

Minutes of Steering Committee No 20, 29th July 2021, 6.30pm to 8.30pm

Present: Mike Kelly (Chair), Rob Buick, Fred West, Terry Barnett, Alan Sloan, Debi Hallett

- 1) **Apologies for Absence;** Melanie Frobisher
- 2) **Approval of Minutes of Meeting No 19;** Approved
- 3) **Declaration of personal interest in topics to be discussed;** None declared
- 4) **Financial Report;** Fred circulated a financial statement prior to the meeting and went through it at the meeting. All satisfactory, no comments except that any expenses from preparing for the Open Sessions should be submitted ASAP.
- 5) **Writing the Plan**
 - a) **Ecology study-** Surrey Wildlife Trust have started phase 1 of their study. Sally has introduced them to the concept of Natural Capital at a virtual meeting attended also by Rob and Alan. (see also the report produced for Bedfordshire a copy of which has been sent to us). SWT seem to have taken this on board and will incorporate some aspects of this approach in their report.
Payment terms have been agreed. Full study should be complete by end of August, dependant on when Phase 2 can start (Phase 2 cannot start until Locality grant is received)
 - b) **Town Centre Study-** Nothing yet from Locality on our application. Mike discussed this with someone from Locality and they said all the applications were being held up awaiting government approval.
 - c) **Housing Audit-** Melanie will continue this when she is able.
 - d) **Cycleways and Footpaths + Traffic Management-**Terry has summarised the comments relevant to our Area from the Surrey CC county wide call for comments on Cycling and walking facilities, and this will now be put on our website by Rob, under the evidence base section (Steering Committee investigations tab), Terry will also keep in touch with Kyle of RGATG and will contact. Xavier Brice, CEO of SusTrans to incorporate cycling and walking ideas into our plans for the village and surrounds.
In respect of traffic and 'Placemaking', Mike will develop a paper on this over the next month or so, along with an initial set of maps showing possible traffic management solutions.
 - e) **Locality Grant Application-** Mike has made the application and has been interviewed twice on phone and a zoom meeting. He has fingers crossed that Locality will approve the grant and the application for technical assistance in Master planning the new site on Wick Road.
An explanation of what master planning involves (in our particular case) is given in the application form, which has been circulated to the Steering Committee.
 - f) **Schedule-** Mike has yet to review and re-issue.
 - g) **Other comments from Meeting 19;**
- 6) **Open Sessions-** Terry and Fred have manufactured some backing boards for the stands at the Open Sessions.

There will be 5 stands and the theme of each stand has been decided and is being worked on.

There was discussion as to whether RHUL should be invited, and in what capacity (either to advertise social connections and activities with residents, or their building master plan). It was decided to approach them to see what they might propose.

Fred mentioned the need to publicise the Open Sessions, and all agreed that this was essential.

Terry, Debi, Fred and Melanie will continue to organise these Sessions.

- 7) **Non-Heritage Sites**-Alan continues to meet up regularly with Vivian Bairstow to walk the village and prepare a list of non-heritage assets.
- 8) **Planning Applications**. Terry reported no applications of concern, though noted it was a great pity permission was granted to demolish Windsor Court in Wick Lane
- 9) **AOB**- The fact that Windsor Great Park has written to us informing us of their plans to have a light show at Christmas was seen as an opening for us to develop a relationship with them. (They were very co-operative pre pandemic). Alan to see what can be done.

10) Next Monthly Meeting

Tuesday 31st August 6.30pm

Actions arising:

- 1) Terry, Fred, Debi and Melanie to continue to develop and organise the Open Sessions. Group to contact RHUL re their involvement (keep Alan informed)
- 2) Terry to contact Sus Trans and look at their ideas in the context of Placemaking and the overall plans for the village.
- 3) Mike to continue liaison with AECOM on Master planning
- 4) Mike to update the Schedule
- 5) Mike to develop a paper on transport (all types), parking and placemaking over the next 2 months
- 6) Alan to continue with listing non-Heritage sites
- 7) Melanie to continue with the Housing Audit
- 8) Alan to liaise with Windsor Great Park to see where this goes.
- 9) Terry to continue monitoring Planning Applications.