

**2024 Kandiyohi County
Application for Aquatic Invasive Species (AIS) Funds**

Deadline for submission: By November 15, 2023

Applicant/Organization: _____

Contact Person: _____

Address: _____

Phone: _____ Email: _____

Project Title: _____

- Type of Project (circle only one):
- Prevention – preventing the introduction of AIS into new water bodies
 - Treatment – treating existing AIS to limit its spread
 - Containment – limiting the spread of AIS from an infested water body
 - Enforcement – enforce AIS laws and regulations
 - Education – education to help prevent introduction or limit spread

County Amount Requested: \$ _____ (max of \$5,000 for education and max of \$7,500 for all other requests)

Matching Funds (must be equal to or greater than "County Amount Requested"): \$ _____

TOTAL PROJECT COST: \$ _____

Brief Project Description (less than 50 words):

(Office Use Only)

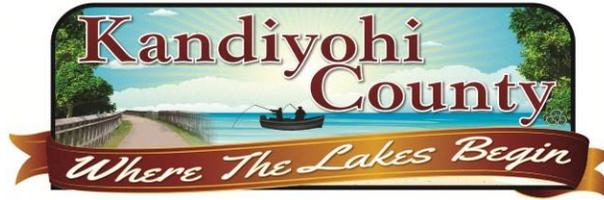
STAFF RECOMMENDATIONS:

County Amount Recommended: _____ Date: _____

AIS TASKFORCE ACTION:

County Amount Approved: _____ Date: _____

Required DNR Permits (circle one)? Yes No If yes, DNR Permit Number: _____

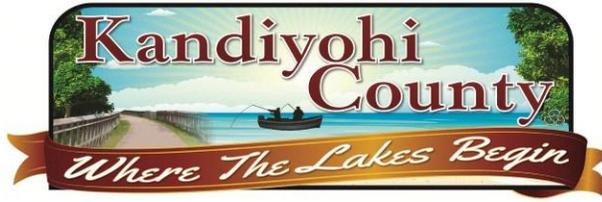


- 1) Project Narrative – Include the following:
 - (A) describe the AIS issue to be addressed
 - (B) detail the project goals

- 2) Project Timeline – Include the following:
 - (A) provide key dates (i.e. timeline) for the project
 - (B) include within the timeline what work will take place to address the AIS issue and any foreseen potential delays

- 3) Required Approvals – List and describe any required permits or approvals (including landowners) to be obtained, prior to project implementation. Note that required DNR permits must be received before project funding can be finalized.

- 4) Project Partners – Provide names and affiliations of partners directly involved in this project.



PROJECT BUDGET – Ensure Overall Revenue/Expenditure Totals Equal and County/Matching Totals are the same as those listed on page 1 of this application. Matching fund totals must be equal to or greater than County funding totals.

PROJECT REVENUES	COUNTY FUNDS	MATCHING FUNDS	TOTAL
1)			
2)			
3)			
4)			
5)			
TOTALS			

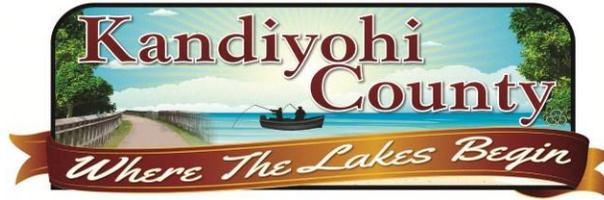
PROJECT EXPENDITURES	COUNTY FUNDS	MATCHING FUNDS	TOTAL
1)			
2)			
3)			
4)			
5)			
TOTALS			

Application information listed above is truthful and accurate to the best of my knowledge.

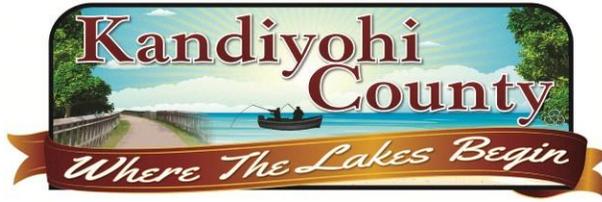
Signature: _____

Printed Name: _____

Funding Requirements and Conditions



- 1) No County funds will be offered for sentry unit purchases or on-going maintenance and operation of these units. Kandiyohi County staff has provided a detailed evaluation of the effectiveness of these to the Taskforce.
- 2) Only one project per application. If an organization is interested in funding for several projects, each project requires a separate application.
- 3) Only expenditures that take place after application approval by the Kandiyohi County AIS Taskforce will be eligible for reimbursement.
- 4) Funds cannot be used for purchasing or supplying food.
- 5) Kandiyohi County AIS Funding is intended to enhance AIS efforts and not replace existing AIS expenditures.
- 6) Prior to initiating project work, all required DNR permits must be obtained.
- 7) If project has not started by September 30th of the granting year, the application shall be void. The applicant may reapply for the next year's grant.
- 8) Total matching funds (cash, plus in-kind) must be equal to or greater than the amount requested. Applicant expenditures incurred prior to application approval can be included within matching funds. In-kind matching funds are permitted at a labor cost rate of \$20.00 per hour.
- 9) Funding is provided on a reimbursement basis. A letter requesting reimbursement, along with appropriate project expense receipts and/or invoices, must be submitted prior to issuing funds. Reimbursement requests must be received on or before October 31st, 2024. Submissions received after the deadline will not be reimbursed without authorization from the AIS Taskforce.
- 10) Copies of paid invoices and reimbursement requests can be e-mailed to russ.hilbert@kcmn.us or mailed to: Russ Hilbert, 400 Benson Avenue SW, Willmar, MN 56201
- 11) All funding recipients will be required to submit a brief written report (less than 500 words), within ninety (90) days after completion of the project.



- 12) Any equipment or technology purchased through grant funding will become the property of Kandiyohi County. Kandiyohi County will pay insurance cost for equipment. Kandiyohi County will invoice lake associations/applicants 100% of any on-going operational costs and infrastructure costs required to install the equipment or technology not included in the application. No Kandiyohi County funding can be used to pay the lake association's on-going operational cost. Operational costs include: maintenance, video monitoring, repair, upgrades, cellular data, and any other additional fees. Kandiyohi County will invoice grantees for their cost and payment must be received by November 30, 2024. Any needed regular service shall also be performed by or paid for by the applicant.
- 13) Funding requests may be submitted at any time up until November 15, 2023. Applications received will be reviewed as soon as possible and action taken at the next AIS Task Force meeting. Early submission is encouraged.
- 14) Application submissions and/or any questions can be directed to Kandiyohi County AIS Coordinator, Russ Hilbert at russ.hilbert@kcmn.us; 320-231-6229 x 5251

Russ Hilbert, AIS Coordinator
Kandiyohi County Office Building
400 Benson Avenue SW
Willmar, MN 56201

Process for Kandiyohi County AIS Grant Applications

