

Dora Moore PTSA Member Meeting - Minutes

December 9th, 2025, (virtual)

The meeting was called to order by Lane Harlow at 4:36pm. We have established a quorum.

In attendance:

- Officers: Lane Harlow, Byron Vall, Falon Bird, Will Paterson, Jill Berry, Jenn Jeung, Anna Crockford, ~~Ms. Kravets, Ms. Kelly.~~
- Members: Abram Janson, Imthiaz Houseman, Julia Korn, Ellie, Libby Madej, Ann Terrill, Hilary Rice

Opening / Welcome

Minutes from November 11th, 2025

- Anna updated the minutes to fill in missing information for the Advocacy Committee.
- Revised minutes reviewed and approved

Budget update / transparency

- Will outlined current status of PTSA finances (as of end of November)
- Major expenses (School Support, Snap) paid in October & November. Costs within approved budgets with room for anticipated expenses.
- Treasury plans to discuss the options for investment of existing fund in 2026. Volunteers already identified, more are welcome.

Schoolwide Updates (Principal Jansen)

- Enrichments/Clubs
 - Abe outlined upcoming clubs that are coming out soon: Lego, Art, Choir, Book Club, Reading Intervention
 - All clubs will be starting next term and currently require no financial support from PTSA
- 2024 Bond for Focus Learning Environments
 - The school received \$400,000 to spend on approved improvements
 - The staff solicited community opinion in September (families, staff, teachers, etc.)
 - Selected projects which will be completed in the coming months: new smart boards for all classrooms, new cafeteria tables, auditorium A/V upgrades, playground upgrades (installed summer 2026), roll down black out blinds.
 - Separate funding mechanism identified for the planned bond expense of new flooring. New carpets and/or tiles will be installed in 2026.
 - The alternative funding for the flooring means that ~100k of the bond money is not allocated. Abe is looking for new ideas to spend remaining bond money.

Committee Updates

- Fundraising Committee (Presented by Will)
 - Giving Tuesday – Colorado Gives Update: About \$5000 has been raised to date (plus matches).
 - SNAP program support: Approx. \$15k was raised in November.
 - Banner Program is ongoing. Keep promoting.
 - School Apparel: considering donation options
 - **Lane to follow-up with Janson with options for donating when they purchase**
 - Spring Auction: committee starting to organize in early 2026. Considering sponsorship. Tentatively scheduled for April 30th
 - To be discussed further in Jan 2026 member meeting
 - **Jenn, Lane, Falon and Imthiaz to meet outside of the member meeting**
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- Advocacy Committee (Presented by Julia)
 - o Traffic Update: Four initiatives being undertaken by the committee including: Parent Traffic task force, supporting sign maintenance, continue to advocate with DOTI, Public Art project
 - **Julia to provide blurb related to the Parent Task Force to Abe to get volunteers**
 - o Promoting Dora Moore for School Choice: Working to increase community visibility. Discussed branded clothing and new school logo, and yard signs
 - **Abe to provide new Logo to Julia**
 - **Lane to give out remaining yard signs at the Holiday Concert**
 - **Jenn to find options for sticks for the signs**
 - o Next committee meeting in January
 - **Julia to provide a date to Jenn**
- Community Supports (Presented by Lane)
 - o Winter Coat drive: huge success
 - o Gift Giveaway (in partnership with St Mary's High School): called for volunteers to help with shopping days, number of gifts is uncertain until dropped off, giveaways will be 12/15-12/19.
 - **Need volunteers to be in the store to help people "Shop" for the gifts**
 - o Winter Break Support: store will increase stores of food for Winter School break support
 - **Hilary volunteered to shop for food**
- Events Committee (Presented by Jenn)
 - o Winter carnival: discussed crowd favorite events from 2025 event, need 30-40 volunteers between two shifts to run the carnival, need to decide on event timing.
 - To be discussed further in Jan 2026 member meeting
 - **Will to send invoice to Jenn for Budgeting**
 - **Lane to send Abe a blurb requesting staff to stay and support the carnival**
- Garden & Grounds (Presented by Lane)
 - o Climate Council: council will begin next semester. Looking for volunteers.
 - o Fence update (from Abe): Contractor not yet under contract. Timeline uncertain.
- Staff Support (Presented by Lane)
 - o Staff favorites list: currently available. Lane working to have all staff complete entries.
 - o Staff Grants:
 - Grant Request: The kitchen staff have requested anti-fatigue mats. Falon has a quote for the mats for \$224. Motion to approve grant request . Motion passes unanimously
 - **Falon to order mats, ship to home**

Open Forum

- Staff Supports: Discussed the possibility to provide a work phone for the custodian Byron (Staff) if interested
 - o **Lane follow-up with Mr. Janson**
- Parent coffee: Discussed two different options for having PTSA members meet with prospective parents
 - o 1 on 1 coffees: offering opportunity for prospective parents to meet with volunteers. Reference to this opportunity already within a letter provided by the school. To be coordinated thru Jenn.
 - **Volunteers to let Jenn know they are interested**
 - o Q&A / Meet & Greet: offering scheduled virtual meeting, advertised by the school via the contact list of past tour attendees.
 - **Lane and Byron to reach out to Abe to set this up**
- Additional recruiting: member suggested that folks reach out to past preschools families were affiliated with
- **Lane to provide Snarf's dine-out details to Abe to include in the email blast this week.**

Meeting adjourned at 5:55pm. Next meeting to be held 1/13/26 (in person).