

Minutes of Steering Committee No 31, Thursday 25th August 2022, 6.00pm to 8.00 pm

Present: Mike Kelly (Chair), Terry Barnett, Alan Sloan, Rob Buick, Melanie Frobisher

Apologies for Absence; Debi Hallett, Fred West.

Meeting held at Mike Kelly's house

- 1) Approval of Minutes of Meeting No 30;** Approved
- 2) Declaration of personal interest in topics to be discussed;** none
- 3) Financial Report:** No payments this month
- 4) Progress on preparation for the Reg 14 consultation.**

Mike reported that the meeting with RBC, at which he, Sally Chapman and Rob Buick attended on the 9th August 2022 with Stephanie Broadley and Judith Orr of RBC Planning went well (minutes of meeting produced by Stephanie have been circulated) and that we can now reasonably set 12th September 2022 as the start date of the Reg 14 consultation period (closing date 23rd October, giving 7 weeks consultation- ie a week's leeway). A number of things are/ need to happen between now and the 12th and these were discussed and allocated;

- a) Melanie / Debi and Mike have been working on the leaflet and the Banner and Mike circulated a copy of the drafts. Approved subject to a couple of minor changes by Melanie. These have to go to the printers on Monday to meet the deadline for Post Office delivery from the 19th September (see below). Mike will place the orders. Mike and Alan will hang the banners in the village on the 12th September.
- b) Fred will be asked to proceed with the order for the Post Office delivery. It will be necessary to send the leaflets to the Post Office as soon as possible but certainly no later than say 10th September.
- c) Terry will book the Hub and the Village Centre for the 1st and 2nd October for Q & A sessions. These are advertised in the flyer so the dates need to be confirmed tomorrow or latest Monday.
- d) Alan will 'look after' the selected six locations where the documents will be located. Each location will need some comments forms, a 'ballot' box to put the completed comment forms in, a copy of the Privacy Policy, and the relevant documents, and somewhere where the documents could be read.

In view of the need to get the flyer printed the address and phone number of the locations are on the flyer but not opening times. In particular, RHUL contact is noted as the Press Office. It would have been better if there was more detail, but it was agreed that in view of the time limits what is on the flyer will have to do. More details could be put on the e mails and Facebook notifications (see below) Mike will organise hard copies of the documents using Redan Print in Egham. It was agreed that additional copies would be required in case any copies at the locations were 'lost'.

- e) On the 12th we need to send out e mails to all Forum members, EGVRA member, and facebook notification to the Greenies (Melanie) and to Next Door (Mike/ Marguerite).

Mike will draft the e mails etc nearer the time (hopefully with more venue details?) but Rob is away until the 14th. Mike and Rob need to discuss how to send the e mails out!

- f) Terry will continue to create a list of Statutory Bodies that need notifying on the 12th. He will be away on the 12th so Mike and he need to discuss how these e mails go out as well!

5) Vote on whether to issue the Draft plan for Regulation 14 Consultation

A formal vote of the Steering Committee members took place to approve the issuing of the Neighbourhood Plan for Regulation 14 consultation.

All five members of the Steering Committee who were present at the meeting confirmed their approval by a unanimous show of hands.

(The two absent member, Debi Hallett and Fred West, both indicated prior to the meeting that they had no objection to the issuing of the Plan).

The Steering Committee, being a quorum and having the majority of its members present at this meeting, therefore approved the issuing of the neighbourhood Plan for Regulation 14 consultation on the 12th September 2022.

6) The Future

Mike reported that EGVRA was in discussion with our 5 councillors regarding the priorities for the future improvement of the Village, given that there is some CIL and S106 monies available. EGVRA has suggested to the councillors that they postpone any further discussions until the Neighbourhood Plan has been progressed to or near to Reg 16 stage, and the list of projects in the 'Placemaking' document be the basis for the discussions.

Mike has said he will produce a condensed list of projects for that discussion, which will take place sometime in October.

7) Planning

Terry reported that there was little of concern in the latest batch of planning applications.

The need to write regarding the RHUL drone testing facility was agreed- the main concern being the potential reduction in parking on campus. Mike to write.

Mike reported that despite the success of the discussions regarding the Spar shop, the planners were still objecting. This is important for the village (given a post office is promised) and Mike will keep in touch with EGVRA to monitor the situation.

8) AOB

Holiday lists are important as various people are away at various times during the consultation period.

List updated below;

Mike; 12th Oct to 26th Oct

Terry; 6th Sept to 17th Sept and 1st Oct to 9th Oct

Fred; 21st Sept to 6th Oct

Rob; 3rd to 14th Sept, 27th Sept to 4th Oct

Alan; Here all through
Melanie; Here all through
Debi; 30th Aug to 13th Sept

(Note; this means that Mike, Alan, Melanie and Debi are around on the 1st and 2nd for the presentations/ Q&A sessions.)

9) Next Monthly Meeting; Wednesday 21st September. 6.0 pm, location to be agreed