

**Fort Hunter Free Library Board of Trustees**  
**Monthly Board Meeting Minutes**  
**November 10, 2025**  
**Via Zoom**

**Attendees:** Linda Dufel, Glenda Eager, Vickie Jennings, Sue Nacco, Lynn Otto, Beth Osborne, Bev Osborne, Kara Travis

Meeting was called to order at 6:34pm by President Bev Osborne

**Secretary's Report:** Minutes from October's meeting were emailed prior to the meeting. Sue made a motion to approve the minutes, Linda seconded. All in favor. Minutes approved.

**Treasurer's Report:**

Kara will leave the months' invoices at the Library for all the Trustees to sign.

- \$700 was paid to for Directors & Officers insurance.
- Reimbursed Letah for the MVLS meeting supplies.
- Payroll, quarterly tax was paid
- We are right on track for the 2025 budget. We need to look at cleaning up budget categories that are not utilized for 2026.
- Minimum wage is going up, which will be an increase for Kristen. We should review salary proposals at the December meeting.

Treasurer's Report filed for audit.

**New Business:**

Stacey Delaney has resigned from the Board of Trustees. Her resignation is accepted with gratitude for her service to the Library. As a thank you, Stacey made potholders for all of the Board members, which will be distributed in December.

Summer Reading Program: Letah is finding it difficult to handle all of the responsibilities of the program. Kristen is willing to get involved in the program. She has already attended trainings with Letah.

Outdoor Sign: The sign has been deteriorating for a while, and Bev has been trying to find a company to give it a "facelift". The Board agrees that we want to keep the design the same, as it was donated by Barb and Bill. Fischer Fabrication will be re-doing the sign, free of charge. It will be going up the week of Thanksgiving, weather permitting. We should take a picture of the Board members for the holiday card.

- The Town has painted the building, including the library.

Community Dinner: Judi wants to do a holiday community dinner and include patrons, our homeschoolers, and friends of the library. Date of the dinner has yet to be determined.

100<sup>th</sup> Anniversary of the Library is in 2027. We need to start planning in January 2026.

Light Up the Night in Fonda is Friday, December 5<sup>th</sup>. It's being held in the park. Linda volunteered to attend and represent the library and hand out bags. Bev and Vickie will try to get an estimate on how many kids will be there. Kara: Do we want to purchase books to hand out with the bags.

Mountain Valley Hospice Soiree: Unfortunately, we are not invited this year.

Holiday Cards: Kara will get the list from Letah and Judi. Everyone will take a batch of cards while at the holiday dinner to sign and address. Then give back to Kara for mailing.

**Old Business:**

Basket Raffle: Library Director, Judi Stieger, feels the library should limit the number of basket for the raffle. Bev will find out what the concern is and report back to Trustees. Baskets are due by Sunday, November 21.

Directors Report was emailed prior to the meeting.

A motion to adjourn was made by Lynn at 7:04pm; Glenda seconded. All in favor. Adjourned.

Respectfully submitted,  
Beth Osborne, Secretary