

DOT CONSULTING SOLUTIONS

Driver Qualification File Checklist

FMCSA - 49 CFR Part 391

Driver Name: _____

Date Reviewed: _____

Reviewed By: _____

Initial Hire Documents

- ☐ Application for Employment
- ☐ Motor Vehicle Record (Initial - past 3 years)
- ☐ Safety Performance History (3-year inquiry)
- ☐ Signed Consent/Release Forms
- ☐ Copy of CDL or Driver's License
- ☐ Medical Examiner's Certificate (DOT Physical)
- ☐ Certificate of Road Test or CDL Skills Test Certificate
- ☐ Waivers or Exemptions (if applicable)

Recurring / Annual Requirements

- ☐ Annual MVR (Reviewed and Signed by Safety Officer)