

Fort Hunter Free Library Board of Trustees
Monthly Board Meeting Minutes
December 8, 2025
Via Zoom

Attendees: Linda Dufel, Glenda Eager, Vickie Jennings, Sue Nacco, Lynn Otto, Beth Osborne, Bev Osborne, Kara Travis

Meeting was called to order at 5:15pm by President Bev Osborne

Secretary's Report: Minutes from November's meeting were emailed prior to the meeting. Lynn made a motion to approve the minutes, Linda seconded. All in favor. Minutes approved.

Thank you to Linda for being at the Light Up the Night in Fonda.

The Library's 100th Anniversary will be in 2027. We need to begin planning now.

Treasurer's Report:

Basket Raffle is going well.

Proposed new salary rates were sent via email. They will officially be announced and in effect beginning January 2026.

Sue made a motion to accept, Lynn seconded. All in favor. Accepted.

CTW fund: Kara is now serving on the Board for the CTW fund. As a reminder, the fund offers grants to any not for profit in Montgomery County that provides an education service. Starting in 2026, there will be a new process for applying for a grant and reporting how funds were spent. The process has been disorganized, and grantees weren't reporting how they spent the grant funds. It will be more organized and stricter going forward (deadlines must be met, reports must be received on time, etc. If a report isn't sent, that recipient will not be allowed to apply for a grant with CTW for 3 years.) The fund is also looking for new applicants. We requested funds for STEAM programs, 3D Printer and Summer Reading Program.

Budget for 2026:

We are in good shape moving forward. There is \$2,000.00 in the equipment line that was not used, as well as \$1,000.0 in Marketing. It was agreed to keep the money in Marketing and for equipment.

There is a line for Children/Saturday programs that has not been used for the last couple of years. Shall we keep it or delete the line item and move the funds? It was agreed to delete the line and move the funds.

Request to move \$5,000.00 from the Operating Budget to the Fidelity account. Kara asked if we should put this amount into the Building Fund for 2026?

Motion to approve the movement of funds from the Operating Budget to the Fidelity account: Sue, Linda seconded. All approve. Motion carried.

Budget items carpet cleaning, the contract for payroll and the filing of the 990 fee were added to the budget.

The Montgomery County Youth Bureau is not labeled as such in the budget. Letah is on the Montgomery County Youth Bureau Board. We may not have applied for these funds yet.

Treasurer's Report filed for audit.

New Business:

No New Business.

Old Business:

No old business.

A motion to adjourn was made by Lynn at 5:30 pm; Vickie seconded. All in favor. Adjourned.

Respectfully submitted,
Beth Osborne, Secretary