

**Minutes of Steering Committee No 24, Thursday 20<sup>th</sup> December 2021,**  
**7.30pm to 8.45pm**

**Present:** Mike Kelly (Chair), Rob Buick, Fred West, Terry Barnett, Alan Sloan

- 1) **Apologies for Absence;** Debi Hallett, Melanie Frobisher
- 2) **Approval of Minutes of Meeting No 23;** Approved
- 3) **Declaration of personal interest in topics to be discussed;** None declared
- 4) **Financial Report:** Fred circulated a financial statement prior to the meeting- no change since the last meeting. All satisfactory.
- 5) **Writing the Plan- review of actions left to take**
  - a) List of Heritage sites- completed by Alan- to be circulated for comment, then put on drive After letters are issued to residents then the list can go on the web site. (Letters to go out early January)
  - b) Housing Audit- should be complete by Melanie shortly
  - c) Ecology Study- second draft considered inadequate. Sally was to contact SWT and explain (again) what is missing, but unfortunately was not able to do so before the Xmas Break. She will contact her early in the New Year.
  - d) Record of communications and interaction with residents and businesses-Fred has completed this and put it on the drive.
  - e) Questionnaire, Business Questionnaire and Forum members list- all to go in a single file in full form (i.e., with names and addresses) on the drive with restricted access. - Business file to be analysed and names removed, and published on the web site (i.e. as has been done with the residents questionnaire, but simpler)- Rob dealing with these things.
  - f) Master planning, Blays Lane/Wick Road site and Kingswood Site - currently with AECOM- Kingswood visited by Mike and Alex of AECOM last Monday, but Alex has now resigned from AECOM so Mike will be in touch with them to see what will happen now. Kingswood is a difficult site which will need careful consideration to balance the presumed wish of a developer to maximise the return on its development with the sensitive location. Mike will discuss with RBC and AECOM.  
Terry still waiting for RBC to allow him to visit to collect details of the 1994 planning application designs for the additional halls at Kingswood.
  - g) Placemaking- Editing complete. Awaiting some final comments before posting to web site. (Comments subsequently received- no alterations necessary- will go ahead and publish)
  - h) External reports- all to review what reports they have seen which may be relevant and let Mike have a copy to gather into the google drive file.
- 6) **Planning Applications (+ Fairmont).** Terry reported no applications of concern. All had seen a copy of the e mail to RBC concerning the hotel height, Oaklands demolition, new buildings and lights apparently without planning permission and agreed it must be kept an eye on with RBC pressured to investigate.

Terry also raised RU.21/1834 for flood lights on the playing field at Bishopsgate School, which would affect surrounding houses in a currently dark area. It was agreed that Mike would write objecting on behalf of the committee.

**7) AOB-**

- a) Centre of village Conservation Area- no action by RBC on this yet- Alan to chase them up.
- b) Although not discussed the following should be raised at the next meeting.  
Views- a plan of action
- c) A merry (and hopefully Covid free) Christmas to all !

**8) Next Monthly Meeting; Thursday 20<sup>th</sup> January 2022 7.30 pm**