

Beauty Services – Tax Filing Document Checklist (U.S.)

1. Personal Information

- Social Security Number (SSN) or ITIN
 - Valid government-issued ID
 - Previous year's tax return (if applicable)
 - Spouse/dependent information (if filing jointly or claiming credits)
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2. Income Records

- **1099-NEC** forms (if working as an independent contractor)
 - **W-2** forms (if employed by a salon or spa)
 - **Cash income logs** or appointment books
 - **Credit card/debit sales reports** (from Square, Stripe, Clover, etc.)
 - Online booking system income reports (Vagaro, Fresha, etc.)
 - Tips (cash and electronic) — tracked and reported
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3. Business Expenses (Deductible)

- Beauty products and supplies (hair color, polish, lashes, skincare, etc.)
 - Tools and equipment (scissors, blow dryers, massage beds, etc.)
 - Uniforms or professional clothing
 - Continuing education, training, and certifications
 - Licensing and state board fees
 - Booth rental or salon suite rent
 - Business insurance
 - Marketing & advertising (social media, flyers, Google Ads)
 - Software or apps (booking, accounting, CRM tools)
 - Website/domain hosting fees
 - Phone/internet (portion used for business)
 - Travel/mileage for business (e.g. mobile services)
 - Office/salon furniture
 - Cleaning/sanitation supplies
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4. Home Office Deduction (if applicable)

- Square footage of workspace
 - Utilities and rent (portion allocated for business use)
 - Office supplies
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5. Banking & Financial Records

- Business bank statements
- Credit card statements used for business expenses
- Receipts for all business-related purchases
- Digital payment records (Cash App, Venmo, PayPal, Zelle, etc.)