

Minutes of Steering Committee No 56, Thursday 10th July 2025,

At Kitewood, Wick Road EG, 6.30pm to 8.45 pm

- 1) **Present:** Mike Kelly (Chair), Alan Sloan, Erik Juul-Mortensen, Melanie Frobisher, Terry Barnett, Albert Jamieson, Fred West
- 2) **Apologies for Absence;** Debbie Bates
- 3) **Appointment of Terry Barnett as ‘Honorary Committee Member;** Unanimously agreed and accepted by Terry.
- 4) **Approval of Minutes of Meeting No 55;** Approved
- 5) **Declaration of personal interest in topics to be discussed;** none.
- 6) **Accounts;** No movement. Surrey CC have confirmed approval of £2000 for ongoing expenses and that should arrive in our account in about 5 to 10 days.
Insurance; Fred is authorised to obtain quotes for insurance for EG Community Projects CIC and to proceed to place that insurance once a satisfactory Policy has been obtained and the funding noted above is in place.
Insured personnel; All Volunteers, including Forum Committee members, will work for EGCP rather than the Forum Steering Committee when performing all tasks, and the Steering Committee unanimously directed that this should be so without exception.
- 7) **a) Membership.** The petition (see below) yielded another 100 or so e mail addresses which will be added to our e mail circulation list if they live in our area.
b) Volunteers. a lady at the Village Fair was keen to assist us in some way, but has failed to respond to a follow up e mail.
 - i) ‘Tree and Hedges’ committee member- no one yet.
 - ii) Someone to redesign the web site is needed- now proposing to pay a company to update, modernise and maintain our web site using some of our new admin funds.
 - iii) Ideally a Secretary is needed, so the Chair does not have to act as Secretary!**c) Fund Raising-** As last month
- 8) **NDHA update.** Now in the final stages of being approved by RBC. Alan congratulated by the rest of the committee for pursuing this through its rather arduous course over the last three years to a ‘not unsatisfactory’ conclusion (we hope – still have the Planning Committee to approved based on the report recommending approval)
- 9) **English Devolution White Paper.** Our application to form a Parish Council was presented to the Governance Committee tonight and the recommendation to proceed with processing the application was passed. It now goes to the Full Council on the 17th July where the same recommendation will be presented. These first stages simply either approves or disapproves that the applications proceeds through the various stages.
A strong publicity campaign is now necessary to get residents behind the proposal as in the next stage RBC are obliged to go back to all residents and seek their views on whether this is what they want.
- 10) **Projects arising from the Neighbourhood Plan**

- a) **Parking**
- b) **CPZ**
- c) **Speed Limits and One Way systems.** No news on the 20mpg review
- d) **The A30, Liveable neighbourhoods, National Cycling route 4;** No news
- e) **Transport Hub.** Nearly there. Mike sought the committees authorisation for him and another director (if two signatures necessary) of EG Community Projects CIC to sign the following documents;
 - i) The S278 agreement (requires two signatures- related to permission to work on the Highways))
 - ii) RBC Service Agreement (one signature- related to S106 grant towards execution of the Transport Hub project)
 - iii) JCT minor works contract with Bill Kear- (contract for the execution of works on the Transport Hub project.
- f) **Bond Street Hedges.** No progress. A petition has been raised and will be presented to RBC in accordance with public petition rules.
- g) **Other tree projects-** no comments
- h) **Forest Estate Garden Project-** still in abeyance.

11) Planning;

- a) Birchlands- Mike to remind Xavier Brice re the St Judes road crossing (again).
- b) Proposed new phone mast on the Forest Estate; This is for EE- could it be combined with other providers?

12) AOB-

Action left from previous meetings; Meeting with Windsor Park; Mike would try and set up a meeting with Nick Day.

Reminder (again) that there is the £100,000 CIL money from the N4 cycle route improvements to consider!

13) Next Meeting- 14th August 2025