

## **KENTON FIRS AACC PLAN AND PROJECT REQUEST PACKET**

All structural changes to your property, such as new fences, sheds and new manufactured homes, are to be approved by three members of the Architectural/Agricultural Control Committee (AACC) **BEFORE** any work begins on them, or any preparations are made for them. The owner of the property shall fill out an application package. See the example package and complete the blank documents that apply for the project you want approved. See Kenton Firs Covenants and ByLaws link at <https://www.kentonfirs.org> on the Home Page for the Covenants that support this requirement.

**\*If you need assistance with completing the documents, please call a member of the AACC.** Their names and phone numbers are in the Community Phone Book and on the website.

- Fill out the project request, drawing/s and materials list.
- Mail your request to the AACC at 10605 SE 240<sup>th</sup> St. #653, Kent, WA. 98031

**\*Some projects may require the owner to obtain a survey and/or permits from the City of Kent. It is the sole responsibility of the owner to obtain them.**

Each project has its own set of requirements and must be applied for separately.

### **Prepare Project Request forms.**

Please show **ONE ITEM BELOW per application** in Description of Project.

- New or replacement of home
- New or replacement of out building
- New or replacement of deck and/or porch
- New or replacement of fence
- Other
- Show measurement for length, width and height, if applicable.

**Prepare a materials list** (see example/s). Only list materials specific to your project.

**Prepare a drawing/s** (see example/s). Only provide those that apply.

- Must have a North arrow.
- What you are building with measurements in feet and inches of its size.
- Must have measurements in feet and inches from property lines and existing structures.

EXAMPLE

PROJECT REQUEST

(Property improvements and/or modification)

Name \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Lot \_\_\_\_\_

Description of project being requested: (Describe your ideas)

Build or replace a wood or metal shed. 6' x 8' x 10'

Install or replace a pre-fabricated shed. 6' x 8' x 10'

Build or replace a 6' cedar fence with 4' sections on east side of property.

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Board review notes and recommendations:

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(For official use only)

PROJECT REQUEST

(Property improvements and/or modification)

Name \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Lot \_\_\_\_\_

Description of project being requested: (Describe your ideas)

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Board review notes and recommendations:

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(For official use only)

EXAMPLE  
MATERIALS LIST  
NEW OR REPLACEMENT STRUCTURE OR FENCE

Name \_\_\_\_\_ Lot \_\_\_\_\_ Date submitted \_\_\_\_\_

Description of project being requested: 6' fence with 4' sections or 6' x 8' x 10' shed.

Materials to be used:

FENCE: 4" x 4" x 8' treated post. To be sunk in 3' hole with concrete.

1" x 7" x 6' treated cedar fence boards.

2" x 4" x 4' treated cedar cross support top and bottom.

Metal hanger for cross supports at top and bottom.

SHED: pre-fabricated 6' x 8' x 10'. See attached brochure.

SHED: 6' x 8' x 10'

12" sq. concrete tier foundation blocks.

2" x 6" x 8' treated boards for framing.

4' x 8' x 1/2" plywood for roof decking.

4' x 8' x 3/4" treated plywood for siding and floor.

3 tab asphalt shingles for roofing.

TRIM AND FINISHES (i.e. paint and roofing color)

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MATERIALS LIST  
NEW OR REPLACEMENT STRUCTURE OR FENCE

Name \_\_\_\_\_ Lot \_\_\_\_\_ Date submitted \_\_\_\_\_

Description of project being requested:

Materials to be used:

TRIM AND FINISHES (i.e. paint and roofing color)

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EXAMPLE  
TOP VIEW DRAWING

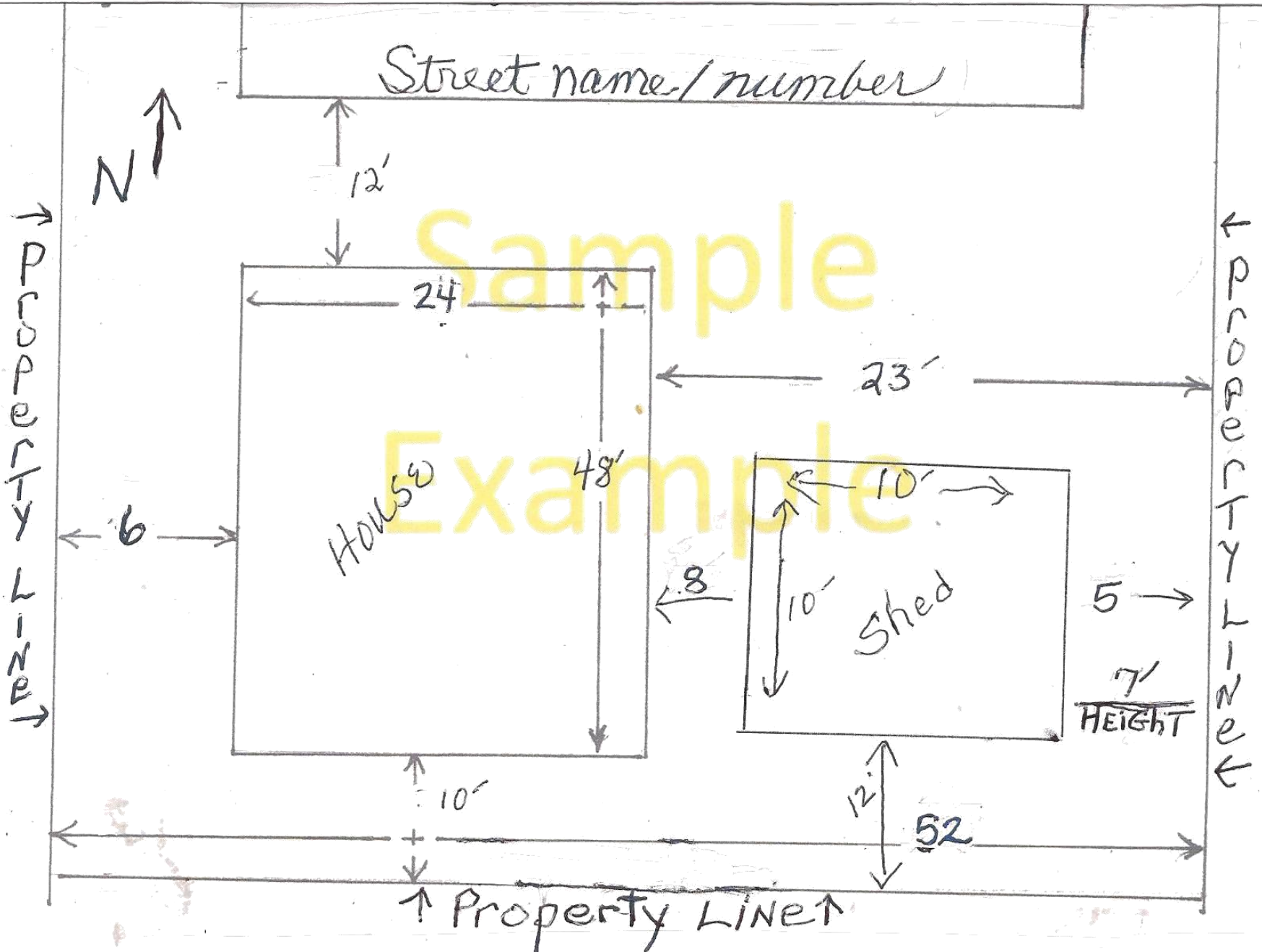
AACC Application for \_\_\_\_\_

Lot \_\_\_\_\_ Street address \_\_\_\_\_

Date received \_\_\_\_\_

Required information for shed/out building:

- North Arrow
- Measurement of proposed structure
- Distances from existing structures and property lines
  - Roof over hangs can not intrude in 5' minimum distance requirement.



TOP VIEW DRAWING

AACC Application for \_\_\_\_\_ Lot \_\_\_\_\_

Street address \_\_\_\_\_ Date received \_\_\_\_\_

Required information for shed/out building or other project/s:

- North Arrow
- Measurement of proposed structure
- Distances from existing structures and property lines
  - Roof over hangs can not intrude in 5' minimum distance requirement.

EXAMPLE

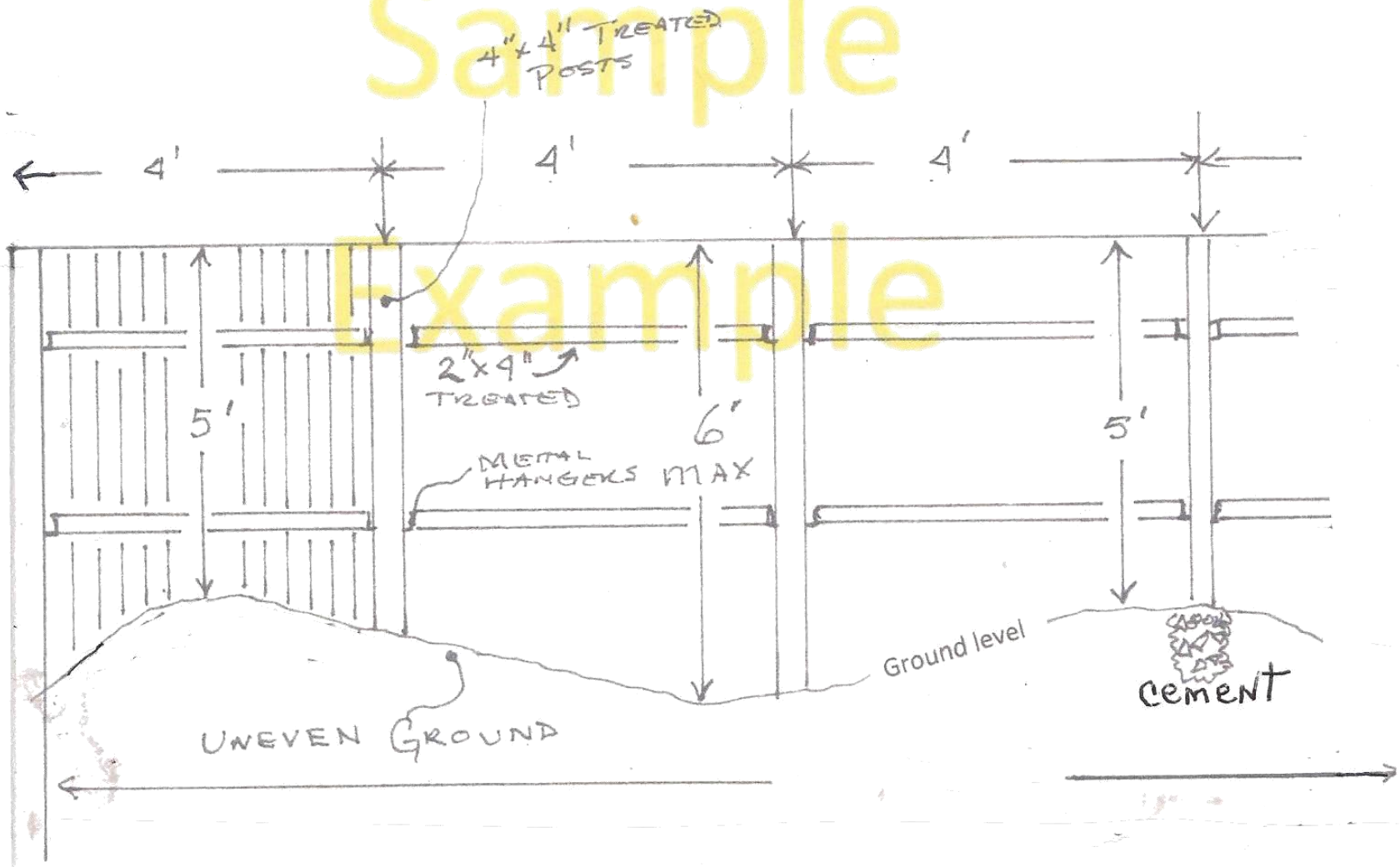
SIDE VIEW DRAWING

Name \_\_\_\_\_ Lot \_\_\_\_\_ Street address \_\_\_\_\_

Date received \_\_\_\_\_

Required information for fences:

- Height of fence
- Length of sections
- Where materials will be used





SIDE VIEW DRAWING

Name \_\_\_\_\_ Lot \_\_\_\_\_ Street address \_\_\_\_\_

Date received \_\_\_\_\_

Required information for fences:

- Height of fence
- Length of sections
- Where materials will be used