

Digital Estate Plan (Template)

This is a copy of my Digital Estate Plan. It describes what should happen to all my digital assets after my death. It should be administered by the Executors named in my Will. However, if I have chosen a Digital Executor, and if they are not already an Executor in my Will, I would like the Executors to seek their help and counsel in managing the Digital Assets.

Personal Information

Full Name:		Email:	
Address:		Date of Birth:	

Digital Executor Details

This person has no legal recognition unless they are also named in the Will as an Executor, but I would like the Executors to seek their advice in managing my Digital Assets.

Full Name:		Email:	
Address:		Relationship to me:	

Password Management

If I use a password management tool, this is the name of the tool and the email address associated with this account. If I have set an emergency access email belonging to a third party (loved one, executor), I also state that here and the delay set before the account is released

Tool:		Email account linked to the tool:	
Emergency email (optional):		Emergency email access delay period (optional):	

Email Accounts

e.g. Gmail, Outlook, AOL....

Provider	Login Email	Password Stored Where?	Instructions

Social Media Accounts

e.g.. Facebook, LinkedIn, Instagram...

Platform	Login Username/Email	Password Stored Where?	Instructions

Monetary Value Accounts

With possible cash/cash equivalents but NOT banking – executor to be careful about withdrawing e.g. Trading212, eBay, Gambling

Institution	Account Type	Login Username/Email	Password Stored Where?	Instructions

Subscription Services

e.g. Netflix, Disney+, Spotfiy, Sky...

Provider	Login Username/Email	Password Stored Where?	Instructions

Cloud Storage Accounts

e.g. OneDrive, Dropbox, iCloud

Provider	Login Username/Email	Password Stored Where?	Instructions

Digital Devices

e.g. External Hard Drive, USB stick, Digital camera with SD card, Holiday photo DVDs

Device Type	Location	Login Username/Email	Password Stored Where?	Instructions

Utility and other non-Retail accounts

e.g. British Gas, EDF Energy, Thames Water....

Asset Type	Login Username/Email	Password Stored Where?	Instructions

Retailer Accounts

e.g. Tesco, M&S, Argos, Amazon...

Site	Username	Associated Asset	Instructions

Loyalty Accounts

e.g. Tesco Clubcard, British Airways, Nectar...

Service	Username	Instructions

Gaming Accounts

e.g. Unisoft, Steam, Xbox

Domain Provider	Domain Name	Login Username/Email	Password Stored Where?	Instructions

Cryptocurrency and Wallets

e.g. Crypto.com, Coinbase, Kraken...

Wallet Provider	Account Email/Username	Private Key/Password Storage	Access Instructions

Domain Names and Websites

e.g. GoDaddy, Hostinger, 123-Reg...

Domain Provider	Domain Name	Login Username/Email	Password Stored Where?	Instructions

Copyrighted Works & Online Content

e.g. Nielsen, Amazon, Barnes and Noble...

Platform	Details of Content/Work	Instructions

General Instructions for Executors

Anything not covered above or general advice or guidance to support account recovery

General Notes

Signed

These are my instructions regarding my Digital assets.

Signed:		Date:	
----------------	--	--------------	--

Update dates

To identify more easily the latest status for my executors:

Update date	Update date	Update date	Update date

Template by Not So Grave. You can find more templates like this covering all aspects of estate planning at www.notsograve.co.uk.



This template is provided free of charge for your personal use. Feel free to adapt it to suit your own needs. However, it must not be sold, shared commercially, or used for any financial gain without written permission. This work is protected by copyright and owned by Alveta Media Ltd. Please note, we can't accept responsibility for any loss or issues that may arise from its use.