

Castle Estates Homeowners Association, Inc
2026 ANNUAL MEETING-Unofficial Minutes

Wednesday, April 8, 2026, at 6:30 PM
Amegy Bank, 13030 Highway 6, Santa Fe, TX 77510

AGENDA

1. Call to order – Verification of Quorum
 - a. Meeting called to order at 6:39 pm
 - b. Quorum was met with 11 homes represented in-person and 4 proxies provided
2. Pledge of Allegiance (if Flag(s) are available) - pledges to US and Texas flags were said
3. Introductions, Board & Residents
4. Recognition of Service to our Subdivision's Volunteers

Old Business:

- a. Review and Approval of April 2, 2025, Annual Meeting Minutes
 - a. Motion to accept by D. Maker
 - b. 2nd by D. O'Grady
 - c. Minutes accepted unanimously
- b. Review and Approval of the December 31, 2025's Treasurer's Report
 - a. Motion to accept by M. Riley
 - b. 2nd by Donna Head
 - c. Report accepted unanimously
- c. Review of the 2026 Budget – no questions asked
- d. Flagpole replacement update – currently only set for 1 flag, can add Texas flag for additional \$500 in the future but it will have to be restrung to do so
- e. Deed enforcement – our governing documents do not allow the HOA to impose fines for specific violations; the board can only remind violators of the deed restrictions we all agreed to when moving here; as neighbors, we need to encourage each other to follow the rules to keep our community beautiful
- f. Landscaping updates
 - a. Asked for volunteers to pursue getting ideas and quotes to redo/update the entry to the neighborhood
 - b. The goal is to overhaul the area without making a large investment, possibly consolidate what is already there
 - c. Not concerned with the island in the middle where the sign and flagpole are located, that area looks great

- d. Discussion has been to update the sides of the entry where the bushes are uneven/thinning out
- e. Discussed moving bushes from areas near the Fox home to closer to the entry to fill in gaps but it was shared that the bushes will likely not survive transplanting
- f. We ideally need 3 quotes to consider and are looking for someone to help with this project
- g. One suggestion was to put bushes on the entry side and crepe myrtles on the exit side
- h. Resource suggestions for help with this endeavor
 - i. Texas A&M has an extension office at Carbine Park in LaMarque that could possibly provide recommendations
 - ii. There is a local Master Gardener's organization that may be willing to help
 - iii. Mr. Devries on Windsor Court has a "green thumb", maybe he would be willing to give suggestions and help with this project

New Business:

- a. Election for the Treasurer board position (3-year term, 2026-2029)
 - Cheryl Pearson has been generously serving as Interim Treasurer this past year
 - i. D. Baker volunteered and nominated herself for the position
 - ii. D. Baker was unanimously elected to serve the 2026-2029 term for treasurer
- b. Election for the Secretary board position (reminder of 3-year term, 2026-2028)
 - Denise Saylor's term was served 2022-2025 and we thank her for her continued service as no candidates stepped forward last year
 - i. C. Pearson nominated R. Laskowski and she accepted the nomination
 - ii. R. Laskowski was unanimously elected to serve the 2026-2028 term for secretary
- c. Community events
 - Neighborhood garage sale
 - Christmas decoration contest
 - Community garage sale
 - i. Concerns were expressed regarding traffic but other neighborhoods do a similar event without issues
 - ii. Discussed 1 or 2 day sale and decided on 1 day only
 - iii. Fall date set for October 3, 2026; a Spring date will be set if the Fall sale is successful

- Christmas decorating contest will again be held this year; prizes to include a sign for recognition and a gift card
- Halloween decorating contest will also be held this year; prizes to include a sign for recognition and a gift card
- Possible Easter egg hunt again

Homeowners Open Forum

- a. Kyle Dunham – running for a position on the WCID#8 board
 - a. Attended the meeting to introduce himself and to discuss his position
 - b. Fiscal responsibility and transparency are important to him
 - c. Residents asked questions and expressed current concerns regarding billing
- b. Sinkhole on Castle Drive – D. Saylor reported on behalf of J. Martorell
 - a. Josie has reached out to the water district to see if it is an issue they are responsible for; they said no, but they are willing to run a camera down the hole to search for the underlying problem (at no cost to us)
 - b. The HOA board will reach out to City Hall and Mr. Noto once we have additional information from the camera study
 - c. Halloween
 - i. Discussed putting “No parking” signs at the front of the neighborhood so the entry is not blocked
 - ii. SFPD patrols our neighborhood but there are still concerns regarding safety
 - iii. Discussed hiring 2 off-duty officers to help with parking control and to ensure constant access in and out of the neighborhood; costs behind this were discussed (\$30-50/hr per officer) and the decision was made to pursue this for the safety of our community
 - iv. Grassy area between entry of neighborhood and Auto Zone is overgrown and not being maintained; the HOA board will reach out to the city regarding this concern

Adjournment – Meeting adjourned at 7:49 pm

CONTACT INFORMATION:

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