

David Peacock

Quitman, TX 75783

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Professional Summary

Organized and motivated employee able to apply time management and organizational skills in various environments.

Seek to work in an environment that will challenge me further; while allowing me to contribute to the continued growth and success of the organization.

Authorized to work in the US for any employer

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Work Experience

Service Technician

Texas Document Solutions-Tyler, TX

January 2024 to Present

- Build new machines in office for customer
- Diagnose and repair machines at customer location, or at shop if needed
- Managed company vehicle
- Managed parts stock inside company vehicle
- Managed work logs
- Managed vehicle logs

Kitchen Staff

Compass Group-Winnsboro, TX

October 2023 to January 2024

- Operate flat top grill, making burgers and other various items made to order.
- Operated POS register
- Put out snacks, condiments, utensils, at start of service and would put away at end of service
- Maintained stock of drinks in cooler daily
- Made fresh tea and coffee before start of every service
- Cleaned entire serving area daily, cleaning grill, grease trap, wiping down everything, sweep/mop, take out trash
- Help prepare meals for next day
- Cleaned entire kitchen daily
- Cleaned all dishes and utensils daily
- Take out trash in kitchen daily
- Put away food shipments daily
- Managed walk-in and freezer
- Swept and mopped kitchen daily

Security Officer

Allied Universal-Mineola, TX

October 2023 to October 2023

- Secure property and employees
- Check employee ID upon entry
- Log all company vehicles entering and exiting the property
- Filled out safety report daily
- Answered phone in guard shack
- Operated point of entry
- Inspected entire property for safety and criminal activity on a scheduled basis
- Greeted all visitors entering and exiting the property

Service Department Lead

Stitchin' Heaven-Quitman, TX

June 2021 to August 2023

Operate, manage, and maintain service & repair department both in house and out in the field.

Electrical Repair Technician

Nautilus Hyosung-Irving, TX

June 2020 to September 2020

Repair and refurbish ATMs with strong mechanical knowledge to minimize downtime.

Hardware Technician

GameStop-Grapevine, TX

August 2018 to June 2020

Refurbish video game consoles at nationwide refurbishment center.

Bouncer

Wit's End-Dallas, TX

April 2013 to August 2018

Provided security at Wit's End, July Alley, Drugstore Cowboy, and Lizard Lounge by courteously diffusing tense situations to help with customer safety.

Education

High school diploma

Chester W Nimitz-Irving, TX

September 1997 to May 2001

Skills

- Typing
- Retail Sales (5 years)
- Microsoft Word
- Help desk
- Repair (4 years)

- Word Processing
- Data Entry: Accuracy -- Highly Proficient
- Car Wash (Less than 1 year)
- Data Entry (7 years)
- Android
- Mechanical Knowledge
- Office experience (7 years)
- Maintaining data integrity by detecting errors.
- Communication skills
- Soldering (1 year)
- Data collection
- Time Management (10+ years)
- Computer Hardware (10+ years)
- Identifying differences in materials, following instructions, and detecting details among distracting information.
- Computer hardware
- Performing basic repairs and maintenance for apartment complexes, office buildings, and other facilities.
- Microsoft Outlook
- Microsoft Windows (10+ years)
- Attention to Detail -- Highly Proficient
- Security
- Cash handling
- Warehouse experience (5 years)
- Auto Body Repair
- Office experience
- Assembly
- Microsoft Excel
- Computer Literacy
- Spreadsheet
- Customer service
- Microsoft Office
- Maintenance
- Service Technician Experience
- Basic Maintenance and Repair -- Highly Proficient
- Entering data quickly and accurately.
- Customer Service (10+ years)
- Clerical experience
- Scheduling -- Proficient
- Detailing (Less than 1 year)
- Equipment Repair

- Cash register
- English (10+ years)
- Word Processing (10+ years)
- Quality control
- Full results: Highly Proficient
- Troubleshooting
- Data Entry: Attention to Detail -- Highly Proficient
- Cash Register
- Cross-referencing agendas and itineraries to avoid scheduling conflicts.
- Microsoft Office (10+ years)
- Full results: Proficient
- Programmable Logic Controllers
- Outlook (8 years)
- Electrical Experience (3 years)
- Organizational skills
- Driving (10+ years)
- Help Desk (Less than 1 year)

Certifications and Licenses

Driver's License