the Trust Deed and is a registered member of the Trust.
- 4.3. Record and notify the outcome of the vote to the Trustees for formal appointment.
- 4.4. Where required, use a secret ballot process for voting, as prescribed in Schedule One.

5. TERM OF APPOINTMENT

- 5.1 The appointed Rangatahi Trustee will serve a term of three years in accordance with the Trust Deed.
- 5.2 The Pōkai Rangatahi may reconvene to fill the position should it become vacant during a term.

6. REPORTING AND ENGAGEMENT

- 6.1. The appointed Rangatahi Trustee shall report regularly to the Pōkai Rangatahi on matters of the Trust.
- 6.2. The Pōkai Rangatahi may make recommendations to the Trust on rangatahi-related matters.
- 6.3. The Pōkai Rangatahi is encouraged to participate in Hapū hui and strategic planning activities.

7. TIKANGA AND KAWA

- 7.1. All hui and decisions of the Pōkai Rangatahi shall be grounded in the tikanga and kawa of Ngāti Hinemanu, Ngāi Te Upokoiri me ōna piringa.
- 7.2. The Council may adopt its own meeting procedures and kawa in consultation with the Trustees.

8. KEY ATTRIBUTES AND EXPERIENCE FOR PŌKAI RANGATAHI MEMBERS

- 8.1. These key attributes and experiences are intended as a guide rather than strict requirements, recognising the importance of supporting and developing emerging leadership within the hapū. While not all members may possess every attribute from the outset, the collective strength of the Pōkai Rangatahi should reflect a balanced mix of skills, values, and potential to ensure the group can function effectively and fulfil its responsibilities.
- 8.2. This approach supports succession planning, strengthens kaupapa-aligned leadership, and fosters a culture of learning, collaboration, and intergenerational responsibility.
 - 8.2.1 Whakapapa Affiliation
 - Must be a registered Uri of Ngāti Hinemanu, Ngāi Te Upokoiri, Ngāti Mahuika, or Honomōkai.

- Strong awareness of whānau, hapū, and marae identity and connections.
- 8.2.2 Commitment to Rangatahi Development
 - Passionate about creating opportunities and pathways for rangatahi.
 - Willing to advocate for the aspirations of young people within the hapū.
- 8.2.3 Leadership Potential
 - Demonstrated leadership in whānau, marae, school, or community settings.
 - Willing to step into roles of responsibility and decision-making.
- 8.2.4 Tikanga and Cultural Engagement
 - A growing knowledge of te reo Māori, tikanga, and kaupapa Māori values.
 - Active in cultural events, kapa haka, marae activities, or mātauranga Māori learning.
- 8.2.5 Communication and Collaboration
 - Confident in expressing ideas, listening to others, and working as part of a team.
 - Able to represent the collective voice of rangatahi respectfully and constructively.
- 8.2.6 Strategic Thinking and Innovation
 - Brings fresh thinking, ideas, and energy to address challenges faced by rangatahi.
 - Interested in shaping the future of the hapū through rangatahi-led initiatives.
- 8.2.7 Accountability and Integrity
 - Reliable, responsive, and committed to follow-through on agreed responsibilities.
 - Demonstrates respect for process, confidentiality, and collective decisions.
- 8.2.8 Understanding of Governance (Preferred but Not Essential)
 - An interest in or experience with kaupapa governance, policy, or advocacy.
 - Willing to learn about governance responsibilities and contribute to the Trust's work.

9. REVIEW

- 9.1. These Terms of Reference shall be reviewed annually by the full Board of Trustees with the input of Te Pōkai Rangatahi to ensure they remain relevant, appropriate, and aligned with the Trust Deed and the aspirations of the Hapū.
- 9.2. The review process shall include hui with the Pōkai Rangatahi to discuss any proposed amendments or updates.
- 9.3. Any recommended changes shall be presented to the Board of Trustees for endorsement and, if required, ratified at a Special or Annual General Meeting of the Trust.
- 9.4. The Trust shall maintain a record of all amendments and the dates on which reviews occur.

10. SUPPORT

- 10.1. The Trust will provide administrative support to help the Pōkai Rangatahi carry out its role. This includes organising hui, making sure the group has access to the right documents, and covering any reasonable costs related to meetings.
- 10.2. Pōkai Rangatahi members will not be paid for their time. Their role is seen as one of mana and service to the hapū.