

ITALY STUDENT VISA – DOCUMENTS CHECKLIST

A. UNIVERSITY ADMISSION DOCUMENTS

1. Valid Passport

- Copies of the first and last page
- Include all previous visas, Schengen history, and travel stamps

2. National ID (CNIC)

- Front and back copies

3. Educational Records

- Copies of academic certificates and transcripts (front & back)
- Attested by:
 - ◆ IBCC (for Matric/Intermediate)
 - ◆ HEC (for Bachelor's/Master's)
 - ◆ MOFA Attestation/Apostille (if required by the Italian institution)

4. Passport-Sized Photographs (Recent, white background, biometric size)

5. Curriculum Vitae (CV) (Updated and structured Europass CV)

6. Experience Letters (Corresponding to entries listed in the CV) (if applicable)

7. Motivation Letter / Statement of Purpose (*Sample will be provided by our team*)

8. Recommendation Letters (*if required*)

- Two academic/professional references
- Must include email and contact number of recommender (*Sample will be provided*)

9. Proof of Language Proficiency

- IELTS / TOEFL for English-taught programs
- Italian Language Certificate (e.g., B1/B2 CEFR) for Italian-taught programs

10. Police Clearance Certificate (Issued by relevant local authority, recent and attested)

11. Preliminary Medical Insurance (*if requested by university*)

12. Electronic Signature

13. Thesis / Project Abstract (*for postgraduate applicants*)

14. Pre-Admission Interview Preparation (*Support provided by our team*)

B. VISA DOCUMENTS

1. Declaration of Value (DoV) / CIMEA Certificate

2. Proof of Accommodation (Rental agreement, hostel confirmation, or letter of invitation)

3. Health Insurance (One-year insurance with €30,000 coverage)

4. Proof of Financial Means

- Bank Statement (yours or sponsor's):

- Must show sufficient balance (min. €6,000–€7,000 or more for 1 year)
 - 3 to 6 months of history with regular activity
 - **Bank Account Maintenance Letter**
 - **Affidavit of Support** (on Rs.100 stamp paper, notarized)
 - **Proof of Income / Source of Funds** (e.g., salary slips, tax returns, business documents)
5. **Sponsor's CNIC** (if applicable)
 6. **Travel Itinerary / Flight Reservation**
 - Tentative only, not actual booking
 7. **No Objection Certificate (NOC)**

 **NOTES & REMINDERS**

- All documents not originally in **Italian or English** must be **officially translated** and **apostilled** (where applicable).
- **Declaration of Value** is essential for visa and university enrollment—start early as it takes time.
- Keep **hard and digital copies** of all documents.
- Submit at least **6–8 weeks before visa appointment** for timely processing.