

Minutes of Steering Committee No 30, Thursday 14th July 2022, 7.30pm to 9.45 pm

Present: Mike Kelly (Chair), Fred West, Terry Barnett, Alan Sloan, Rob Buick

Guest; Andrea Berardi

Apologies for Absence; Debi Hallett, Melanie Frobisher.

Meeting held at Mike Kelly's house

- 1) Approval of Minutes of Meeting No 29;** Approved
- 2) Declaration of personal interest in topics to be discussed;** none
- 3) Financial Report:** initial payment to I transport has been made. No other payments this month
- 4) Writing the Plan;**
 - a)** Draft Plan- Following some comments by Fred and Terry, Mike requested that these comments/ suggested alterations be e mailed to him and he will alter the document. Mike will also complete the draft intro.
Mike also asked Alan to look at the introductory history as he felt it missed the development of the sand pit in the 1800's. Alan to see if a small paragraph should be added and let Mike know.
Mike also noted that a meeting had been arranged for Tuesday 19th July with RBC and our consultant to review the Plan. (subsequently this was postponed to Friday 22nd July due to the exceptionally hot weather). Terry, Mike and Sally Chapman to attend.
 - b)** Public Consultation- Terry reported that he had met with Alan and Melanie and discussed the actions required to prepare for the Consultation.
One of the main things learnt from Sally was that we had to inform all the Statutory Authorities of the Consultation, and he had obtained a long list of those. Andrea questioned whether this was done by us or the Local Authority and we agreed this question would be raised at the meeting with RBC.
A debate ensued regarding the timing of the approval to proceed from RBC.
Some actions have long lead times, but without knowing the timing it is difficult to avoid delays.
It was finally agreed that we would assume a mid-August start date until we were advised otherwise, but only book things that could be cancelled. It was thought some clarity may come from the RBC meeting next week.
The following actions were agreed;
 - i) Mike will ask Debi if she is able to prepare the leaflet layout, and if not identify someone or an organisation that can. Banners were considered a possibility, and again need designing.
 - ii) Fred will make enquiries of the Post Office regarding distribution of the leaflets, when we would have to book it and how much.

- iii) Terry will make enquiries of the Hub and Village Centre regarding bookings of the halls for presentations, and whether they would host having a hard copy of the Plan in their establishments.
- iv) Andrea will ask the primary and secondary schools whether they would be prepared to have a hard copy of the Plan in their establishments.
- v) Alan would ask St Judes Church and someone (?) the Catholic Church if they would be prepared to have a hard copy of the Plan in their establishments.

It was agreed that if we were working on a 15th August start date;

- i) The consultation period should be 7 or 8 weeks to early October, given that the first two weeks of the consultation period would be peak holiday time
- ii) Leaflets would go out end of August
- iii) Presentations would be mid-September- probably 24/25th September (it was agreed it was best to have the presentations in the Hub and the Village Centre on consecutive days if possible)

Anything that could be booked but could be postponed/ altered at no cost would be booked, but not before the meeting with RBC who may give us a better indication of timing.

The banners and leaflet could only be finished once an exact date is known but blanks could be left and the rest completed beforehand.

A decision needs to be made as to whether the leaflets go out in envelopes or not, as the size and style of the leaflet would change depending on whether it was envelope (A4 letter type of format) or advertisement format (A5 thick paper, more colour)

- c) Parking consultation document- This document is open for consultation until 12th August.

Mike was critical of the study carried out for RBC and felt that there were a number of illogical and unsubstantiated conclusions drawn from it. Andrea confirmed that, contrary to the report, all car park spaces on the RHUL campus are full early each morning, and that a number of foreign students have been allocated spaces despite living on campus. Mike said that the guidelines issued by the Estates Dept clearly state that only students living 1.5 miles away would be given passes.

In view of the inconsistencies, Mike will draft a letter.

- d) Placemaking- Mike has been in touch with I Transport and they are progressing. Mike will push for a draft publication date.
- e) Views- Mike has sought guidance from Sally and will revise the Views document in the next couple of weeks.

- 5) **Planning Applications-** Mike reported that he, Andrea and Trevor (from EGVRA) will meet with the Spar Shop owner and discuss the frontage of his building and how it could be modified.

The HMO application on Victoria Street has been opposed.

There is an application for a mobile phone mast on the Green that needs to be opposed.

- 6) **AOB-** none

- 7) **Next Monthly Meeting;** It was agreed the next meeting should be brought forward to discuss the Consultation period actions, and Thursday 28th July 2022 7.30 was proposed.

- 8) **Note of upcoming holidays;**

Mike 27th July to 1st August then nothing till October

Fred - First 2 weeks in September

Terry- First 2 weeks in September to 18th September

Rob- First 2 weeks in September?

Alan- none pending

Melanie ?