

# **Evanston Estates Addition Association APPLICATION FOR BUILDING REVIEW**

All applications for changes to the exterior of your residence must be submitted to the Evanston Estates Addition Association's Architectural Committee/Board of Directors. The Evanston Estates Addition Homeowners Association's Covenants, Conditions and Restrictions (CC&R's) require that a homeowner obtain the prior written approval for any exterior alteration or addition to property within the Evanston Estates Addition Community. (See Article VI of the CC&R's.)

Please note that approved applications must be completed in a timely manner. A project completion date is required on the Application. If additional time is required for you to finish your project, an extension request is listed on the second page of these forms.

**To comply with the CC&R's, please submit this application with all the required attachments to:**

Evanston Estates Addition Association  
P.O. Box 318 • Evanston, WY 82931  
Phone: 307-209-4503 •

EMAIL: [evastonstatesboard@gmail.com](mailto:evastonstatesboard@gmail.com) • WEBSITE: <https://evastonstateshoa.com>

The time period for approval begins when this application is received by the Committee. The Committee has up to (30) days to approve, approve with conditions, or disapprove the application. If you have not received any form of communication from the Committee or the Association after (30) days, please call for a status update.

Lot # or Property Address \_\_\_\_\_

Homeowner's Name \_\_\_\_\_

Homeowner's Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Name and contact info of Person Making Request if different from above:

The undersigned hereby submits its Application for Design Review to the Architectural Committee or the Board of Directors of Evanston Estates Addition for review and approval of the following item(s):

- Painting of exterior building
- Painting of porch or deck
- Painting of fencing
- Installation of landscaping materials
- Changes to landscaping
- Changes to grade
- Repairs to exterior of building
- Removal of fences, porches, decks, ect
- Installation of satellite, antenna or anything that attaches to building
- Fence Installation
- Other

**(SEE REVERSE SIDE)**

**Evanston Estates Addition Association**

Homeowner has provided the following for consideration of the application.

ANY Items attached to building (including fencing, porches, antennas, or accessories):

A detailed drawing, including measurements, of where it will be attached to the building. Include method of attachment, and steps taken to preserve the integrity of the exterior of the building. Indicate if this is a permanent or temporary attachment.

Landscaping, Fencing, Porches or Accessory Item:

Dimensions (height, width, length)

Sample of Color(s) to be used

Drawings Plant type and location

Type of materials, samples or descriptions of materials to be used

Any photographs or sample elevations for a visual picture of the proposed project.

Person/Business doing installation/work \_\_\_\_\_

Licensed contractor? Yes No

Expected Completion Date:

If work is not expected to be completed in 90 days from date of application, please indicate reasons an extension is required:

Homeowners Statement: I understand that a completed application is required to determine approval or disapproval. If the application is not complete the Architectural Committee or Board will disapprove the Application and return it to me with a statement for the disapproval. I agree to comply with all applicable City, County, and State laws and to obtain all necessary permits for work described in this application. I understand that the homeowner will be notified by phone or email at the contact information above.

Homeowner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## FOR ASSOCIATION USE ONLY

### Evanston Estates Addition Association Architectural Committee or Board of Directors

Approves the above Application

Approves the above Application with the following Conditions:

Disapproves the above Application with the following Reason(s):

SIGNATURE:

DATE:

Date Appl. Received	Sent to Committee	Rec'd From Committee	Notified Homeowner