

We're Hiring: HR Talent Acquisition Interns

Job Title: Talent Acquisition Intern

Location: Hybrid (India)

Job Type: Full-Time Internship

About the Role

At *Creativity Ventures*, we believe great teams start with great people. We're looking for motivated **Talent Acquisition Interns** to join our HR team. This role will give you hands-on exposure to end-to-end recruitment processes, candidate engagement, and employer branding while working with global teams across India and Europe.

◆ **Responsibilities**

- Assist in sourcing candidates through LinkedIn, job portals, and networking.
- Support the HR team in screening resumes and scheduling interviews.
- Participate in initial HR interactions with candidates.
- Maintain recruitment trackers, reports, and dashboards.
- Assist in employer branding initiatives such as social media campaigns and job postings.
- Collaborate with hiring managers to understand job requirements.
- Ensure smooth communication with candidates and provide a positive experience.

◆ **Required Skills (Intern-Level)**

- Basic understanding of recruitment and HR processes.
- Strong communication and interpersonal skills.
- Familiarity with MS Office/Google Workspace.
- Interest in learning sourcing tools (LinkedIn, Naukri, etc.).
- Ability to multitask and work in a fast-paced environment.
- Strong organizational and coordination skills.

What We Offer

- Hands-on exposure to full-cycle recruitment.
- Opportunity to work on international hiring (India & Europe).
- Mentorship from experienced HR professionals.
- A collaborative and growth-driven culture.
- Internship certificate + potential full-time role based on performance.