

**Castle Estates Homeowners Association
Minutes of Annual Meeting
Tuesday, May 10, 2022**

The meeting was called to order at 7:03 pm. Let the minutes reflect that the president, secretary & treasurer were all present & the quorum was verified.

Jill allowed an opportunity for everyone to introduce themselves & share where they live – a very special welcome to our new residents.

Jill gave special recognition & thanks to all of those serving our HOA: Jeff Dagle, Flag Representative (resigned) – Adam Brauer, will be taking over flag responsibilities, going forward. Tommie Sue Geddes, Treasurer (resigned in March) – Melissa Gaston accepted offer (on March 28th) to serve the remainder of Tommie's term (until 2023 election), Melissa has created transparency with our finances to where each board member can access reporting for all financial records & has picked up right where Tommie left off – she has been a great addition to our board & we're very thankful for her service. Jerry Cross, Architectural Committee Lead – Jerry has also taken care of our fencing issues at the park, taken over the sprinkler system management & has made himself available for any approvals for our residents' requests. Also serving on the AC: Karey Devries & Richard Ferdinandsten. Susan Schultz, Secretary – Susan's term was up last year, however, because no one volunteered to serve, she graciously offered to continue until a replacement was found at the next business meeting/tonight. Ms. Wilodyne Hooper, for helping to secure the meeting location for our meeting this evening (Aldersgate United Methodist Church). Ron & Annette Devries, for their endless support of our subdivision in any capacity asked (& sometimes not asked of – they just do). And, to all those who do for our subdivision, that go unmentioned, to maintain the property values of their fellow neighbors.

Old Business

Jill asked for a motion to approve the May 2, 2021 Minutes as presented. A motion was made by Jerry Cross and seconded by Jeff Dagle. Jill asked for any discussion/questions. With no questions, the minutes were approved as presented.

Jill asked for a motion to accept the Treasurer's report as presented, for January 1 – December 31, 2021. Ronnie Schultz motioned to accept the report as presented & Scott Kaiser seconded. Conversation ensued – Jennifer Wolf asked about bids for lawn care, Jill stated that Pablo is very reliable, takes care of us & hasn't increased our rates, since 2003. Due to the service, price, and relationship, and no reason to do so, we have not gone out for bid. Tom Estep asked about taxes, insurance & legal – Jill explained what's included in that line item. With no further questions, motion carried.

Jill shared the conversation the board had, regarding the remaining 580' ft of park fencing and our current funds on hand. Jerry Cross received a bid over a month ago @ \$14,200. Everyone agreed to wait until absolutely necessary, instead of spending \$14K of our \$20K emergency fund, currently reflecting in our accounts. Tom Estep will get with Jerry on the bid/pricing – he mentioned using his contacts as a builder to get his pricing & also said that if we can wait until after hurricane season he would take on the project at cost, with neighborhood volunteers helping with the construction. He will send out an email to recruit volunteers, when he is ready to do it. Also discussed was to reinforce the existing fence, for now.

New Business

Discussion over the recruitment of volunteers for the continuity of board & volunteer positions – Jill talked about open positions, what each position is responsible for & offered mentorship to help/ prepare those interested in serving. Jill also discussed the main purpose of the board is to serve our neighbors in a kind & respectful manner, help to maintain property values of all homes & manage the HOA finances with integrity. Jill asked if anyone had questions, thought or interested in volunteering. Discussion ensued pertaining to the time commitment & duties involved, with the various positions, as well as the term/years to be served structure.

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Jill asked for nominations for the Secretary's position. Denise Saylor stated she wanted the Treasurer's position, however, that position was not available so she stated she would be willing to serve in the Secretary position (3 year term, 2022-2025). Jill asked if there were any additional nominations from the floor. Jeff Dagle nominated Denise for Secretary & Terri Foreman seconded. Without any additional nominations, and by acclamation, Denise will serve as the new Secretary. The current board members will get with the new board members to turn over all of the records & go over the details for each position at a later date.

Jill asked for nominations for the President's position, as she stated she would not re-run. Jennifer Wolf said she was interested in serving the 3 year term. Jill asked for any additional nominations from the floor. - Wilodyne Hooper nominated Jill Kaiser for the President's position & Jill graciously declined. Jill asked again, for nominations from the floor and with no further nominations, Jerry Cross motioned to affirm Jennifer's nomination & Jack Foreman seconded. By acclamation, Jennifer Wolf will serve as the new President. Wilodyne Hooper asked about the Committee positions – currently, they are all filled.

Adjournment

With no further business, Wilodyne Hooper made a motion to adjourn & David Seward seconded. Motion carried and the meeting adjourned at 8:10 pm.