

WORK EXPERIENCE

VSDB Residential Advisor

November 2022 | Present

Virginia School for the Deaf and Blind Staunton, VA

- Supervised and managed a building with 10 K-12 students who are Deaf, Hard-of-Hearing, Blind, or have other special needs
- Ensured students' safety, wellbeing, and appropriate conduct during daily routines, bus routes, and off-campus activities
- Implemented Behavior Intervention Plans and adhered to behavior management policies and procedures
- Communicated with Deaf and Hard-of-Hearing students using American Sign Language (ASL)
- Designed and implemented social and educational events per month tailored to the community's needs
- Collaborated with campus partners (Facilities, Campus Safety, student governance) to promote a safe environment
- Planned and assisted with educational, recreational, and leisure activities based on individual student interests
- Provided transportation for students to and from school and evening off-campus activities

VSDB I.T (Information Technology)

May 2023 | July 2023

Virginia School for the Deaf and Blind Staunton, VA

- Install and update VSDB software/hardware as needed
- Deliver front-line technical support to students and staff
- Provide support for laptops, smart-boards, and iPads
- Great working knowledge of relevant operating systems, software, and programming
- Excellent Customer service and interpersonal skills

Information Technology and School Support Specialist

August 2021 | July 2021

Christ the King Catholic School-Detroit, MI

- Provided computer systems oversight for school and parish, including resolution of hardware and software issues
- Managed Internet security systems
- Managed and instructed teachers on use of SIS FACTS and different educational platforms
- Tutored students in core subjects after school
- Facilitated student conflict resolutions
- Supervised students during lunch and recess

Faith-based Volunteer at Christ the King Catholic School

July 2020 | June 2021

Christ the King Service Corps-Detroit, MI

- Provided IT maintenance, support, and instruction for staff during a year of virtual instruction
- Created and managed social media presence to support school community engagement and student recruitment
- Served as assistant basketball coach, focusing on players' academic progress, skill development, and play goals
- Acted as substitute teacher for grades K-8 (elementary to middle school)
- Performed additional duties as needed to support the school

SKILLS

- Google Cybersecurity Certificate
- Google I.T Support Professional Certificate
- Google AI Essentials
- CompTIA A+ **In Progress**
- Intermediate proficiency in American Sign Language (ASL)

EDUCATION

Mercyhurst University-Erie, PA

Graduation: May 2020

Bachelor of Arts in Sports Business Management

Bachelor of Arts in Marketing