**
Data Protection and
Confidentiality Policy**

# 1. Principles

We collect and store personal information only where necessary and in accordance with UK GDPR and the Data Protection Act 2018.

# 2. Confidentiality

Pupil records are kept securely and shared only with staff on a need-to-know basis.

Parents may request to see the data we hold on their child.

# 3. Breach Management

Any data breach will be reported to the Supervisor (Roger Reeves) and handled according to regulations.