Lee Nguyen

Project Manager/Delivery Manager

Contact

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Professional Summary

■ 10 years of experience in developing large-scale applications, 5 years of experience managing technical teams, technology, and delivery.

■ Full lifecycle software development experience, with extensive knowledge in product design, development, and launch processes, strongly based on Agile principles. Attend pre-sales activity, making a proposal, and estimation of the project from draft requirement get from the client.

■ Focused Project Manager adept at planning, directing, and maintaining continuous operations in various departments. Experienced in directing manufacturing employees and keeping efficient production in accordance with quality standards.

■ Gather Technical and Functional Requirements to estimate the project's development cost and planning.

■ Analyzed, built, and managed Project Specifications Documentation, and track changes. Follow project's schedule and budget, organize team, lead, and manage the development process.

Skills

Project Management
●●●●● Excellent

Agile Project Management
●●●●○ Very Good

Scrum Method
●●●●○ Very Good

Mobile Application Development
●●●●● Excellent

Web Application Development
●●●●● Excellent

Software

Work History

2020-02 - Current

Project Manager/Project Delivery Manager

Orient Software Development Corp, Ho Chi Minh, Ho Chi Minh

Team Size: 30 members

Technology:

- Angular JS, .NET Core
- MSSQL,SQL Database
- Web RTC
- AWS, Azure DevOps, JIRA

Project Information:

- I've managed multiple projects related to Education, Fintech, Healthcare, etc. Working directly with Singapore Government and developing Education System.

Responsibility:

- Updated operational methods and oversaw accounting procedures for improved efficiency.
- Developed and initiated projects, managed costs and monitored performance.
- Analyze and then effectively strategized in regards to business goal, deadline, schedule, budget, needed resources, and team member coordination.
- Clearly communicated problems and progress to upper management via engaging and artful presentations.
- Consistently met deadlines with team, achieving commendations for five consecutive Sprints.
- Identified and fixed program bugs, leading to marked increase in customer satisfaction as measured by surveys with Singapore government.
- Hired and trained fifty new team members based on predicted project needs.
- Developed and initiated projects, managed costs and monitored performance.
- Analyze and then effectively strategized in regards to business goal, deadline, schedule, budget, needed resources, and team member coordination.
- Clearly communicated problems and progress to upper management via engaging and artful presentations.
- Consistently met deadlines with team, achieving commendations for five consecutive Sprints.
- Identified and fixed program bugs, leading to marked increase in customer satisfaction as measured by surveys with Singapore government.
- Hired and trained fifty new team members based on predicted project needs.
- Troubleshoot/discuss with onshore Project Managers and customers (via email, messenger, PMS tool) from Europe and Asia to resolve matters related to project requirements, constraints, schedule, budget, etc.oers (via email, messenger, PMS tool) from Europe and Asia to resolve matters related to project requirements, constraints, schedule, budget, etc.

Objective-C

●●●●○ Very Good

Swift

●●●●○ Very Good

Javascript

●●●○○ Good

HTML

●●●●○ Very Good

CSS

●●●○○ Good

Languages

English

●●●●○ Very Good

2017-08 - 2020-02

Project Manager/Production Manager

MTI Technology Vietnam, Ho Chi Minh, Ho Chi Minh

Team Size: 21 members

Technology:

- PHP, Ruby, React JS, NET Core, Flutter
- PostgreeSQL, SQL Database
- Azure DevOps, Redmine, AWS

Project Information:

- I've managed multiple projects related to Healthcare, Life Entertainment.

Responsibility:

- Lead team of engineers in supporting Product Owner request.
- Full lifecycle software development experience, strongly based on Agile principles including TDD and Pair Programming.
- Work with Product Owner to create and maintain solution roadmap. Be strong liaison between Product Owner and development to ensure transparent and productive workflow environment.
- Ensured workload within team is balanced and project delivery expectations are met.
- Served as technical adviser to team members on all aspect of growth activities.
- Trained engineers on cell add process, troubleshooting, and miscellaneous soft skills related topics which help improve work efficiencies within team. Identified areas of improvement in processes. Ensured procedures, processes, and standards are continuously reviewed.
- Working with process Agile/Scrum, support Sales Department, Marketing Team.
- Lead team of graphic and UX designers of website and mobile app mockups/wireframe and advertising designs. Responsible for closely monitoring schedule, scope, and budget of project. Page 3 of 5 Plan project (estimate, staff, risk management, training, software development plan, etc.)
- Manages business resources assigned to projects; including project scope and timelines.
- Maintains document control, track project activities and team communication.
- Analyzes, proposes, and reviews deliverables and

presents to management.

Technical Project Manager

Digital Media Culture, Dallas, Texas

Project: Vinacircle

Team Size: 12 members

Technology:

- PHP (Laravel)
- React Native
- MySQL

Project Information:

- Vinacircle is a US-based app platform created to serve the needs of Vietnamese worldwide. The mission is to gather Vietnamese together into this circle of virtual community. Through Vinacircle, they promote Vietnamese culture, history, value, as well as contemporary Vietnamese life and achievements.

Responsibility:

- Oversee core team of mobile app/web/backend developers in providing technical solutions, and strategies in supporting business requirements, expectations, and long-term product goals.
- Served as technical liaison, supporting engineering, management, procurement, sales and marketing, quality assurance and supply base.
- Maintained strict budgetary control on projects ranging and working with project teams to track costs and control expenditures without sacrificing quality.
- Updated customers and senior leaders on progress and roadblocks.
- From start to finish - Created and launched Product for the customer, make sure the quality process working and get the requirement for development.
- Delivery on time and review source code.
- Responsible for closely monitoring the schedule, scope and budget of the project.
- Plan the project (estimate, staff, risk management, training, software development plan, etc.)
- Manages business resources assigned to projects;

including project scope and timelines.

- Maintains document control, track project activities and team communication
- Analyzes, proposes, and reviews deliverables and presents to management

2015-12 - 2016-07

Leader Mobile Developer

Mulodo Vietnam Co.LTD, Ho Chi Minh, Ho Chi Minh

- Led projects and analyzed data to identify opportunities for improvement.
- Ensure workload within team balanced and project delivery
- Review Source code and merge
- Suggestion new technology and apply to project
- Identified issues, analyzed information and provided solutions to problems.

2012-12 - 2015-11

Mobile Developer

GMO Runsystem, Ho Chi Minh, Ho Chi Minh

- **Development IOS Application with Objective-C and Swift**

Education

2012-01 - 2022-12

GED

VTC Academy - Ho Chi Minh City

Certifications

2021-02

Profession Scrum Master II (PSM II)