



Republic of the Philippines
Department of Education

Region I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

ANNUAL PROCUREMENT PLAN FOR FY 2025

INDICATIVE FINAL UPDATED [Version No. 3]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM / YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
GENERAL MANAGEMENT AND SUPERVISION											
Provision for travelling expenses	SDO	Reimbursement of travelling expenses of various SDO personnel	N/A	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	920,000.00		
Provision for training expenses	SDO	Reimbursement of registration and other fees for the participation of various SDO personnel to trainings	N/A	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	427,000.00		
Provision for training expenses - GAD (meals and snacks, training venue and room accommodation)	SDO	Provision of meals, snacks, room accommodations and training venue for the conduct of GAD trainings	NP-53.9 - Small Value Procurement	No	LCRB	09/2025	12/2025	GAA 2025 current appropriations	244,530.00		
Provision for training expenses - GAD (supplies, advocacy and other materials)	SDO	Provision of supplies and materials for the conduct of GAD trainings	Shopping	No	LCRB	09/2025	12/2025	GAA 2025 current appropriations	27,170.00		
Provision for training expenses - Elderly (meals and snacks, training venue and room accommodation)	SDO	Procurement and delivery of medicines and multivitamins for the conduct of elderly program	NP-53.9 - Small Value Procurement	No	LCRB	10/2025	11/2025	GAA 2025 current appropriations	43,472.00		
Provision for training expenses - Elderly (drugs and medicines)	SDO	Provision of meals, snacks, room accommodations and training venue for the conduct of elderly program	NP-53.9 - Small Value Procurement	No	LCRB	10/2025	11/2025	GAA 2025 current appropriations	8,151.00		
Provision for training expenses - Elderly (supplies and other materials)	SDO	Provision of supplies and materials for the conduct of elderly program	Shopping	No	LCRB	10/2025	11/2025	GAA 2025 current appropriations	2,717.00		
Provision of water subscription for CY 2025	OSDS - Administrative Services Unit	Procurement of Mineral Water for SDO Personnel and visitors for CY 2025	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	32,400.00		
Provision for subscriptions for CY 2025	OSDS - Administrative Services Unit	Subscription of Newspaper for CY 2025	NP-53.9 - Small Value Procurement	No		01/2025	12/2025	GAA 2025 current appropriations	8,580.00		
Procurement of office supplies, semi-expendables (office equipment, furniture and fixtures, ICT, communication equipment), and other supplies and materials	OSDS - Property Unit	Procurement of SDO Supplies and Other Supplies and Materials for CY 2025	Shopping	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	1,342,846.00		

	OSDS - Property Unit	Procurement of Office Shelves and Window Cover	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	02/2025	GAA 2025 current appropriations	38,220.00		
	OSDS - Property Unit	Procurement of Semi-Expendable Office Equipment, Furniture and Fixtures, ICT Equipment, and Communication Equipment	NP-53.9 - Small Value Procurement	No	LCRB	02/2025	12/2025	GAA 2025 current appropriations	491,700.00		
	OSDS - Property Unit	Contingencies for the Procurement of Supplies, Other supplies and materials, Semi-Expendable Office Equipment, Furniture and Fixtures, ICT Equipment, and Communication Equipment	NP-53.9 - Small Value Procurement	No	LCRB	10/2025	12/2025	GAA 2025 current appropriations	13,939.00		
Procurement of medicines, medical, dental and health supplies and materials	SGOD - Health & Nutrition Unit	Procurement of medicines, medical, dental and health supplies and materials	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	120,000.00		
Procurement of accountable forms	OSDS - Cash Unit	Procurement of accountable forms	NP-53.5 Agency-to-Agency	No	N/A	03/2025	04/2025	GAA 2025 current appropriations	1,000.00		
Procurement of fuel, oil and lubricants	OSDS - General Services Unit	Procurement of fuel, oil and lubricants	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	350,000.00		

Provision for mobile, landline and internet subscription	OSDS - Administrative Services Unit	Provision for mobile, landline and internet subscription	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	344,000.00		
Repair and maintenance of buildings	OSDS - General Services Unit	Repair and maintenance of buildings	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	200,000.00		
Repair and maintenance of office equipment and other machineries	OSDS - General Services Unit	Repair and maintenance of office equipment and other machineries	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	58,000.00		
Repair and maintenance of motor vehicles	OSDS - General Services Unit	Repair and maintenance of motor vehicles	NP-53.9 - Small Value Procurement	No	LCRB	02/2025	03/2025	GAA 2025 current appropriations	175,000.00		
Repair and maintenance of motor vehicles	OSDS - General Services Unit	Repair and maintenance of motor vehicles	Direct Contracting	No	N/A	02/2025	03/2025	GAA 2025 current appropriations	175,000.00		
Repair and maintenance of other PPE	OSDS - General Services Unit	Repair and maintenance of other PPE	NP-53.9 - Small Value Procurement	No	LCRB	05/2025	06/2025	GAA 2025 current appropriations	15,000.00		
Provision for taxes, duties and licenses, fidelity bond premium and insurance expenses	OSDS - Administrative Services Unit	Provision for taxes, duties and licenses, fidelity bond premium and insurance expenses	NP-53.5 Agency-to-Agency	No	N/A	08/2025	09/2025	GAA 2025 current appropriations	167,575.00		
Provision for Postage and courier services	OSDS - Administrative Services Unit	Provision for Postage and courier services	NP-53.5 Agency-to-Agency	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	2,500.00		
Provision for auditing and other professional services	OSDS - Administrative Services Unit	Provision for auditing and other professional services	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	40,000.00		
Provision for auditing and other professional services	OSDS - Administrative Services Unit	Provision for auditing and other professional services	Shopping	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	22,000.00		
Provision for labor and wages	OSDS - Administrative Services Unit	Provision for labor and wages		No	N/A	01/2025	09/2025	GAA 2025 current appropriations	155,200.00		
Printing and Publication expenses	OSDS - Administrative Services Unit	Printing and Publication expenses	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	8,000.00		

Provision for training expenses - (meals and snacks, training venue and room accommodation) for the conduct of the Mid-year Consultation Meeting of Information Technology Officers (ITOs)	OSDS - Information Technology Unit	Provision for training expenses - (meals and snacks, training venue and room accommodation) for the conduct of the Mid-year Consultation Meeting of Information Technology Officers (ITOs)	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	02/2025	GAA 2025 current appropriations	34,000.00		
Sub-Total									5,468,000.00		
HUMAN RESOURCE DEVELOPMENT FOR PERSONNEL IN SCHOOLS AND LEARNING CENTERS											
Provision for training expenses	SGOD - Human Resource Development with Planning and Research Unit	Procurement of other supplies and materials, meals, snacks, training venue and room accommodation for trainings	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	963,000.00		
	SGOD - Human Resource Development with Planning and Research Unit	Procurement of training supplies and materials for trainings	Shopping	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	107,000.00		
	SGOD - Human Resource Development with Planning and Research Unit	Provision for training expenses - (meals and snacks, training venue and room accommodation) for the conduct of the Revised K to 12 Curriculum Training for Grades 2, 3, 5 and 8 Teachers	NP-53.9 - Small Value Procurement	No	LCRB	06/2025	06/2025	GAA 2025 current appropriations	649,800.00		
	SGOD - Human Resource Development with Planning and Research Unit	Provision for training expenses - (supplies and materials) for the conduct of the Revised K to 12 Curriculum Training for Grades 2, 3, 5 and 8 Teachers	Shopping	No	LCRB	06/2025	06/2025	GAA 2025 current appropriations	3,900.00		
Sub-Total									1,723,700.00		
PHYSICAL FITNESS AND SPORTS											
Provision for the implementation of School sports division programs and projects	SGOD - DEPS Sports Unit	Procurement of sports supplies and equipment, multivitamins, meals and snacks of athletes	NP-53.9 - Small Value Procurement	No	LCRB	12/2025	12/2025	GAA 2024 continuing appropriations	10,000.00		
	SGOD - DEPS Sports Unit	Procurement and delivery of sports equipment and supplies	NP-53.9 - Small Value Procurement	No	LCRB	12/2025	12/2025	GAA 2025 current appropriations	20,000.00		
	SGOD - DEPS Sports Unit	Travelling expenses in facilitating the implementation of School sports division programs and projects		No		11/2025	12/2025	GAA 2025 current appropriations 12/2025	20,000.00		
	SGOD - DEPS Sports Unit	Hiring of City Division Focal person for Physical Fitness and School Sports program		No				GAA 2025 current appropriations	277,200.00		
Sub-Total									327,200.00		
SCHOOL-BASED FEEDING PROGRAM											
Procurement of Nutritious Food Products for the Implementation of the School-Based Feeding Program (SBFP) for SY 2025-2026	SGOD - Health and Nutrition Unit	Supply and Delivery of Pasteurized Carabao's Milk Packs for the Implementation of the School-Based Feeding Program (SBFP) Milk Feeding Component SY 2025-2026	NP-53.12 Community Participation	No	LCRB	05/2025	08/2025	GAA 2025 current appropriations	717,255.00		
	SGOD - Health and Nutrition Unit	Supply and Delivery of Nutritious Food Products (NFP) for the Implementation of the School-Based Feeding Program (SBFP) SY 2025-2026 Lot 1	Competitive Bidding	No	LCRB	05/2025	07/2025	GAA 2025 current appropriations	3,011,712.00		
		Supply and Delivery of Nutritious Food Products (NFP) for the Implementation of the School-Based Feeding Program (SBFP) SY 2025-2026 Lot 2	Competitive Bidding	No	LCRB	05/2025		GAA 2025 current appropriations	-		Twice Failure of Bidding and resorted to Negotiated Procurement - Two Failed Bidding
		Supply and Delivery of Nutritious Food Products (NFP) for the Implementation of the School-Based Feeding Program (SBFP) SY 2025-2026 Lot 2	NP - Two Failed Bidding	No	LCRB	07/2025	08/2025	GAA 2025 current appropriations	4,517,568.00		Awarded with issued Notice to Award

	SGOD - Health and Nutrition Unit	Provision for training expenses - (meals and snacks, training venue and room accommodation) for the conduct of Wash in Schools (WINS) Program activities	NP-53.9 - Small Value Procurement	No	LCRB	10/2025	11/2025	GAA 2025 current appropriations	10,360.00		
	SGOD - Health and Nutrition Unit	Procurement and delivery of supplies and materials for the conduct of Wash in Schools (WINS) Program activities	Shopping	No	LCRB	10/2025	11/2025	GAA 2025 current appropriations	89,640.00		
	SGOD - Health and Nutrition Unit	Procurement and delivery of deworming tablets	Shopping	No	LCRB	10/2025	11/2025	GAA 2025 current appropriations	28,520.00		
	SGOD - Health and Nutrition Unit	Provision for training expenses - (meals and snacks, training venue and room accommodation), and other materials for the Gulayan sa Paaralan Program and Integrated School Nutrition Model (ISNM) activities	NP-53.9 - Small Value Procurement	No	LCRB	10/2025	11/2025	GAA 2025 current appropriations	140,000.00		
	SGOD - Health and Nutrition Unit	Procurement and delivery of supplies and materials for the for the Gulayan sa Paaralan Program activities	Shopping	No	LCRB	10/2025	11/2025	GAA 2025 current appropriations	103,960.00		
Sub-Total									8,619,015.00		
BUILDING PARTNERSHIPS AND LINKAGES PROGRAM											
Provision for training expenses for the implementation of building partnerships and linkages program	SGOD - School Mobilization and Networking with School Management, Monitoring and Evaluation (SMN with SMME) Unit	Provision for training expenses - (meals and snacks, training venue and room accommodation) for the implementation of Adopt-A-School Program	NP-53.9 - Small Value Procurement	No	LCRB	06/2025	06/2025	GAA 2025 current appropriations	80,000.00		
	SGOD - School Mobilization and Networking with School Management, Monitoring and Evaluation (SMN with SMME) Unit	Provision for training expenses - (supplies, advocacy and other materials) for the implementation of Adopt-A-School Program	Shopping	No	LCRB	06/2025	06/2025	GAA 2025 current appropriations	13,000.00		
Sub-Total									93,000.00		
DISASTER PREPAREDNESS AND RESPONSE PROGRAM											
Procurement and Delivery of other supplies and equipment for the conduct of Disaster Risk Reduction and Management Program, Projects and Activities	SGOD - Disaster Response and Risk Management (DRRM) Unit	Procurement and Delivery of other supplies and equipment for the conduct of Disaster Risk Reduction and Management Program, Projects and Activities	NP-53.9 - Small Value Procurement	No	LCRB	05/2025	06/2025	GAA 2025 current appropriations	50,000.00		
Sub-Total									50,000.00		
EDUCATION INFORMATION AND COMMUNICATION SERVICES											
Provision for training expenses for the conduct of Capacity Building for Oplan Balik Eskwela (OBE) Help Desk Officers	SGOD - Human Resource Development with Planning and Research Unit	Provision for training expenses - (meals and snacks, training venue and room accommodation) for the conduct of Capacity Building for Oplan Balik Eskwela (OBE) Help Desk Officers	NP-53.9 - Small Value Procurement	No	LCRB	06/2025	07/2025	GAA 2025 current appropriations	39,000.00		
	SGOD - Human Resource Development with Planning and Research Unit	Procurement and delivery of training materials for the conduct of Capacity Building for Oplan Balik Eskwela (OBE) Help Desk Officers	Shopping	No	LCRB	06/2025	07/2025	GAA 2025 current appropriations	3,500.00		
Sub-Total									42,500.00		
CHILD PROTECTION PROGRAM											
Provision for training expenses for the implementation of the Child Protection Program	SGOD - Youth Formation Unit	Provision for training expenses - (meals and snacks, training venue and room accommodation) training materials and other supplies and materials for the implementation of the LRP on Wheels	NP-53.9 - Small Value Procurement	No	LCRB	09/2025	10/2025	GAA 2025 current appropriations	10,000.00		
Sub-Total									10,000.00		

CURRICULUM IMPLEMENTATION DIVISION									
SPECIAL NEEDS EDUCATION									
Provision for training expenses - (meals and snacks, training venue and room accommodation)	CID - Special Needs Education	Provision for training expenses - (meals and snacks, training venue and room accommodation)	NP-53.9 - Small Value Procurement	No	LCRB	10/2025	12/2025	GAA 2025 current appropriations	468,000.00
Provision for training expenses - (supplies, advocacy and other materials)	CID - Special Needs Education	Provision for training expenses - (supplies, advocacy and other materials)	Shopping	No	LCRB	10/2025	12/2025	GAA 2025 current appropriations	42,000.00
Sub-Total									510,000.00
FLEXIBLE LEARNING OPRPTIONS (ADM/ ALS/ EIE)									
Provision for training expenses for the conduct of cluster convergence, programs and related activities in support to the implementation of the Alternative Delivery Mode (ADM)	CID - Alternative Delivery Mode	Provision for training expenses - (meals and snacks, training venue and room accommodation)	NP-53.9 - Small Value Procurement	No	LCRB	03/2025	03/2025	GAA 2025 current appropriations	46,800.00
	CID - Alternative Delivery Mode	Provision for training expenses - (supplies, advocacy and other materials)	Shopping	No	LCRB	03/2025	03/2025	GAA 2025 current appropriations	3,611.66
	CID - Alternative Delivery Mode	Provision for training expenses - (meals and snacks, training venue and room accommodation) for the conduct of cluster convergence, programs and related activities in support to the implementation of the Alternative Delivery Mode (ADM)	NP-53.9 - Small Value Procurement	No	LCRB	03/2025	03/2025	GAA 2025 current appropriations	495,000.00
	CID - Alternative Delivery Mode	Provision for training expenses - (supplies, advocacy and other materials) for the conduct of cluster convergence, programs and related activities in support to the implementation of the Alternative Delivery Mode (ADM)	Shopping	No	LCRB	03/2025	03/2025	GAA 2025 current appropriations	152,000.00
	CID - Alternative Delivery Mode	Procurement and Delivery of Supplies and Materials for the Academic Bridging Program	NP-53.9 - Small Value Procurement	No	LCRB	03/2025	03/2025	GAA 2025 current appropriations	20,000.00
Sub-Total									717,411.66
FLEXIBLE LEARNING OPRPTIONS - LEARNING RESOURCES									
Provision for training expenses, procurement of supplies and materials for the development of Self-Learning Materials (SLMs)	CID -Learning Resources	Provision for training expenses - (meals and snacks, training venue and room accommodation) on the development of SHS TechPro SLMs	NP-53.9 - Small Value Procurement	No	LCRB	06/2025	07/2025	GAA 2025 current appropriations	60,000.00
	CID -Learning Resources	Procurement and Delivery of Supplies and Materials for the printing of learning resources (SLMs)	Shopping	No	LCRB	06/2025	06/2025	GAA 2025 current appropriations	18,911.12
Sub-Total									78,911.12
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS									
Printing of Transition Learning Resources (Lesson Exemplars and Learning Activity Sheets)	CID -Learning Resources	Printing of Transition Learning Resources (Lesson Exemplars and Learning Activity Sheets)	Competitive Bidding	No	LCRB	08/2025	09/2025	GAA 2025 current appropriations	1,148,213.41
Procurement and Delivery of General and Learning Area References	CID -Learning Resources	Procurement and Delivery of General and Learning Area References	Direct Contracting	No		08/2025	09/2025	GAA 2025 current appropriations	6,570,061.38
Sub-Total									7,718,274.79
MADRASAH EDUCATION PROGRAM									
Provision of compensation and allowances of COS Asatidz and procurement of teaching and learning supplies and materials for the Madrasah Education Program	CID - Madrasah	Provision of compensation and allowances of COS Asatidz for the Madrasah Education Program		No	N/A	04/2025	05/2025	GAA 2025 current appropriations	116,363.63
	CID - Madrasah	Procurement of Teaching and Learning Supplies and Materials of Muslim Learners and Asatidz	Shopping	No	LCRB	04/2025	05/2025	GAA 2025 current appropriations	19,555.55
Sub-Total									135,919.18
BASIC EDUCATION CURRICULUM									

Provision for training expenses for the implementation of basic education curriculum	CID	Printing of the Rapid Mathematics Assessment (RMA) Toolkit and Intervention and Enrichment Materials	NP-53.9 - Small Value Procurement	No	LCRB	05/2025	05/2025	GAA 2025 current appropriations	523,026.00		
	CID	Printing of the Philippine Informal Reading Inventory Assessment Tool for Key Stages 2 and 3	Shopping	No	LCRB	05/2025	05/2025	GAA 2025 current appropriations	370,312.78		
	CID	Provision for training expenses - (meals and snacks, training venue and room accommodation) for the Implementation of the literacy Remediation Programs	NP-53.9 - Small Value Procurement	No	LCRB	05/2025	05/2025	GAA 2025 current appropriations	67,200.00		
	CID	Provision for training expenses - (supplies, advocacy and other materials) for the Implementation of the literacy Remediation Programs	Shopping	No	LCRB	05/2025	05/2025	GAA 2025 current appropriations	14,670.00		
	CID	Printing and publication expenses for the Implementation of the literacy Remediation Programs	NP-53.9 - Small Value Procurement	No	LCRB	05/2025	05/2025	GAA 2025 current appropriations	97,434.40		
	CID	Meal and travel allowances for the Implementation of the literacy Remediation Programs		No		05/2025	05/2025	GAA 2025 current appropriations	102,130.00		
	CID	Provision for training expenses - (meals and snacks, training venue and room accommodation) for the Implementation of the 2025 Literacy Remediation Program	NP-53.9 - Small Value Procurement	No	LCRB	05/2025	05/2025	GAA 2025 current appropriations	300,000.00		
	CID	Printing and publication expenses for the Implementation of the literacy Remediation Programs	NP-53.9 - Small Value Procurement	No	LCRB	05/2025	05/2025	GAA 2025 current appropriations	57,434.00		
	CID	Monitoring on the conduct of Literacy Remediation Programs		No		05/2025	05/2025	GAA 2025 current appropriations	40,000.00		
	CID	Meal and travel allowances for the Implementation of the literacy Remediation Programs		No		05/2025	05/2025	GAA 2025 current appropriations	61,600.00		
Sub-Total									1,633,807.18		
EARLY LANGUAGE, LITERACY AND NUMERACY PROGRAM											
Provision for training expenses for the implementation of Early Language, Literacy and Numeracy Program	CID	Provision of Lunch and Snacks for the Upskilling of Newly Hired Teachers in the Key Stage 1 and Newly Promoted School Heads on Early Language, Literacy and Numeracy (ELLN) with Focus on the Science of Reading	NP-53.9 - Small Value Procurement	No	LCRB	09/2025	09/2025	GAA 2025 current appropriations	19,100.00		
	CID	Provision of Meals and Snacks, Training Venue and Room Accommodation for the conduct of the Regional Orientation-Workshop on the Utilization of the Kindergarten Assessment Tool and Teaching-Learning Materials on DAP-ELLN Instructional Designs and Assessment Strategies	Competitive Bidding	No	LCRB	10/2025	11/2025	GAA 2025 current appropriations	1,201,500.00		
	CID	Procurement and Delivery of Training Supplies and Materials for the Regional Orientation-Workshop on the Utilization of the Kindergarten Assessment Tool and Teaching-Learning Materials on DAP-ELLN Instructional Designs and Assessment Strategies	Shopping	No	LCRB	10/2025	11/2025	GAA 2025 current appropriations	42,731.53		
		Procurement and Delivery of Kindergarten Literacy and Numeracy Kits	NP-53.9 - Small Value Procurement		LCRB	10/2025	10/2025		25,442.00		

		Procurement and Delivery of Training Materials for Strengthening Literacy and Numeracy: Innovative Approaches for Effective Learning for Kindergarten to Grade 3 Teachers	Shopping		LCRB	11/2025	11/2025		230,400.00		
Sub-Total									1,519,173.53		
OPERATION OF SCHOOLS - Elementary Schools											
Provision for travelling expenses	Elementary Schools	Provision for travelling expenses		No	N/A	01/2025	12/2025	GAA 2025 current	244,000.00		
Provision for training expenses	Elementary Schools	Provision for registration and other fees in attendance to trainings, procurement of supplies, materials, meals, snacks, training venue and room accommodation and others for the conduct of trainings	NP-53.9 - Small Value Procurement	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	555,200.00		
	Elementary Schools	Procurement of training supplies and materials for trainings	Shopping	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	138,800.00		
Procurement of office supplies	Elementary Schools	Procurement of office supplies, semi-expendables (office equipment, furniture and fixtures, ICT, communication equipment)	Shopping	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	1,686,034.25		
Procurement of drugs and medicines	Elementary Schools	Procurement of drugs and medicines	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	11,000.00		
Procurement of medical, dental and laboratory supplies	Elementary Schools	Procurement of medical, dental and laboratory supplies	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	23,000.00		
Procurement of fuel, oil and lubricants	Elementary Schools	Procurement of fuel, oil and lubricants	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	30,000.00		
Procurement of other supplies and materials	Elementary Schools	Procurement of other supplies and materials	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	14,604,000.00		
Provision for water subscription	Elementary Schools	Provision for water subscription	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	80,000.00		
Provision for water subscription	Elementary Schools	Provision for water subscription	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	1,425,000.00		
Provision for electricity subscription	Elementary Schools	Provision for electricity subscription	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	2,225,000.00		
Provision for Postage and courier services	Elementary Schools	Provision for Postage and courier services	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	3,000.00		
Provision for mobile, landline and internet subscription	Elementary Schools	Provision for mobile, landline and internet subscription	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	718,000.00		
Repair and maintenance of buildings	Elementary Schools	Repair and maintenance of buildings	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	2,777,000.00		
Repair and maintenance of other structures	Elementary Schools	Repair and maintenance of other structures	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	23,000.00		
Repair and maintenance of office equipment	Elementary Schools	Repair and maintenance of office equipment	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	35,000.00		
Repair and maintenance of furniture and fixtures	Elementary Schools	Repair and maintenance of furniture and fixtures	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	11,000.00		
Repair and maintenance of other PPE	Elementary Schools	Repair and maintenance of other PPE	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	69,000.00		
Provision for taxes, duties and licenses, fidelity bond premium and insurance expenses	Elementary Schools	Provision for taxes, duties and licenses, fidelity bond premium and insurance expenses	NP-53.5 Agency-to-Agency	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	40,000.00		
Provision for labor and wages	Elementary Schools	Provision for labor and wages		No	N/A	01/2025	12/2025	GAA 2025 current appropriations	2,048,000.00		
Printing and Publication expenses	Elementary Schools	Printing and Publication expenses	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	1,047,000.00		
Provision for transportation and delivery	Elementary Schools	Provision for transportation and delivery	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	18,000.00		
Sub-Total									27,811,034.25		
OPERATION OF SCHOOLS - Junior High Schools											
Provision for travelling expenses	Junior High Schools	Provision for travelling expenses		No	N/A	01/2025	12/2025	GAA 2025 current appropriations	126,000.00		

Provision for training expenses	Junior High Schools	Provision for registration and other fees in attendance to trainings, procurement of supplies, materials, meals, snacks, training venue and room accommodation and others for the conduct of trainings		No	N/A	01/2025	12/2025	GAA 2025 current appropriations	182,000.00		
Procurement of office supplies	Junior High Schools	Procurement of office supplies, semi-expendables (office equipment, furniture and fixtures, ICT, communication equipment)	Shopping	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	229,000.00		
Procurement of drugs and medicines	Junior High Schools	Procurement of drugs and medicines	Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	41,000.00		

Procurement of medical, dental and laboratory supplies	Junior High Schools	Procurement of medical, dental and laboratory supplies	Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	22,000.00		
Procurement of other supplies and materials	Junior High Schools	Procurement of other supplies and materials	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	924,000.00		
Procurement of fuel, oil and lubricants	Junior High Schools	Procurement of fuel, oil and lubricants	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	30,000.00		
Provision for water subscription	Junior High Schools	Provision for water subscription	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	135,000.00		
Provision for electricity subscription	Junior High Schools	Provision for electricity subscription	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	286,000.00		
Provision for Postage and courier services	Junior High Schools	Provision for Postage and courier services	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	8,000.00		
Provision for mobile and landline subscription	Junior High Schools	Provision for mobile and landline subscription	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	34,000.00		
Provision for internet subscription	Junior High Schools	Provision for internet subscription	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	161,000.00		
Repair and maintenance of buildings	Junior High Schools	Repair and maintenance of buildings	Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	768,000.00		
Repair and maintenance of school buildings	Junior High Schools	Repair and maintenance of school buildings	Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	42,000.00		
Repair and maintenance of other structures	Junior High Schools	Repair and maintenance of other structures	Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	14,000.00		
Repair and maintenance of office equipment	Junior High Schools	Repair and maintenance of office equipment	Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	54,000.00		
Repair and maintenance of furniture and fixtures	Junior High Schools	Repair and maintenance of furniture and fixtures	Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	14,000.00		
Repair and maintenance of other PPE	Junior High Schools	Repair and maintenance of other PPE	Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	28,000.00		
Provision for taxes, duties and licenses, fidelity bond premium and insurance expenses	Junior High Schools	Provision for taxes, duties and licenses, fidelity bond premium and insurance expenses	Agency to Agency	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	13,000.00		

Provision for labor and wages	Junior High Schools	Provision for labor and wages		No	N/A	01/2025	12/2025	GAA 2025 current appropriations	634,000.00		
Printing and Publication expenses	Junior High Schools	Printing and Publication expenses	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	137,000.00		
Provision for transportation and delivery	Junior High Schools	Provision for transportation and delivery	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	30,000.00		
Sub-Total									3,912,000.00		
OPERATION OF SCHOOLS - Senior High Schools											
Provision for travelling expenses	Senior High Schools	Provision for travelling expenses		No	N/A	01/2025	12/2025	GAA 2025 current appropriations	183,000.00		
Procurement of office supplies	Senior High Schools	Procurement of office supplies, semi-expendables (office equipment, furniture and fixtures, ICT, communication equipment)	Shopping	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	331,000.00		
Procurement of other supplies and materials	Senior High Schools	Procurement of other supplies and materials	NP-53.9 - Small Value Procurement	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	413,000.00		
Provision for water subscription	Senior High Schools	Provision for water subscription	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	74,000.00		
Provision for electricity subscription	Senior High Schools	Provision for electricity subscription	Direct Contracting	No	N/A	01/2025	12/2025	GAA 2025 current appropriations	110,000.00		
Sub-Total									1,111,000.00		
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Procurement of office supplies	Elementary Schools	Procurement of office supplies, semi-expendables (office equipment, furniture and fixtures, ICT, communication equipment)	Shopping	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	338,965.75		
Procurement of office supplies	Junior High Schools	Procurement of office supplies, semi-expendables (office equipment, furniture and fixtures, ICT, communication equipment)	Shopping	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	229,000.00		
Procurement of office supplies	Senior High Schools	Procurement of office supplies, semi-expendables (office equipment, furniture and fixtures, ICT, communication equipment)	Shopping	No	LCRB	01/2025	12/2025	GAA 2025 current appropriations	331,000.00		
Sub-Total									898,965.75		
									62,379,912.46		

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: -
Total Amount of General Requirements: 61,480,946.71
Total Amount of Miscellaneous Items: -
Total Amount of CSEs to be purchased from PS-DBM: 898,965.75
Total Amount of Estimated Budget: **62,379,912.46**

Prepared by:

Recommended by:
By the Authority of the Bids and Awards Committee:

Approved by:

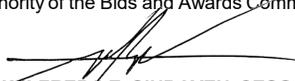

ROBE ROSE S. GUBATAN

Signature over Printed Name

Position/Designation

Bids and Awards Committee Secretariat

Date : January 30, 2025


WILFREDO E. SINDAYEN, CESO VI

Signature over Printed Name

Position/Designation

Bids and Awards Committee Chairperson

Date : January 30, 2025


ELY S. UBALDO, CESO V

Signature over Printed Name

Position/Designation

Head of the Procuring Entity

Date : January 30, 2025

Guide to Filling Out the APP Form

Column No.	Particular	Basis/References, if any	Notes	Illustrations / Examples		
				Goods	Infrastructure	Consulting
Heading	Agency Letterhead with Logo Name of Procurement Project		Insert the official agency letterhead, including the agency name and logo at the top of the form for proper identification and authenticity of the submitted APP.	-	-	-
	ANNUAL PROCUREMENT PLAN FOR FY _____	Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009 - Section 7.7.2 and 7.7.5	<p>Indicate the applicable Fiscal Year (FY) in the blank space provided on the second row of the form. Then, place a checkmark (✓) in the appropriate box to identify the nature of the submission—whether it is an Indicative APP, the Final APP, or a versioned Updated APP (e.g., Version 1-Q1, Version 2-Q2, etc.), as applicable.</p> <p>Types of APP:</p> <p>a. Indicative APP Check this box if the submission consolidates Indicative Project Procurement Management Plans (PPMPs) for inclusion in the budget proposal for the succeeding fiscal year. The Indicative APP is prepared by the BAC Secretariat based on the PPMPs submitted by End-User or Implementing Unit and accordingly updated upon receipt of revised PPMPs that reflect the budgetary allocations indicated in the National Expenditure Program (NEP), proposed Corporate Operating Budget, or Local Expenditure Program, as applicable. The indicative APP/s are submitted to the BAC for its final recommendation to the Head of the Procuring Entity (HoPE) on the appropriate mode of procurement.</p> <p>b. Final APP Check this box if the submission consolidates the revised PPMPs following the approval of, and in accordance with, the General Appropriations Act (GAA), Corporate Budget, or Appropriations Ordinance, as applicable to your entity. This serves as the final APP to be implemented for the fiscal year and shall be consistent with the final approved budget allocations. The final APP is prepared by the BAC Secretariat, which shall be recommended by the BAC for approval of the HoPE.</p> <p>c. Updated APP Check this box if the submission is an updated version of the APP, reflecting changes made after the approval of the Final APP. The updated APP presents a complete record of all procurement projects and activities for the year, including both revised items (e.g., changes in schedule, mode of procurement, scope, or budget) and those originally included in the Final APP without any modifications. To enhance visibility, the entire row of newly added or revised items are highlighted, and the specific changes shall be shown in bold font in the updated APP. Each version must be clearly labeled with a version number and date (e.g., Version 1, Version 2) to distinguish it from earlier submissions.</p>			
Column No. 1	Project Title	IRR of RA No. 12009 Sec 7.7.2 (a)	<p>Provide a specific, action-based title that clearly describes the main deliverables and scope of the procurement project.</p> <p>NOTE: List each lot of a project on a separate row, if applicable.</p>	<p><i>Supply and Delivery of Various Materials under a Framework Agreement for the Implementation of the Billy Bayong Program for the National Roads and Bridges Unit, X Office, Brgy. X, Municipality of X, X City</i></p> <p><i>Lot 1 – Supply and Delivery of 14,000 pieces of short-sleeved T-Shirts with Customized Print and 14,000 pcs. handtowels 8 inches x 12 inches</i></p> <p><i>Lot 2 – Supply and Delivery of 2,200 pieces of Standard Shovels and 1,300 pieces of Heavy-Duty Wheelbarrows</i></p>	<p><i>Improvement/Repair of Facilities/Buildings & Structures of the Proposed Construction of Billy Bayong Sports Complex</i></p>	<p><i>Procurement of Technical Assistance for QMS Implementation towards ISO 9001:2015 Certification</i></p>
Column No. 2	End-User or Implementing Unit	IRR of RA No. 12009 Sec 7.7.2 (b)	Indicate the name of implementing unit or office, or project management office. In case of multiple end-users, all units shall be indicated.	<i>Administrative and General Services Division</i>	<i>Engineering Services Division</i>	<i>Office of the Governor</i>

Column No. 3	General Description of the Project	IRR of RA No. 12009 Sec 7.7.2 (c)	Provide a brief and specific description of the project, including its type of procurement (e.g., Goods, General Services, Infrastructure Project [Civil Works], or Consulting Services)	Supply and Delivery of Uniform short sleeved T-shirt with Print and handtowels, Shovel and Wheelbarrow for Billy Bayong Program - (Goods)	Improvement/Repair of Facilities/Buildings & Structures / Proposed Construction of Billy Bayong Sports Complex (Infrastructure) to be undertaken by Administration	Engagement of a consulting firm to provide Technical Assistance for QMS Implementation towards ISO 9001:2015 Certification (Consulting Services)
Column No. 4	Mode of Procurement	IRR of RA No. 12009 Sec 7.7.2 (d)	Indicate applicable procurement mode under RA No. 12009 recommended by the Bids and Awards Committee	Competitive Bidding	N/A (To be undertaken by Administration)	Negotiated Procurement – Highly Technical Consultant
Column No. 5	To be covered by an Early Procurement Activity?	IRR of RA No. 12009 Sec 7.7.2 (i)	Indicate Yes/No.	No	N/A	No
Column No. 6	Criteria for Bid Evaluation (Including Sustainability & Domestic Preference)	IRR of RA No. 12009 Sec 7.7.2 (e)	Choose among: 1. Lowest Calculated Responsive Bid or LCRB 2. Most Economically Advantageous Responsive Bid or MEARB – for quality-cost criteria including environmental / social factors 3. Most Advantageous Responsive Bid or MARB/Highest/Single Rated Responsive Bid or HRRB/SRRB 4. Lowest Comparative or Competitive Responsive Bid or LCCRB NOTE: If using MEARB, ensure sustainability indicators are in technical specifications.	LCRB	-	HRRB
Column No. 7	Start of Procurement Activity	IRR of RA No. 12009 Sec 7.7.2 (f)	Indicate the projected month and year (MM/YYYY) of the start of procurement activity which will depend on the prescribed procurement timeline of the applicable mode of procurement used by the Procuring Entity (e.g. Pre-procurement Conference, Publication, Posting, Issuance of the RFQ, as the case may be).	04/2026	-	03/2026
Column No. 8	End of Procurement Activity		Indicate the projected month and year (MM/YYYY) of issuance of Notice of Award or Purchase Order, as the case may be, based on the prescribed procurement timelines of the applicable mode of procurement used by the Procuring Entity.	05/2025	-	03/2026
Column No. 9	Source of Funds	IRR of RA No. 12009 Sec 7.7.2 (g)	Indicate the proposed source of fund for the Project. This may include, but is not limited to: the General Appropriations Act - Current or Continuing, Corporate Operating Budget, Appropriation Ordinance, Internally Generated Income, Special Purpose Fund, Trust Fund, or Foreign-Assisted Fund. Ensure consistency with the agency's approved budget document.	GAA 2026 - Current Appropriation	GAA 2024 - Continuing Appropriation	Internally - Generated Income
Column No. 10	Estimated Budget / Approved Budget for the Contract (Php)	IRR of RA No. 12009 Sec 7.7.2 (h)	Indicate the estimated budget for each procurement project or lot, based on the End-User's approved PPMP. Once the General Appropriations Act (GAA), Corporate Operating Budget, or Appropriations Ordinance is approved, reflect the Approved Budget for the Contract (ABC), as applicable.	₱12,499,544.00	₱15,900,000.00	₱750,000.00
Column No. 11	Procurement Strategy or Tools	IRR of RA No. 12009 Sec 7.7.2 (k)	Indicate if the Procuring Entity shall use one or more of any of the following strategies: 1) Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)- 2) Subcontracting - 3) Multi-Year Contracting 4) Design-and-Build Scheme for Infrastructure Projects 5) Engagement of a Procurement Agent 6) Use of Framework Agreement Section 7) Pooled Procurement Section 17 8) Renewal of Regular and Recurring Services - 9) Warehousing and Inventory Activities	Use of Framework Agreement	Design-and-Build Scheme	-
Column No. 12	Remarks (Other relevant descriptions of the procurement project, if applicable)	IRR of RA No. 12009 Sec 7.7.2 (j)	Provide additional details of the project. This may include, but is not limited to the following: a. Basis of change/s from previously submitted APP (e.g., change in scope, mode, schedule, or budget). b. Contract package details : i.e, estimated budget for the whole project in case of multi-year contracts. c. Information whether the procurement project consider the marginalized sector (start ups, social businesses, microenterprises and vulnerable sectors) , as applicable, in accordance with Sec.75.5 of the IRR of RA 12009.	One-time requirement for newly created satellite office; targets MSME supplier	Phase 1 of 2-year infrastructure program; will employ local labor/military personnel assigned in the area, by Administration	New strategic direction requested by the Governor; involves agri-cooperatives and investigation in terms

Updated APP illustration:

Two APP versions are shown below: the Final APP or last APP version and the Updated APP version. The Updated APP includes be) and unchanged items from the previous version. In this way, the Updated APP version provides a clear and complete view of Examples of procurement projects are included to illustrate the types of revisions and how they are reflected in the Updated APP.

<u>FINAL APP - (Approved General Appropriations Act -based)</u>	<u>UPDATED APP Version 6 (June 28, 2025)</u>
<p>1.Name of Procurement Project: Supply and Delivery of Laptops for Regional Training Centers Mode of Procurement: Small Value Procurement Start of Procurement Activity: February 2025 ABC (Php): 1,500,000.00 Remarks: Original entry</p> <p>2. Name of Procurement Project: Procurement of Modular Office Furniture for Newly Renovated Division Offices Mode of Procurement: Public Bidding ABC (Php): 3,000,000.00 Remarks: Original Entry</p> <p>3. Name of Procurement Project: Acquisition of Color Printers and High-Capacity Scanners for Field Units Mode of Procurement: Public Bidding ABC (Php): 500,000.00 Remarks : Original Entry</p>	<p>1.Name of Procurement Project: Rehabilitation of Classrooms in Calamba National High School Mode of Procurement: Public Bidding ABC (Php): 4,500,000.00 Remarks: Revised ABC as of Updated APP Version 3</p> <p>2. Name of Procurement Project: Construction of 2-Storey, 6-Classroom School Building in San Pedro East Central School Mode of Procurement: Public Bidding ABC (Php): 10,200,000.00 Remarks: Original Entry</p>
<u>UPDATED APP: Version 2 (15 March 2025)</u>	<u>UPDATED APP: Version 7 (30 August 2025)</u>
<p>1.Name of Procurement Project: Supply and Delivery of Laptops for Regional Training Centers Mode of Procurement: Public Bidding Start of Procurement Activity: February 2025 ABC (Php): 2,500,000.00 Remarks: Revised Mode of Procurement and ABC due to inclusion of additional laptops.</p> <p>2. Name of Procurement Project: Procurement of Modular Office Furniture for Newly Renovated Division Offices Mode of Procurement: Public Bidding Start of Procurement Activity: May 2025 ABC (Php): 3,000,000.00 Remarks: Revised schedule aligned with renovation completion</p> <p>3. Name of Procurement Project: Acquisition of Color Printers and High-Capacity Scanners for Field Units Mode of Procurement: Public Bidding ABC (Php): 500,000.00 Remarks : Original Entry</p>	<p>1.Name of Procurement Project: Rehabilitation of Classrooms in Calamba National High School Mode of Procurement: Negotiated Procurement - Two-Failed Bidding ABC (Php): 4,500,000.00 Remarks: Revised Mode of Procurement</p> <p>2. Name of Procurement Project: Construction of 2-Storey, 6-Classroom School Building in San Pedro East Central School Mode of Procurement: Public Bidding ABC (Php): 10,200,000.00 Remarks: Original Entry</p> <p>3. Name of Procurement Project: Repair and Waterproofing of Administrative Building Roof in Tanauan Division Office Mode of Procurement: Negotiated Procurement – Emergency Cases ABC (Php): 1,500,000.00 Remarks : New Item due to damages brought by Typhoon Odeng</p>

both revised items (with changes in schedule, mode, or ABC, as the case may all procurement activities and makes it easier to track any changes made.

UPDATED APP: Version 2
(April 28, 2025)

1. Name of Procurement Project:
Preparation of Feasibility Study for the Construction of Regional Training Center – Region V
Mode of Procurement: Public Bidding
ABC (Php): 3,200,000.00
Remarks: Original Entry

2. Name of Procurement Project:
Hiring of Third-Party Auditor for FY 2024 Infrastructure Projects
Mode of Procurement: Small Value Procurement
ABC (Php): 1,000,000.00
Remarks: Original Entry

UPDATED APP: Version 3
(June 28, 2025)

1. Name of Procurement Project:
Preparation of Feasibility Study for the Construction of Regional Training Center – Region V
Mode of Procurement: **Negotiated Procurement – Two-Failed Biddings**
ABC (Php): 3,200,000.00
Remarks: Revised Mode of Procurement

2. Name of Procurement Project:
Hiring of Third-Party Auditor for FY 2024 Infrastructure Projects
Mode of Procurement: Small Value Procurement
ABC (Php): 1,000,000.00
Remarks: Original Entry

3. Name of Procurement Project:
Conduct of Independent Assessment on Agency Performance for FY 2024
Mode of Procurement: Public Bidding
ABC (Php): 1,500,000.00
Remarks: New Item to support agency implementation