

SCHOOLS DIVISION OFFICE OF ALAMINOS CITY Indicative Annual Procurement Plan for FY 2026


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	GENERAL MANAGEMENT AND SUPERVISION												
	Provision for travelling expenses	SDO	NO	N/A	N/A	N/A	N/A	N/A	GoP	824,000.00	824,000.00		
	Provision for training expenses	SDO	NO	N/A	N/A	N/A	N/A	N/A	GoP	381,000.00	381,000.00		
	Procurement of SDO Supplies and Other Supplies and Materials	Property Unit	NO	Shopping	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	927,000.00	927,000.00		
	Procurement of accountable forms	Cash Unit	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	1,000.00	1,000.00		
	Procurement of drugs and medicines, medical, dental and laboratory supplies and materials	Health & Nutrition Unit	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	124,000.00	124,000.00		
	Procurement of fuel, oil and lubricants	General Services	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	309,000.00	309,000.00		
	Procurement of Semi-Expendable Office Equipment, Furniture and Fixtures, ICT Equipment, and Communication Equipment	Property Unit	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	669,000.00	669,000.00		
	Procurement of Other supplies and materials	Property Unit	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	675,000.00	675,000.00		
	Provision for water subscription	General Services	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	36,000.00	36,000.00		
	Provision for Postage and courier services	Admin Services	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	4,000.00	4,000.00		
	Provision for mobile, landline internet and other subscriptions	Admin Services	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	464,000.00	464,000.00		
	Provision for auditing and other professional services	COA office	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	34,000.00	34,000.00		
	Provision for auditing and other professional services	COA office	NO	Shopping	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	31,000.00	31,000.00		
	Repair and maintenance of buildings	General Services	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	206,000.00	206,000.00		

	Repair and maintenance of office equipment and other machineries	General Services	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	113,000.00	113,000.00		
	Repair and maintenance of motor vehicles	General Services	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	206,000.00	206,000.00		
	Repair and maintenance of motor vehicles	General Services	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	206,000.00	206,000.00		
	Repair and maintenance of other PPE	General Services Office	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	45,000.00	45,000.00		
	Provision for taxes, duties and licenses, fidelity bond premium and insurance expenses	Admin Services	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	175,000.00	175,000.00		
	Provision for labor and wages	Admin Services	NO		N/A	N/A	N/A	N/A	GoP	155,000.00	155,000.00		
	Printing and Publication expenses	Admin Services	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	12,000.00	12,000.00		
	Sub-Total									5,597,000.00	5,597,000.00		
	OPERATION OF SCHOOLS												
	Provision for travelling expenses	Elementary Schools	NO		N/A	N/A	N/A	N/A	GoP	307,000.00	307,000.00		
	Procurement of other supplies and materials, meals, snacks, training venue and room accommodation for trainings	Elementary Schools	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	740,350.00	740,350.00		
	Procurement of training supplies and materialsfor trainings	Elementary Schools	NO	Shopping	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	130,650.00	130,650.00		
	Procurement of office supplies	Elementary Schools	NO	Shopping	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	2,540,000.00	2,540,000.00		
	Procurement of drugs and medicines	Elementary Schools	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	14,000.00	14,000.00		
	Procurement of medical, dental and laboratory supplies	Elementary Schools	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	30,000.00	30,000.00		
	Procurement of fuel, oil and lubricants	Elementary Schools	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	38,000.00	38,000.00		

	Procurement of other supplies and materials	Elementary Schools	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	18,315,000.00	18,315,000.00		
	Provision for water subscription	Elementary Schools	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,887,000.00	1,887,000.00		
	Provision for electricity subscription	Elementary Schools	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,791,000.00	2,791,000.00		
	Provision for Postage and courier services	Elementary Schools	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00		
	Provision for mobile, landline and internet subscription	Elementary Schools	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	901,000.00	901,000.00		
	Repair and maintenance of buildings	Elementary Schools	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	3,484,000.00	3,484,000.00		
	Repair and maintenance of other structures	Elementary Schools	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	30,000.00	30,000.00		
	Repair and maintenance of office equipment	Elementary Schools	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	43,000.00	43,000.00		
	Repair and maintenance of furniture and fixtures	Elementary Schools	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	14,000.00	14,000.00		
	Repair and maintenance of other PPE	Elementary Schools	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	87,000.00	87,000.00		
	Provision for taxes, duties and licenses, fidelity bond premium and insurance expenses	Elementary Schools	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	49,000.00	49,000.00		
	Provision for labor and wages	Elementary Schools	NO		N/A	N/A	N/A	N/A	GoP	2,570,000.00	2,570,000.00		
	Printing and Publication expenses	Elementary Schools	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	1,313,000.00	1,313,000.00		
	Provision for transportation and delivery	Elementary Schools	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	23,000.00	23,000.00		
	Sub-Total									35,310,000.00	35,310,000.00		

	SCHOOL GOVERNANCE AND OPERATIONS												
	HUMAN RESOURCE DEVELOPMENT FOR PERSONNEL IN SCHOOLS AND LEARNING CENTERS												
	Procurement of other supplies and materials, meals, snacks, training venue and room accommodation for trainings	SGOD - HRD	NO	NP-53.9 - Small Value Procurement	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	1,239,200.00	1,239,200.00		
	Procurement of training supplies and materialsfor trainings	SGOD - HRD	NO	Shopping	Upon Receipt of Approved Purchase Request	As stated in the RFQ	Upon declaration of the winning bidder approved by the HoPE	within 10 days from receipt by the winning bidder of the NOA	GoP	309,800.00	309,800.00		
	Sub-Total									1,549,000.00	1,549,000.00		
										42,456,000.00	42,456,000.00		


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