



## **HEALTH AND SAFETY POLICY**

### **Accidents and Reporting**

All accidents will be recorded using the Accident / Incident Form, detailing time and place, persons involved and nature of the accident and/or injury.

People who are injured must only be treated by fully competent and trained personnel.

All details of treatment administered must be detailed on the Accident / Incident Form.

All involved personnel may be required to assist in any investigations following the accident.

The Accident / Incident Forms can be obtained from any Burbage FA coach.

### **Alcohol & Drugs**

The BFA accepts that the decision to drink Alcohol within the limits of the law is a personal affair, however it actively discourages any inappropriate use of alcohol or drugs where they affect either personal ability to perform a role adequately or where the person is no longer in control and adversely affects other people and their safety, particularly minors.

No BFA representative should undertake any role within the BFA where their behaviour is or appears to be impaired by alcohol or substance abuse.

Offenders will be asked to withdraw immediately and will be subject to normal Club disciplinary procedures.

## **Behaviour**

Burbage FA expects all its representatives to behave in a reasonable manner to all other BFA members and visitors.

Politeness and good manners engender an open and friendly atmosphere.

Parents are responsible for their children & actions at all times.

## **Emergency Procedures**

In the event of an emergency where you would be required to evacuate the playing area you must leave the playing area and assemble in the main car park.

It is the responsibility of the Coaches at the BFA to do a roll call and to report back to a director of the BFA that all are present and correct.

## **First Aid Assistance**

The priority in a medical emergency is to administer speedy and efficient first aid and seek qualified medical assistance.

First aiders are trained by the FA. They are not authorised to dispense any medication, including pills, potions and lotions.

Hazard Reporting Please report any hazards seen to a member of the BFA and Coaches.

## **Health and Safety Training**

The BFA does provide training as and when needed in both Health and Safety.

These also include Child Welfare, Equity in coaching and a number of other specialist courses which may be available on request.