

# CRYSTAL GOFF

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## OBJECTIVE

I am interested in obtaining a position that will allow me to expand my knowledge and skills while assisting the agency in meeting its mission.

## WORK EXPERIENCE

### **Auditor III, Railroad Commission of Texas**

#### **Oversight & Safety Division – Fort Worth, TX**

2024 – Present

- Conduct audits to determine compliance with oil and gas regulations as well as follow-up audits.
- Prepare audit reports, audit plans, routine status reports for management and the client.
- Conduct research to determine whether gas utilities have paid any taxes, as required, as well as resolve any past tax liabilities.
- Review annual reports to determine that utilities completed and submitted them, as required.

### **Internal Auditor II, Texas A&M University System**

#### **Internal Audit - College Station, TX**

2022 – Present

- Develop risk assessments, audit objectives and steps as well as prepare routine status reports for management and the client.
- Conduct research on A&M's, and particular A&M members', programs and/or processes during audit preparation.
- Assist with the preparation of reports such as the audit reports and the Governors' report.
- Conduct audits and follow-up audits to determine whether management has taken action to close open exceptions.

### **Senior Internal Auditor, Department of Transportation**

#### **Internal Audit Division - Fort Worth, TX**

2019 – 2022

- Conducted audits and follow-up audits to determine whether management had taken action to comply with audit recommendations.
- Lead interviews with audit clients to gather information, document findings and prepare presentations.
- Prepared workpapers, developed audit plans, drafted reports, and analyzed and tested evidence.

### **Senior Internal Auditor, NTTA**

#### **Internal Audit Department - Plano, TX**

2018

- Conducted financial and compliance audits.
- Lead interviews with audit clients to gather information and document findings.
- Conducted briefings to management, draft reports and prepare workpapers.

### **Senior Internal Auditor, Southern Methodist University**

#### **Office of Compliance & Audit Services - Dallas, TX**

2016 – 2017

- Conducted financial and compliance audits and developed management briefings to report findings.
- Assessed internal controls and compliance to increase the efficiency and effectiveness of implemented programs.
- Prepared correspondence and work papers to support findings.

### **Auditor, Office of the Inspector General**

#### **Audits & Evaluations, United States Department of Veterans Affairs - Dallas, TX**

2010 – 2015

- Conducted and lead operational and compliance audits and provided guidance to my team.
- Conducted briefings to executive level management such as the Assistant Inspector General.
- Provided the audit objective, scope, methodology and findings through Entrance and Exit briefings to the client.
- Assessed performance and quality metrics to determine if goals were met during Information Technology audits.
- Prepared correspondence, memorandums, and reports supported by work papers prepared in CCH TeamMate.
- Lead interviews and briefings with audit clients to gather information and request pertinent documentation.
- Publications: *Audit of VA's Implementation of the Post-9/11 GI Bill Long Term Solution (2010)*, *Audit of Worker's Compensation Case Management (2011)*, *Review of Alleged Incomplete Installation of Encryption Software Licenses (2012)*, *Review of VBA's Transition to a Paperless Environment (2012)*, *Audit of VHA's WCP Case Management (2014)*, *Audit of the Information Technology Project Management Accountability System (2015)*.

### **Offerings Coordinator, Southwest Securities**

#### **Reorganization Department - Dallas, TX**

2000 – 2005

- Processed cash tenders, stock purchases and stock exchanges.
- Prepared journal entries for cash receipts as well as distributions & contributions for retirement plan accounts.
- Assisted the Compliance Director, processed bluesheets and responded to inquiries from the Securities & Exchange Commission, NYSE and NASD.

EDUCATION

MS, Accounting & Information Systems-University of Texas at Dallas, Richardson, TX	2008
BS, Accounting & Information Systems-University of Texas at Dallas, Richardson, TX	2007

CERTIFICATIONS

Certified Public Accountant	anticipated: 2025
Certified Internal Auditor	anticipated: 2024
Certified Fraud Examiner	anticipated: 2024

PROFESSIONAL AFFILIATIONS

Institute of Internal Auditors	2014 - Present
Texas Society of CPAs	2009 - Present
Beta Gamma Sigma	2007 – Present
Beta Alpha Psi	2007 – 2008

KEY SKILLS & EXPERIENCE

Risk Matrix & Assessments	Entrance/Exit Briefings	SAP ERP   Cash App's	IT System Audits
CIGIE & Silver book	Team Lead   Presentations	Root Cause & Evidence Analysis	Disaster Recovery Testing
Audit Plans   Internal Controls	Performance & Financial Audits	Laws   Regs Research	Risk Mitigation   Controls
GAP Testing   Trend Analysis	Contingency Planning	Workday   Concur Expense	Finding Development
Deficiency Identification	Project Briefs   Status Reports	GAO   COSO   OSHA   DOT	OMB Circular A-123
Review & Prepare work papers	Regulatory Correspondence	Account Reconciliations	Audit Planning
Independent Reference Review	Audit Reports   Referencing	Journal Entries	Process Improvements
Federal Acquisition Regulation	CCH TeamMate   High bond	Performance   Quality Metrics	Microsoft Office   CSS
Retirement Distribution JE's	Financial Services   GASB	Compliance   Payroll   FECA	NewSys   GEAC
Texas Administrative Code	Sarbanes-Oxley   IDEA	Independent Ref. Review	Privacy Act   FOIA   FERPA
COBIT NIST	Federal Travel Regulation	GAAP   GAAS   GAGAS	Management   Project Management