



Conflict of Interests Policy

Purpose

The purpose of this policy is to provide guidance to relevant individuals who are involved with managing GCG and its associated activities to ensure that all such individuals act in the best interests of the charity and its beneficiaries.

Scope

This policy covers all activities associated with GCG. The individuals falling within scope of this policy include all trustees (Board members) and volunteers. This policy particularly applies to trustees and volunteers who are involved with the work of awarding contracts or payments to organisations or individuals providing services to GCG.

Definition

If an individual working with or representing GCG makes a decision or takes an action influenced by their personal circumstances or their involvement with another organisation, then they are in conflict of interest.

Roles and Responsibilities

- All relevant individuals have a responsibility to be aware of the potential for a conflict of interest.
- The ultimate responsibility for the management of potential and actual conflicts of interest rests with the trustees (Board).
- All individuals associated with GCG management or activities have a responsibility to report any known conflict of interest to trustees.
- A register of any potential conflicts of interest will be maintained and reviewed regularly by the trustees.
- If a trustee (Board member) or volunteer has a conflict of interest, they must declare this to the other trustees and not be part of any meetings or discussions on that subject.
- If an individual's actions have been identified as a conflict of interest then the trustees must take appropriate action which after due consultation with the individual involved can include exclusion from certain activities and if appropriate resignation.