# Digital Estate Plan (Template)

This is a copy of my Digital Estate Plan. It describes what should happen to all my digital assets after my death. It should be administered by the Executors named in my Will. However, if I have chosen a Digital Executor, and if they are not already an Executor in my Will, I would like the Executors to seek their help and counsel in managing the Digital Assets.

## Personal Information

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name:** |  | **Email:** |  |
| **Address:** |  | **Date of Birth:** |  |

## Digital Executor Details

This person has no legal recognition unless they are also named in the Will as an Executor, but I would like the Executors to seek their advice in managing my Digital Assets.

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name:** |  | **Email:** |  |
| **Address:** |  | **Relationship to me:** |  |

## Password Management

If I use a password management tool, this is the name of the tool and the email address associated with this account. If I have set an emergency access email belonging to a third party (loved one, executor), I also state that here and the delay set before the account is released

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| --- | --- | --- | --- |
| **Tool:** |  | **Email account linked to the tool:** |  |
| **Emergency email (optional):** |  | **Emergency email access delay period (optional):** |  |

## Email Accounts

e.g. Gmail, Outlook, AOL….

|  |  |  |  |
| --- | --- | --- | --- |
| **Provider** | **Login Email** | **Password Stored Where?** | **Instructions** |
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## Social Media Accounts

e.g.. Facebook, LinkedIn, Instagram…

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| --- | --- | --- | --- |
| **Platform** | **Login Username/Email** | **Password Stored Where?** | **Instructions** |
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## Monetary Value Accounts

With possible cash/cash equivalents but NOT banking – executor to be careful about withdrawing e.g. Trading212, eBay, Gambling

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| --- | --- | --- | --- | --- |
| **Institution** | **Account Type** | **Login Username/Email** | **Password Stored Where?** | **Instructions** |
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## Subscription Services

e.g. Netflix, Disney+, Spotfiy, Sky…

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| --- | --- | --- | --- |
| **Provider** | **Login Username/Email** | **Password Stored Where?** | **Instructions** |
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## Cloud Storage Accounts

e.g. OneDrive, Dropbox, iCloud

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| --- | --- | --- | --- |
| **Provider** | **Login Username/Email** | **Password Stored Where?** | **Instructions** |
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## Digital Devices

e.g. External Hard Drive, USB stick, Digital camera with SD card, Holiday photo DVDs

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| --- | --- | --- | --- | --- |
| **Device Type** | **Location** | **Login Username/Email** | **Password Stored Where?** | **Instructions** |
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## Utility and other non-Retail accounts

e.g. British Gas, EDF Energy, Thames Water….

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| --- | --- | --- | --- |
| **Asset Type** | **Login Username/Email** | **Password Stored Where?** | **Instructions** |
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## Retailer Accounts

e.g. Tesco, M&S, Argos, Amazon…

|  |  |  |  |
| --- | --- | --- | --- |
| **Site** | **Username** | **Associated Asset** | **Instructions** |
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## Loyalty Accounts

e.g. Tesco Clubcard, British Airways, Nectar…

|  |  |  |
| --- | --- | --- |
| **Service** | **Username** | **Instructions** |
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## Gaming Accounts

e.g. Unisoft, Steam, Xbox

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Domain Provider** | **Domain Name** | **Login Username/Email** | **Password Stored Where?** | **Instructions** |
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## Cryptocurrency and Wallets

e.g. Crypto.com, Coinbase, Kraken…

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| --- | --- | --- | --- |
| **Wallet Provider** | **Account Email/Username** | **Private Key/Password Storage** | **Access Instructions** |
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## Domain Names and Websites

e.g. GoDaddy, Hostinger, 123-Reg…

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| --- | --- | --- | --- | --- |
| **Domain Provider** | **Domain Name** | **Login Username/Email** | **Password Stored Where?** | **Instructions** |
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## Copyrighted Works & Online Content

e.g. Nielsen, Amazon, Barnes and Noble…

|  |  |  |
| --- | --- | --- |
| **Platform** | **Details of Content/Work** | **Instructions** |
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## General Instructions for Executors

Anything not covered above or general advice or guidance to support account recovery:

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| --- |
| **General Notes** |
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## Signed

These are my instructions regarding my Digital assets.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signed:** |  | **Date:** |  |

## Update dates

To identify more easily the latest status for my executors:

|  |  |  |  |
| --- | --- | --- | --- |
| **Update date** | **Update date** | **Update date** | **Update date** |
|  |  |  |  |
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Template by Not So Grave. You can find more templates like this covering all aspects of estate planning at [www.notsograve.co.uk](http://www.notsograve.co.uk).

A skeleton dancing in front of a grave

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