

Minutes of Steering Committee No 46, Thursday 15th August 2024,

At The village Centre, Victoria Street, Englefield Green, 6.30pm to 8.45pm

- 1) **Present:** Mike Kelly (Chair), Alan Sloan, Fred West, Melanie Frobisher, Albert Jamieson (7.30pm onwards), Debi Hallett
- 2) **Apologies for Absence;** Terry Barnett, Erik Juul-Mortensen
- 3) **Approval of Minutes of Meeting No 45;** Approved
- 4) **Declaration of personal interest in topics to be discussed;** none.
- 5) **AGM;** Documents approved for issue
- 6) **Accounts;** No movement last month. MFK has applied for funding from Surrey CC
- 7) **EG Community Projects CIC;** Bank account now opened. Fred noted the administration obligations and fees (copy attached)
- 8) **Sourcing of Funds:** Alan continues to investigate.
- 9) **Website, Facebook etc.** Some hope from Rob that the original web site can be retrieved. Awaiting news. If so then it will need considerable editing to update it. A Facebook page will be started by Melanie, once the web page is running and updated.
- 10) **Projects arising from the Neighbourhood Plan**
 - a) Parking; Albert reported that the parking group will meet shortly to finalise a questionnaire. The November date for submitting a report is tight.
 - b) Speed Limits and One Way systems. Alan will meet with Mike next week to review. Albert considers that a petition requesting one way systems in the central area to be premature.
 - c) The A30, Liveable neighbourhoods, National Cycling route 4; All will need monitoring and we will need to keep a high profile with the relevant Authorities to ensure that these items stay or are brought to the top of the pile in the Surrey CC Highways 'to do' list. Alan will pursue
 - d) Bond Street hedging and trees; Debi to discuss planting volunteers with EGVRA nearer the time (and when we have received confirmation that it will actually happen)
 - e) Forest Estate Garden Project. Still on back burner, but the Labour Councillors in a brief exchange (Mike/ Abby) appear not to have dismissed it but to have considered it too difficult financially for now.
 - f) Central Area remodelling and signage. Mike did a presentation to RBC a copy of which has been circulated. Following a meeting with Marissa Heath and Trevor Gates, Mike will go out to tender for the work to establish a firmer estimate and because no funds will be released without quotations.
- 11) **Planning;**
 - a) Fairmont tree houses- rumoured to be coming to committee in September. Very little further to be said unless the applicant has made further submissions.
 - b) Oaklands- Mike reported that he has lodged a complaint regarding the swimming pool height and the earthworks. In both cases emphasising this was reporting what residents have told us.

- c) Kingswood- a report received that it was going to be developed turned out to be false.
- d) Birchlands- nothing to report (Subsequently we have been informed it is coming to committee shortly)
- e) Barbara Clark House- Alan has complained to RBC that he is getting incorrect information about its progress, as nothing seems to be happening at the moment.
- f) Terrys list (attached to the agenda)- discussed and no action
- g) Rusham Park Car Park- to be investigated

12) AOB-

13) Next Meeting- 19th September 2024.

Hi Mike

At our meeting yesterday you requested invoices to apply for funding from RBC

I attach

invoice for setting up company £27

Annual fee to Companies House for Confirmation Statement of £34 - first due 28th April 2025

Barclays Bank charges of £8.50 per month from June 2024

EG Community Projects CIC - Key dates

• Accounts

First accounting period.

Made up from start date of the company 'incorporated'	29 April 2024
To	
accounting reference date (ARD) – the last day of the month your company was set up	30 April 2025
Due by	29 January 2026

Thereafter - year 1 May to 30 April

prepare simplified annual accounts as we will qualify as a micro-entity company (if turnover <£632k, balance sheet <£316k, employees <10).
send a copy to every shareholder in the company
deliver a copy of the accounts to Companies House
deliver a copy of the accounts to HMRC as part of the Company Tax Return

• Confirmation Statement

Contains details of its directors and shareholders and must be filed at Companies House online cost £34 as at	28 April 2025
Due by	12 May 2025
Thereafter year to	28 April

• Corporation Tax (CT)

EG Community Projects informed Cos House it started trading the day the company was set up. Registered with HMRC for Corporation Tax on 23 July 2024.

Company set up and started trading	29 April 2024
First period for CT ends	28 April 2025
Payment due by	29 Jan 2026
Second period for CT ends	30 April 2025
Payment due by	1 Feb 2026
Thereafter year 1 May to	30 April
Payment due by	1 Feb