

Minutes of Steering Committee No 22, Tuesday 12th October 2021, 7.30pm to 8.45pm

Present: Mike Kelly (Chair), Rob Buick, Fred West, Terry Barnett, Alan Sloan, Debi Hallett

- 1) **Apologies for Absence;** Melanie Frobishire
- 2) **Approval of Minutes of Meeting No 21;** Approved
- 3) **Declaration of personal interest in topics to be discussed;** None declared
- 4) **Financial Report;** Fred circulated a financial statement prior to the meeting and went through it at the meeting. All satisfactory.
- 5) **Writing the Plan- review of actions left to take**
 - a) Demographic Study- complete
 - b) History Report- complete
 - c) List of Heritage sites- last inspection by Alan soon, then editing, followed by letters informing owners.
 - d) Photographic Library- needs tidying up and pulling together in one file, once Melanie has completed her work.
 - e) Housing Audit- should be complete by Melanie shortly
 - f) Design Codes- complete
 - g) Ecology Study- first draft due.
 - h) Record of RHUL correspondence- complete- done by Alan
 - i) Record of communications and interaction with residents and businesses from day 1, including the two open sessions- Fred to have a go
 - j) Questionnaire- raw data needs to be in one file kept private but accessible. Analysis of data and questionnaire report needed- Debi to undertake
 - k) Ditto business questionnaire
 - l) Master planning, Blays Lane- under way with AECOM
 - m) Placemaking- under way with Mike
 - n) External reports- all to review what reports they have seen which may be relevant and let Mike have a copy to gather into a file.

The fact that we have not done anything on views was raised, and agreed this was important. It was left for further discussion next meeting.

- 6) **Planning Applications.** Terry reported no applications of concern.
- 7) **AOB-** the meeting with Windsor Great Park went well, but it turned out to be a session where the Park was ‘selling’ the light show they intend to put on at Christmas. As a consequence, nothing else (eg how the Park could encourage business for the village) was discussed, and it was proposed that a further meeting be held to discuss this.
- 8) **Next Monthly Meeting; 18th November 2021 7.30 pm**