



SAAS – Advocacy & Consultancy price list for schools / academies

SAAS can provide a professional advocacy and consultancy service for schools / academies in relation to both admission appeals and Exclusion IRP Hearings.

This document must be read in conjunction with the Payment Terms and Conditions, as found here: <https://saaspecialists.co.uk/payment-ts-and-cs>

Consultancy / Advocacy prices (for schools / academies) in relation to Admission Appeals:

Service Description	Price
<p>Consultancy services available: Areas covered include (but are not limited to): -</p> <ul style="list-style-type: none"> • Advising Schools / Academies on report formats for Admission Appeals. • Advising Schools / Academies on areas and subjects covered within reports to present the strongest possible case to the Appeals Panel. • Advising Schools / Academies to act diligently at Appeals Panel Hearings. • Advising Schools / Academies on how to defend and respond to an Ombudsman complaint. • Advising Schools / Academies on how to lawfully change and amend Admission Arrangements. • Advising Schools / Academies on how to publish an Appeals timetable each year by 28th February to comply with the requirements of the School Admission Appeals Code. 	<ul style="list-style-type: none"> • Consultancy is charged at a rate of £100 per hour (plus travel expenses where applicable) and will be billed based on the total number of hours agreed upon and fulfilled.



Consultancy / Advocacy prices (for schools / academies) in relation to Admission Appeals (continued):

Service Description	Price
<p>Advocacy: Presenting Appeal Hearings: Should a School / Academy require SAAS to write a case for refusing admission and / or present Appeals on their behalf.</p>	<ul style="list-style-type: none"> • Presenting in-person Appeals will be charged at a rate of £150 per hour (plus travel expenses where applicable). • Presenting virtual Appeals will be charged at a rate of £125 per hour.
<p>Clerking Appeal Hearings: Should a School / Academy require SAAS to clerk Appeals on their behalf.</p>	<ul style="list-style-type: none"> • Clerking in-person Appeals will be charged at £500 for HALF A DAY of appeals [i.e. 5 appeals or less] (plus travel expenses where applicable) and will include sending out invites before the Hearing(s), attending the Hearing(s), taking notes and providing advice to the Appeals Panel on the requirements of the School Admission Appeals Code and the drafting and sending of decision letters. • Clerking in-person Appeals will be charged at £800 for a FULL DAY of appeals [i.e. 6 appeals or more] (plus travel expenses where applicable) and will include all of the above services. • Clerking VIRTUAL Appeals will be charged at £400 for HALF A DAY of appeals [i.e. 5 appeals or less] and will include all of the above services. • Clerking VIRTUAL Appeals will be charged at £700 for a FULL DAY of appeals [i.e. 6 appeals or more] and will include all of the above services.



Consultancy / Advocacy prices (for schools / academies) in relation to Admission Appeals (continued):

Service Description	Price
<p>Advocacy: Writing a defence for an Ombudsman complaint: Should a school / academy require SAAS to write a defence on their behalf in relation to an Ombudsman complaint: -</p>	<ul style="list-style-type: none"> • Writing a defence to an Ombudsman complaint will be charged at a rate of £125 per hour.

Exclusion IRP Clerking for schools / academies price list

Service Description	Price
<p>IRP Clerking Services: Should a school / academy require a clerk to undertake an Exclusion Review, SAAS can provide a fully trained clerk to: -</p> <ul style="list-style-type: none"> • Liaise with all parties to agree on a suitable date / time and venue. • Collate all paperwork required for the Review Panel Hearing. • Send notification and paperwork to all parties concerned. • Attend the IRP and clerk the Hearing, providing advice to Panel Members on the requirements of the Exclusion Guidance. • Prepare and send the decision letter and minutes after the conclusion of the IRP Hearing. 	<ul style="list-style-type: none"> • For in-person IRP Hearing: A rate of £2500 (plus travel expenses where applicable). • For virtual IRP Hearing: A rate of £2200.

Additional services:

If there are any other areas not covered above, or services required, please contact SAAS to ascertain if a bespoke / tailored package can be negotiated.