



Besses Boys' Band

Charity Number 1205158 - Risk Assessment

Applies to Brass Band Rehearsals, Contests and Performances

This risk assessment template is designed to cover many different scenarios and risk mitigations in running brass band activity in a way that ensures that the activity can be carried out in line with Health and Safety legislation.

Band name	Person undertaking assessment	Date of assessment	Date of next review
Besses Boys' Band	Besses Boys' Band Committee	Jan 2024	Jan 2025

Hazards Identified	Risk Posed	Person/s at Risk	Risk Level	Measures Required to Control the Risk
Large, cumbersome and heavy equipment including stacked chairs	Injuries from moving and handling equipment to/from venues and within bandroom Injuries and damage from stored equipment falling or being handled incorrectly	Band members carrying equipment. Members of public	Medium	Use appropriate strategies for moving and handling heavy and large equipment e.g. assistance from a second person Appropriate equipment such as trolleys and wheeled cases to be used to move equipment safely where possible Band members to ensure stored equipment is safely stowed in cupboards and vehicles etc. to eliminate risk of equipment shifting unexpectedly and causing injury and to facilitate safe access to stowed equipment Move chairs in a sensible manner and a reasonable number at a time, using a wheeled trolley where appropriate. Stack chairs no more than 6 high or as appropriate to the venue
Traffic when crossing roads on way to/from venues. Traffic in car parks	Injury from moving vehicles	Band members, especially vulnerable band members	Medium	All band members to be mindful of road safety and to be aware of limited visibility when carrying large equipment over roads to/from venues or in poor visibility such as engagements at night and in low light conditions Under 18s to be supervised appropriately around roads/car parks or other areas where traffic may cause a hazard
Inclement weather including heat waves and winter weather	Heat induced illness (sunburn, heatstroke etc.) Injury due to falling on ice Feeling unwell due to cold and/or wet weather	Band members; particularly elderly, vulnerable or under 18s	Medium	All band members to ensure that they come prepared for any inclement weather conditions e.g sun lotion, sun hat in hot conditions or coat, hat, gloves for cold weather In cases of extreme weather forecast, the Chairman/committee must decide if an engagement is to go ahead and ensure all band members are notified of the decision in good time All band members to be mindful of the potential dangers of ice and snow whilst



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				travelling to/from engagements
Trip hazards such as music stand legs, equipment cases	Injuries from falling Damage to equipment	Band members and members of the public	Low	Stands to be erected properly and placed appropriately to allow safe walkway for band members Equipment cases to be securely and safely stowed away maintaining clear walkways/fire exits
Loud noise	Hearing damage	Band members, conductor, members of the public	Low	Band members to be arranged an appropriate distance from other instruments as per approved band formation/layout Audience to be positioned in an appropriate distance away from the band
Contact with strangers/persons unknown to the band	Exploitation	Band members, particularly under 18s and vulnerable adults	Low	Vulnerable band members to be appropriately supervised as per the bands safeguarding policy All band members to adhere to the bands safeguarding policy
Sudden/serious illness such as heart attacks, stroke, allergic reaction etc.	Illness or injury	Band members, members of the public	Low	A mobile phone must be available to contact emergency services, parents, carers or family of members
Stairs and steps at venues	Injury or damage when climbing stairs/steps	Band members	Medium	Band members to hold onto handrails where possible and avoid carrying large/heavy equipment upstairs without assistance
Fire at venue or Emergency evacuation situation		Band members and members of the public	Low	Band members to take reasonable precautions to prevent sources of ignition i.e. not covering heaters with equipment, extinguishing any cigarettes appropriately Band members to take note of fire exits and emergency evacuation procedures remembering that vulnerable band members may need supervision/assistance in the event of an evacuation. In the event of an emergency situation all personnel to be accounted for At no time should band members risk their lives: evacuate immediately and call the emergency services
Valuables left unattended	Theft of money/valuables and equipment including instruments	Band members	Low	All band members to be aware that any money or valuables and instruments are stored securely. No instruments to be left unattended

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/



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