

Minutes of Steering Committee No 25, Thursday 20th January 2022,
7.30pm to 8.45pm

Present: Mike Kelly (Chair), Rob Buick, Fred West, Terry Barnett, Alan Sloan, Melanie Frobisher

- 1) **Apologies for Absence;** Debi Hallett,
- 2) **Approval of Minutes of Meeting No 24;** Approved
- 3) **Declaration of personal interest in topics to be discussed;** None declared
- 4) **Financial Report:** Fred circulated a financial statement prior to the meeting. All satisfactory.
- 5) **Writing the Plan- review of actions left to take**
 - a) Heritage sites- comprehensive list completed by Alan, circulated and comments incorporated. Alan has volunteered to send out the letters of notification, (all 266 of them) and these will go out on the 27th/ 28th January by 2nd class post with a return date for comments by the 14th February.
 - b) Housing Audit- should be complete by Melanie by mid-February.
 - a) Ecology Study- third draft issued- now considered satisfactory by the Committee Subject to comments (probably only spelling etc)
 - b) Record of communications and interaction with residents and businesses-Mike working on Fred's draft.
 - c) Questionnaire and Business Questionnaire to be combined. Rob to sort out the business questionnaire Q & As.
 - d) Master planning, Blays Lane/Wick Road site and Kingswood Site – Mike in touch with Ben Castell of AECOM and someone called Jessie is apparently working on the sites and will be in touch shortly. Mike emphasised the need to finish the exercise by mid-February. Kingswood is a difficult site which will need careful consideration to balance the presumed wish of a developer to maximise the return on its development with the sensitive location.
Terry has obtained the Kingswood plans and will forward them to Ben Castell.
 - e) Mike has talked to Sally and she will be preparing our Neighbourhood Plan during March. We must therefore have all outstanding documents complete by the end of February at the latest.
- 6) **Planning Applications (+ Fairmont).** Terry reported no applications of concern.
- 7) **AOB-**
 - a) Centre of village Conservation Area- RBC now state that the central area is 'not of the required standard' to qualify as a conservation area.
 - b) Although not discussed the following should be raised at the next meeting.
Views- a plan of action
- 8) **Next Monthly Meeting; Thursday 24th February 2022 7.30 pm**