



YOUR FAMILY ORCHARD

Beginner's Family Tree Checklist

Start your genealogy journey with this simple checklist. Track the people, documents, and resources that will help you build your family tree.

1. Gather Basic Information

- ☐ Full names of parents, grandparents, siblings
- ☐ Dates of birth, marriage, and death
- ☐ Places of birth, marriage, and death
- ☐ Nicknames or alternate spellings

2. Collect Documents

- ☐ Birth certificates
- ☐ Marriage licenses
- ☐ Death certificates and obituaries
- ☐ Census records
- ☐ Family Bibles, diaries, letters
- ☐ Photos with names and dates

3. Interview Family Members

- ☐ Parents
- ☐ Grandparents
- ☐ Aunts, uncles, cousins
- ☐ Record stories and memories (audio or written)

4. Organize Your Information

- ☐ Create a timeline for each family line
- ☐ Use a spreadsheet or genealogy software
- ☐ Label documents and photos clearly



YOUR FAMILY ORCHARD

5. Explore Online Resources

- ☐ Genealogy websites (Ancestry, MyHeritage, FamilySearch)
- ☐ Local archives and libraries
- ☐ Historical societies and family history groups

6. Record Sources

- ☐ Note where each document or piece of information came from
- ☐ Include URLs, book titles, or archive references

7. Keep Research Ongoing

- ☐ Review and update family tree regularly
- ☐ Verify conflicting information
- ☐ Share findings with relatives

Tip: Start small, stay organized, and enjoy the journey through your family history!