

Minutes of Steering Committee No 23, Thursday 18th November 2021, **7.30pm to 9.20pm**

Present: Mike Kelly (Chair), Rob Buick, Fred West, Terry Barnett, Alan Sloan, Melanie Frobishire

- 1) **Apologies for Absence;** Debi Hallett
- 2) **Approval of Minutes of Meeting No 22;** Approved
- 3) **Declaration of personal interest in topics to be discussed;** None declared
- 4) **Financial Report;** Fred circulated a financial statement prior to the meeting- no change since the last meeting. All satisfactory.
- 5) **Writing the Plan- review of actions left to take**
 - a) Demographic Study- complete and filed on the google drive
 - b) History Report- complete and filed on the google drive
 - c) List of Heritage sites- last inspection by Alan soon, then editing, followed by letters informing owners.
 - d) Photographic Library- is in one place on the google drive.
 - e) Housing Audit- should be complete by Melanie shortly
 - f) Design Codes- complete and filed on the google drive
 - g) Ecology Study- second draft received. General consensus by the committee is that it is disappointing and relies entirely on existing studies, which are all borough wide, and therefore not specific to Englefield Green. As a consequence, identification and development of potential areas and opportunities for ecology improvement within our area remain broad brush and of little practical use.
A meeting between SWT and the committee was suggested, and Mike will try to arrange.
 - h) Record of RHUL correspondence- complete and filed on the google drive
 - i) Record of communications and interaction with residents and businesses from day 1, including the two open sessions- Fred has completed and circulated a draft , and is going to add a photographic record to complete it.
 - j) Questionnaire- raw data in protected file on the google drive. Analysis and report complete and filed on google drive.
 - k) Business questionnaire- Has been analysed – Terry and Mike to sort out where it is and get it onto the file in google drive.
 - l) Master planning, Blays Lane/Wick Road site and Kingswood Site - currently with AECOM- (Alex of AECOM has Covid so delayed). Terry to visit RBC to collect details of the 1994 planning application of the additional halls at Kingswood. (need an electronic version if possible)
 - m) Placemaking- Draft done. Mike to tidy up following comments from the Committee, the will ask Debi if she could work her magic on the layout. This report will be an appendix to the Neighbourhood Plan and therefore hopefully provide a basis for the development of the village of Englefield Green in the future.
 - n) External reports- all to review what reports they have seen which may be relevant and let Mike have a copy to gather into the google drive file.

- 6) Planning Applications.** Terry reported no applications of concern.
- 7) AOB-** a) The problem of a brick wall being rebuilt by a householder on the Green without planning permission was discussed and it was decided to refer it to EGVRA to pursue.
- 8)** b) the problem of the seemingly illegal building of a house in the grounds of the Fairmont Hotel, rumours that the Hotel itself is 2m higher than permission was granted for, and lighting outside along the boundary walls at the entrance had been installed without permission were discussed. Further agitation with RBC is required and both Rob and Mike will pursue this.
- c) Mike noted that he had been invited to attend the Surrey Development Forum Conference in Guildford next Thursday and will report back anything relevant to us.
- d) Although not discussed the following should be raised at the next meeting;
Views- a plan of action

9) Next Monthly Meeting; 20th December 2021 7.30 pm