

# EUFRAS

## ANNUAL GENERAL ASSEMBLY, 2025

*19. - 20. February  
Galway, Ireland*



08:00 - 09:00      Registration and Coffee

09:00 - 09:45      Opening - welcome speech  
Rui Almeida (*EUFRAS Chairman of the Board*)  
Michael Ryan (*ACA President*)  
Breian Carroll (*ACA*)

09:45 - 11:00      EUFRAS Statutory meeting  
Key activities 2024  
Budget overview 2024 and estimation for 2025  
Conclusion from the Audit report  
Voting on changes of the EUFRAS Statutes and Regulations  
Activity plan 2025  
Open floor: Presentations made by EUFRAS new members  
Reflections, discussions, Q&A

11:00 - 11:30      Coffee break

11:30 - 12:30	EUFRAS position paper on CAP 2027 EUFRAS involvement in HORIZON program project calls EUFRAS broaden outreach beyond management levels and engage directly with agricultural advisors		
12:30 - 14:00	Lunch break @SOPHIES / Poster session		
14:00 - 17:00	Workshops	<u>Blue room</u> 1.ModernAKIS 2. ATTRACTIS	<u>Green room</u> YoungEUFRAS
17:00 - 17:30	Coffee break		
17:30 - 18:00	IALB / EUFRAS / SEASN Conference - Advisory day 2025, Brussels Concluding remarks and closing of the Assembly		
18:00 - 20:00	Free time		
20:00	Social dinner for all participants		

**Thursday 20th February**  
***Field Trip and Return to Dublin Airport***  
***Teagasc Research Centre, Athenry***



8:15am	Checked out and wait in hotel reception ready to depart on coach at 8:30AM sharp.  Please make sure you have all of your belongings, as we will not be returning to the hotel.
9:30 – 9:50	<ul style="list-style-type: none"><li>• Welcome &amp; Overview of Teagasc - Kevin Hanrahan (Head of Rural Economy &amp; Development Programme and Head of Athenry Campus)</li><li>• The Role of a Teagasc Advisor &amp; Specialist - Joanne Masterson &amp; Micheál Kelly</li></ul>
9:50 - 10:50	Tour of the BIA Innovator Campus - Anita Furey (Teagasc Food Technologist)
10:50 - 12.00	Tour of the Teagasc Sheep Research Farm - Sarah Woodmartin (Teagasc, Researcher)
12:00 - 12:45	Lunch - Sponsored by Teagasc  Need to be back on the coach for 12:45 PM sharp
12:45	Depart for Dublin

# ABOUT US

EUFRAS - European network and representative association of public and private rural and agricultural advisory/ extension services which is aligned to the global representative body for advisory services GFRAS

EUFRAS represents impartial rural and agricultural advisory services. It develops the competency and reputation of its members as key actors in the agricultural knowledge and innovation system. It provides an attractive platform for advisors and communicates with policymakers and society, agricultural communities and their representatives.

- The aim of EUFRAS is to improve the quality of rural advisor's qualifications as well as
- support advisory services in their efforts to promote innovation and knowledge transfer in
- rural areas and in agriculture.
- EUFRAS was officially founded on the 23rd of September 2013, but officially registered in
- Latvian Register of Enterprises on the 13th of January, 2014

# STRUCTURE

EUFRAS Board, consisting of 7 elected Board members:

- Rui Almeida - Chairman of the Board
- Anita Dzelme - Vice-Chairman of the Board
- Jussi Juhola - member of the Board
- Pablo Asensio - member of the Board
- Anton Jagodic - member of the Board
- Alexander Bomberski - member of the Board
- Bernadette Bennett - member of the Board

EUFRAS secretariat is located in Latvia

- Ilze Lavrenova - EUFRAS office manager
- Anita Dzelme - Project manager
- Edgars Dzelme - Project Manager

The EUFRAS membership list includes 54 member organizations.



# NEW MEMBERS

Since the previous annual General Assembly EUFRAS has welcomed **3 new member organizations** from Italy, Greece and Serbia

## RURINNOVA

accredited farm advisory organisation based in Italy, registered in the National Unified Register (RUN) of ISMEA. With team of 15 advisors

## PACFA

- PanHellenic Association of Certified Farmer's Advisors from Greece with 200 certified advisors

## FIBL

Ministry of Agriculture, Forestry and Water Management from Serbia with more than 300 advisors



# KEY MOMENTS 2024

- The EUFRAS Annual General Assembly, 2024 was held on 27-28 February in Vantaa, Finland, during which the EUFRAS Board was elected for a two-year term.
- EUFRAS Board strategic session in Glasgow, UK on September 8. - 9. focuses on EUFRAS position paper, potential Horizon calls and role in thematic networks, YEUFRAS operational strategy, communication activities and EUFRAS Statutes and Regulations.
- The joint 63 IALB| 13 EUFRAS| 10 SEASN International Conference in Edinburgh, UK from the 10 till 13 of September
- Anita Dzelme represented EUFRAS in jury on the prestigious EIP-AGRI Innovation Awards 2024 for Operational Groups and announcing the winner in the Animal Welfare and Husbandry category: Parsutt – Parma Ham High Sustainability Standard from Italy.





# KEY MOMENTS 2024

- Important achievement is the EUFRAS initiative monthly "**EUFRAS COFFEE Break**"
- **SharePoint** and **WhatsApp** groups have been created and a **newsletter** sending has started for easier communication with members.
- Members update questionnaire (30 responses so far)



QR code for joining  
WhatsApp group for  
managers

# KEY MOMENTS 2024

- EUFRAS is part in working groups: SANTE and Advisory Group on Sustainability of Food Systems (AGSFS), as well as the EU Agri-Food Chain Observatory (AFCO)
- Continues to be involved in various thematic networks, such as IPM Decision, AdvisoryNetPEST, STRATUS, OrganicAdviceNetwork, LiveNet, ForAdvise, YEUFRRAS



# INVOLVEMENT IN PROJECTS

EUFRAS continued its work in projects  
financed by the European Union:

- i2connect
- EU-FarmBook
- ClimateSmartAdvisors
- STRATUS

**i2connect**  
INTERACTIVE INNOVATION



**EU-FarmBook**

CLIMATE  
SMART  
ADVISORS

 **stratus.**

# ACTIVITY PLAN 2025

- IALB | EUFRAS | SEASN Conference in June 25-26, 2025 Brussels, Belgium
- Work on Horizon 2020 Governance 13
- Further engagement with the EC Civil Dialogue Groups and strengthened advocacy and participation in policy making
- Active work in EU policy collaborating with EUFRAS members
- Monthly COFFEE Break event organizing
- Newsletter, as a summary of current events and a way to attract new members



# GET INVOLVED

## EUFRAS COFFEE Break – The Place to Be! Break community!

Born in 2024, the EUFRAS COFFEE Break has already gathered over 500 unique participants and is quickly becoming a favorite among advisors and leaders alike!

We're excited to keep the momentum going with monthly sessions held on Thursdays at 10:00 CET. It's the perfect platform to:

- Connect with industry experts from across Europe and beyond
- Meet fellow colleagues and build valuable networks
- Exchange ideas and perspectives on the latest industry trends
- Discover innovative projects and learn about their practical benefits, tools, and insights
- Showcase your work and gain valuable exposure

Got something valuable to share?

Don't miss out on this opportunity! Apply now and become a part of the EUFRAS COFFEE Break community!



# GET INVOLVED

**Host the Next EUFRAS General Assembly!**

**Showcase Your Country / Share Your Story / Strengthen Our Community**

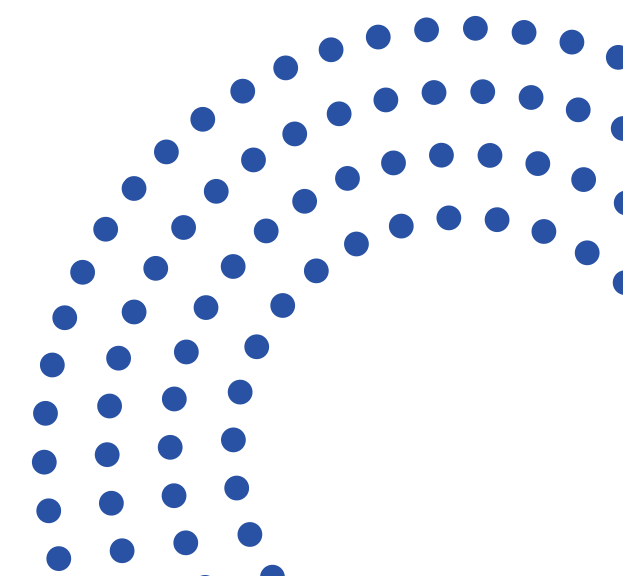
The EUFRAS General Assembly is held once a year in the home country of one of our member organizations. This event is more than just a gathering—it's a chance to:

- **Showcase** your country's unique culture and agricultural practices
- **Build** stronger connections with fellow members from across Europe
- **Share** your experiences and innovative approaches with an international audience
- **Make** a lasting impact on the EUFRAS community

Would you like to host this inspiring event?

We are looking for enthusiastic hosts for next year and beyond!

Reach out to us and let's make the next General Assembly unforgettable — together!



# EUFRAS STATUTES

*Planned amendments:*

## ✓ Chapter 1. Name, domicile, working language of the Society

- 1.1 The Society has the following name:  
Eiropas lauksaimniecības un lauku konsultantu asociācija (EUFRAS)  
(hereinafter called Society).
- 1.2 The name of the Society in English:  
*European Forum for Agricultural and Rural Advisory Services.*
- 1.3 Abbreviation of the Society's name in Latvian: ELLKAEUFRAS.
- 1.4 Abbreviation of the Society's name in English: EUFRAS.
- 1.5 According to the following articles about objectives of the society it has the character of a non profit organisation.
- 1.6 The European Forum for Agricultural and Rural Advisory Services is an independent legal person regulated by Republic of Latvia laws about associations, the present Statutes of the Society and other regulatory enactments.
- 1.7 The domicile of the Society is Latvia.
- 1.8 The Societies working language is English.

## ✓ Chapter 2. Objectives and tasks of the Society

### 2.1. The objectives for which the Society is established are:

2.1.1. Improving quality, effectiveness and efficiency of agricultural and rural advisors' work aimed at supporting farming families, farmers local groups, agricultural organizations and individuals involved in agricultural and rural development and addressing the current and emerging problems (economic, environmental and social);

2.1.2. Promoting generation of innovations and knowledge transfer in the fields of agriculture and rural development;

2.1.3. Promoting the exchange of experience and knowledge in the fields of extension and advice between science and practice and vice versa;

2.1.4. Developing experience exchange and cooperation among agricultural and rural advisory service providers in Europe;

2.1.5. Ensuring information exchange among agricultural and rural advisory service providers, policy makers and other stakeholders (including European Commission, farmers' organizations, vocational and adult training institutions, global initiatives as GFRAS, private companies, etc.);

### 2.2. EUFRAS has the following principal tasks:

2.2.1. Express the opinions of the members of the Society in agricultural and rural development issues and policies;

2.2.2. Coordinates the efforts required to maintain contacts among the members, with all relevant global, European and EU agencies and stakeholders;

2.2.3. ~~Establishes and coordinates working groups in priority issues:~~ Can establish and coordinate working groups in priority issues:

- maintaining and upgrading of the advisors' qualification and trainings, for example, participating in CECRA training program;
- generating and dissemination of innovations and good practises;
- maintaining of experience and knowledge exchange;
- fostering evaluation and improvement of effectiveness of advisory work.

- supports the formation of sub regional networks, for example SEASN and IALB

2.2.4. Organizes experience exchange measures (seminars, training, networking, etc.) to share expertise on agricultural and rural advisory and on implementing best agricultural practices;

2.2.5. Supports research about extension and advisory methodologies, approaches,

financing systems and any other organisational aspects;

2.2.6. Supports elaboration and management of the transnational projects;

2.2.7. Manages the website as the central platform of information exchange.

# EUFRAS STATUTES *Planned amendments:*



## Chapter 3. Operation time limit of the Society

The Society has been founded for an unlimited time period.



## Chapter 4. Admission, Withdrawal and Expulsion of Members

4.1. The Society is open for entrance as members for all European organizations, legal persons or capacitated partnerships operating in relation to providing of agricultural and rural advisory services and which are interested and committed to enhance the achievement of objectives and tasks of the Society. Seeking membership, a written application shall be submitted to the Board of Society in a standard form.

4.2. The entities providing agricultural and rural advisory services shall be entitled to join the Society:

4.2.1. Public bodies and organizations (public entities);

4.2.2. Semi-public or independent public organizations and entities;

4.2.3. Private entities – agencies, companies or unions, non-governmental organisations;

4.2.4. Other legal entities the main area of operation of which is related to providing agricultural and rural advisory services.

4.3. The decision on admission of a member is the Board's responsibility. The Board shall

examine the application of a member candidate in the nearest meeting. The member candidate shall be given an opportunity to participate at the meeting reviewing its application and to express its interest. To be absent shall not constitute an obstacle for the decision to be taken by the Board. The Board shall notify the member candidate of its decision in a written form within fifteen (15) days of its adoption.

4.4. The refusal of the Board to grant the membership can be appealed by the candidate to the Members' Meeting. In case the application of the candidate is rejected by the Members' Meeting, the candidate has not been admitted as member of the Society and it may submit a repeated application not sooner than after one year.

4.5. A member may withdraw from the Society at any time by notifying the Board in writing thereof and if necessary attaching the decision of the competent organ; the liabilities of the member expire at the end of the same calendar year.

4.6. A member may be expelled from the Society by a Boards' decision in the following cases:

4.6.1. due to failure to pay the membership fee for more than 2 years;

4.6.2. due to actions of a member that are contradictory to those stipulated in these statutes of the Society.

4.7. The issue on expulsion of a member of Society the Board shall address in the nearest meeting. The member in question shall be informed and invited to the meeting and shall be given an opportunity to defend its position. To be absent shall not constitute an obstacle for the decision to be taken by the Board. The Board shall notify the member of its decision in a written form within five (5) days of its adoption.

4.8. The decision of the Board to expulse the membership can be appealed by the member to the Members' Meeting. In case the expulsion of the member is adopted by the Members' Meeting, the member may submit a repeated application not sooner than after two years.

# EUFRAS STATUTES *Planned amendments:*

## ✓ Chapter 5. Rights and Duties of Members

### 5.1. Members of the Society have the following rights:

- 5.1.1. get involved in management of the Society (participating in members' meetings, elections of the board and working groups);
- 5.1.2. receive information on activities of the Society including familiarising themselves with minutes, decisions and decrees of all institutions of the Society; sending a request to EUFRAS generic email: [eufras@eufras.eu](mailto:eufras@eufras.eu);
- 5.1.3. get involved in any measures organized by the Society, submit proposals on operations of the Society and improvement thereof and defend their opinions;
- 5.1.4. benefit from training, networking -and the experience exchange measures organized by the Society.

### 5.2. Members of the Society have the following duties:

- 5.2.1. pay membership fees on regular basis;
- 5.2.2. be active in supporting the achievement of objectives and tasks of the Society;
- 5.2.3. meet its duties and promised commitments;
- 5.2.4. report the official members' address and the official delegate in the Members' meeting to the Societies' secretariat.

## ✓ Chapter 6. Society Departments

- 6.1. By decision of the Members' Meeting, the Society may found territorial and other departments;
- 6.2. The operations, rights and duties of a department, as well as its interrelations with the Society are regulated by the accompanying regulation for the establishment of a department ratified by the Members' Meeting of the Society.

## ✓ Chapter 7. Convening of Members' Meeting, Adoption of Decisions

- 7.1. The highest decision making institution of the Society is the Members' Meeting (General Meeting).
- 7.2. All Members of the Society have the right to participate in the Members' Meeting. The right to vote is perceived by official delegates of the members. Each member organization has one vote.
- 7.3. The current Members' Meeting is convened once a year: not later than March 31.
- 7.5. The Members have to be invited to the Members Meeting not later than 1 (one) month before the date of the Meeting.
- ~~7.45. An Extraordinary Meeting may be convened according to the incentive of the Board, or if not less than the tenth part of Members require it indicating the purpose of the Extraordinary Meeting, - members of the association must be notified in writing at least 14 days prior to the meeting.~~
- ~~7.5. The Members have to be invited to the Members' Meeting not later than 1 (one) month before the date of the Meeting.~~

## EUFRAS STATUTES *Planned amendments:*

7.6. The Members' Meeting has the following rights:

- 7.6.1. ratify Articles of Society, amendments and supplementations thereof;
- 7.6.2. take decisions on termination of Societies' operations and reorganization;
- 7.6.3. address other issues pertaining to operation of the Society.

7.7. The Members' Meeting has the following tasks:

- 7.7.1. elect and terminate ~~elect and call off~~ the Board, the working groups and departments of the Society;
- 7.7.2. elect and withdraw the Auditor of the Society;
- 7.7.3. ratify annual accounts and budget of the Society;
- 7.7.4. set the amount of entrance fee and

membership fee and the payment procedure thereof;

7.8. The Members' Meeting has the quorum if more than 20 % of the Members having the right to vote are participating-, participation is also possible online, informing about it at least 7 days in advance.

7.9. In case, the Members' Meeting is not competent to take a decision for the lack of quorum, it shall be repeatedly convened within 5 (five) weeks. In this case it is competent to take decisions irrespective of the number of members present providing at least two (2) members are present.

7.10. The decision of Members' Meeting is valid for a simple majority of votes of the Members present.

7.11 A decision on amendments of the Statutes, cessation or continuation of the operations of the Society is valid for a qualified majority with two thirds (2/3) of votes of the Members present. Those decisions need to be named in the invitation of the Members' Meeting.



## Chapter 8. Executive Body

**8.1. Executive body of the Society is the Board consisting of seven Board Members.**

8.2. The Board Members are elected in Members' Meeting for the term of 2 (two) years. Every Board Member may be re-elected.

8.3. The rotation of the board members is done on when one half of the Board members are re-elected every other year, but the elections are held every year.

Elections of board members are held on the principle that they are held annually, and during them ½ (half) of the board members are re-elected every other year.

8.4. A candidate for the position of board member can be nominated from January 1 until 3 (three) weeks before the annual general meeting, during which the elections will take place.



## EUFRAS STATUTES *Planned amendments:*

8.5. No later than 2 (two) weeks before the General Assembly, an official email containing the board member candidates' applications is sent to all members of organization allowing them to review the submissions.

8.6. Board member elections can be organized through an application ensuring that each member organization has 1 (one) vote and allowing participation in the elections without the need for physical presence

8.37. The Board Members among themselves elect the Chairman of the Board, ~~who organizes the work of the Board. They also elect a~~ vice chairman and a board member responsible for finance, ~~among themselves. The vice chairman represents the chairman when he is absent.~~

8.8. The Chairman of the Board organizes the work of the Board, while the Vice-Chairman substitutes for the Chairman in their absence.

8.4 9. The Chairman of the Board, the vice chairman and the board member responsible for finance are elected for the term of 2 years.

8.10. The chairman of the board of the association can be re-elected for 2 (two) terms in a row.

8.11. The EUFRAS Board must include at least one elected representative from IALB, SEASN, and YEUFRAS

8.12. The Vice-Chairman of the Board must be from Latvia, as the organization is registered and has its office in Latvia

8.513. The Board is competent to decide all issues outside the exclusive competence of Members' Meeting. The results of Board meetings are fixed in Board Meeting protocols.

8.614. The Board is entitled to take decisions without convening a meeting if all members of the Board vote in writing on the decision.

8.715. The chairman of the Board and vice chairman are entitled to represent the Society individually. Other Board members are eligible to represent the Society only in combination with another member of the

Board.

8.816. Board Members in general are volunteers. Compensation for specific tasks, selfless contributions, and representing the association, one-time compensation may be granted to the chairperson, vice-chairperson, and select board members. This compensation is reviewed annually, and its amount is determined by the board / by the members during the General assembly for specific activities can be attributed. The board decides on a secretariat and a responsible board member for finance of the Society and proposes a respective remuneration, if necessary.

8.17. The compensations of the members of the board are covered from the funds of the EUFRAS basic budget.

8.9. The amount and payment procedure of remuneration for specific activities to Board Members is stipulated by the decision of Members' Meeting and is part of the budget.

8.10. The Board Member cannot delegate his/her authority to third persons. However the Board can delegate management tasks and employ additional staff to fulfil operational tasks within the budget.

# EUFRAS STATUTES *Planned amendments:*



## Chapter 9. Council

9.1. The Meeting of the Society elects an advisory body - the Council, hereinafter referred to as the Council. The Council shall consist of no more than 9 (nine) members, taking into account that eight members represent interests of the Regional (formal or informal) sub-networks, as well as representatives of different groups (e.g. young advisers, organisations providing formal and/or informal education of the advisers).

9.2. The members of the Council shall divide their duties among themselves, elect the Chairman of the Council and at least one Vice-Chairman of the Council.

9.3. The Vice- Chairman of the Council shall replace the Chairman of the Council only in his absence.

9.4. Any person recommended by at least one EUFRAS member organisation of the Society or the Board may apply for membership in the Council of the Society, and each member may nominate himself or herself.

9.5. The Council of the Society shall be elected by the General Meeting for a term of 2 (two) years after which they need to be re-elected, serving no more than 2 terms without a break.

9.6. Where EUFRAS is participating in major funded projects a representative of that project who is also affiliated with EUFRAS member organisation may be co-opted onto the Council.

9.7. Council rights and duties:

9.7.1. to ensure the advisory function in the implementation of the decisions of the General Meeting and the Board;

9.7.2. develops and updates when needed together with the Board the Society's strategy, ensuring interests of all regional and thematic interests and submits it to the General Meeting for approval;

9.7.3. Recommends proposals for changes in the activities of the Society;

9.7.4. organises working groups as necessary;

9.8. The Council shall have a quorum if more than half of its members are present in face-to-face, internet or telephone meeting.

9.9. The Council shall act by a simple majority of the members of the Council entitled to vote. The Chairman of the Council shall have the final decision in case if voting leads to the equal result.

9.10. Tasks of the Council secretariat are delegated to the Society's secretariat.

9.11. Council members are volunteers and are not receiving remuneration for specific activities.



## Chapter 10. Society's Finance

### 10.1. The Society's finance is made up of:

10.1.1. entrance fees and annual membership

fees, the amount, fixing principles and payment procedure of entrance fees and membership fees shall be stipulated by the Members' Meeting;

10.1.2. remunerations for commissioned contract works and implemented projects;

10.1.3 voluntary contributions and donations of organizations and private persons;

10.1.4. other income from funding sources not prohibited by regulatory enactments.

10.2. The resources of the Society shall be utilized to deliver the objectives defined by the present Statutes.

10.3. The resources of the Society shall be utilized in accordance with the annual budget approved by the Members' Meeting, the relevance of spending being ensured by the Board of the Society and controlled by the Auditor.

10.4. The responsible board member for finance is obliged to present a yearly account of the Society not later than 1 (one) week before the General Assembly, 15<sup>th</sup> of February after the relevant accounting year and to deliver the relevant information to the Auditor.



## Chapter 11. Auditor

11.1. The financial and commercial activity of the Society shall be audited by the Auditor elected by Members' Meeting for the term of one year.

11.2. Auditor of the Society can be an employee of one of the member of the society excluding board members of the society.

### 11.3. The Auditor shall:

11.3.1. perform an audit of the effects and financial assets belonging to the Society;

11.3.2. provides an audit report on the Budget and on Annual Accounts of the Society;

11.3.3. evaluates the accounting and recording performance of the Society;

11.3.4. provides recommendations on financial and commercial activity improvement of the Society;

11.4. The auditor's opinion on the previous accounting year must be prepared no later than 1 week before the General Assembly. The Auditor shall perform the Audit not later than beginning of March after the relevant accounting year.

8.5. The auditor's report must be sent to the members of the Association for review no later than 1 (one) week before the General Assembly.

~~11.56.~~ The Members' Meeting ratifies the Annual Accounts only subsequent to receiving the Audit Report.

# EUFRAS STATUTES *Planned amendments:*

## ✓ Chapter 12. Termination of Activities and Dissolution of the Society

### 12.1. The activities of the Society shall be terminated:

12.1.2. in case of the Members' Meeting decision on termination accepted with a number of votes exceeding the qualified majority (2/3) of the Members present;

12.1.3. in case, the bankruptcy procedure of the Society is initiated;

12.1.4. in case of the number of Members being reduced to one;

12.1.5. pursuant to Court decision;

12.1.6. on other legal basis stipulated by regulatory enactments applicable.

### 12.2. Dissolution of the Society:

12.2.1. In case, the activities of Society are terminated, the Society shall be dissolved.

### 12.3. Liquidators of Society:

12.3.1. Dissolution shall be performed by the Board Members;

12.3.2. The Board may attract a liquidator from outside, fixing the amount and payment terms of his/her remuneration;

12.3.3. Effects of the Society having been left over after satisfying the claims of creditors shall be attributed to a non-profit organisation

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enhancing agricultural and rural advisory in Europe;

12.3.4. Liquidator carries out the required activities for formalisation of the Society' s documents and handing them over to the State Archives of Latvia for storage pursuant to Law on Archives and ensuring their accessibility in accordance with the document storage deadlines. Expense pertaining to formalisation of documents and handing them over to the State Archives shall be covered from the possessions of the Society undergoing dissolution.



# EUFRAS REGULATIONS

Planned amendments

## ✓ Chapter 1. General rules

1.1. Regulations task is to define:

1.1.1. Societies' work organization guidelines;

1.1.2. Establishment order of Societies working groups;

1.1.3. Membership fee amounts and categories.

1.2. For the Members of Society these Regulations are as binding as the Statutes.

## ✓ Chapter 2. Rights and Duties of Members

2.1. Statutes of the Society determine the rights and duties of members.

2.2. In addition to the Statutes of Society, members have the following duties:

2.2.1. at the beginning of the year until the 1<sup>th</sup> of March to send a statement to the Secretariat of the Society about the number of agriculture and rural development consultants in the ~~relevant-relevant~~ accounting year;

2.2.2. not later than two weeks before the announced general meeting to submit written proposals to the general meeting agenda, if any occurred.

## ✓ Chapter 3. Executive Body

3.1. Executive body of the Society is the Board consisting of seven Board Members.

3.2. The Board may convene a meeting of the Board in ~~person or the form of in telephone online format conference~~, in which the decisions can be taken about:

3.2.1. admission of new members;

3.2.2. establishment of working groups and their approval;

3.2.3. administrative issues related to accounting, finance and audit;

3.2.4. other issues concerning Societies operational activities.

3.3. The Boards' Meeting has the quorum if 3 or more of the 7 Members are participating. One of them being the Chairman of the Board or the Vice-Chairman of the Board.

3.4. Depending on the topics addressed within the Board meeting, external persons might be invited to participate in the Board meeting. External persons and their relation to the topic are fixed in Board Meeting protocols.

3.5. After the Board meeting, which was held in ~~person or online~~~~the form of telephone conference~~, meeting actuary draws up the protocol within 2 (two) weeks and sends it to vice-Chairman of the Board for approval~~electronically forms and sends the protocol to the Board members for approval within 3 working days.~~

3.6. After approval of the protocol, it should be posted on the document sharing site so that any Board member can access it as needed~~Board is eligible to approve the Board meeting protocol electronically.~~

3.7. ~~Upon receipt of the Protocol, Board Members should electronically send the approval to Secretariat of the Society not later than within five working days.~~

3.8. Upon receipt of the approvals, authorized signatory approves the Protocol in printed form.

3.9. Signed protocol of Board meeting members of association can request no sooner than 1 (one) week after the approval of the protocol~~Signed Board meeting protocol should be sent out electronically to the Societies' Members not later than within three working days.~~

## EUFRAS REGULATIONS Planned amendments

### ✓ Chapter 4. Society's Finance

4.1. No entry fee is required for joining Society.

4.2. The principle of differentiated membership fees is realized depending on the number of advisors, at the intervals specified:

vs

The principle of differentiated membership fees is realized depending on the number of advisors and the amount of membership fees for the given year may be determined during the general meeting of members

4.2.1. if a member organization employs 1000 and more agricultural and rural development advisors, the amount of the membership fee is 5000 EUR per year;

4.2.2. if a member organization employs from 500 ~~till~~to 1000 agricultural and rural development advisors, the amount of the membership fee is 1800 EUR per year;

4.2.3. if a member organization employs from 250 ~~till~~to 500 agricultural and rural development advisors, the amount of the membership fee is 1000 EUR per year;

4.2.4. if a member organization employs from 100 ~~till~~to 250 agricultural and rural development advisors, the amount of the membership fee is 800 EUR per year;

4.2.5. if a member organization employs from 30 ~~till~~to 100 agricultural and rural development advisors, the amount of the membership fee is 450 EUR per year;

4.2.6. if a member organization employs less than 30 agricultural and rural development advisors and/or represents Neighbouring countries of the EU, the amount of the membership fee is 300 EUR per year.

4.3. If a network type of organization is admitted into the Society, membership fee is applied in the amount of 500 EUR per year.

4.4. Membership fee invoice is issued and sent out at the time when the organization with the Board's decision is admitted to the Society.

4.5. In the accession year the amount of Membership fees shall be applied to each member organization in proportion, depending on the time of admission into the

Society:

4.5.1. If the organization is admitted into the Society during the first quarter of the year, membership fee should be charged at 75% of intended membership fees amount.

4.5.2. If the organization is admitted into the Society during the second quarter of the year, membership fee should be charged at 50% of intended membership fees amount.

4.5.3. If the organization is admitted into the Society during the third quarter of the year, membership fee should be charged at 25% of intended membership fees amount.

4.5.4. If the organization is admitted into the Society during the fourth quarter of the year, membership fee in its admission year is not applied.

### ✓ Chapter 5. Organizing EUFRAS annual events

5.1. ~~Membership~~ organizations that undertake to organize one of the annual EUFRAS events (Annual General Meeting, Conference) are exempt from one-year membership fee payment.

5.2. Up to 60%, but not more than 3000 EUR, of the organizational costs can be covered from the EUFRAS budget for a member organization that organizes an annual general meeting of members in its home country.  
~~Up to 60% of organizational costs can be covered to member organization organizing the Annual General Meeting in their home country.~~

5.3. In order to cover the organizational costs, the member organization organizing the Annual General Meeting in their home country sends in the cost estimate as a proposal for EUFRAS Board to approve. The costs are reimbursed after receipt of the full cost balance and invoice after the event.

### ✓ Chapter 6. Involvement in international projects

6.1. Members of EUFRAS are delegated to disseminate the obtained results from other projects where they have taken part among all other EUFRAS Members and if it is possible – integrate those, who are interested, as associated project sub-partners.



# CONCLUSIONS FROM THE AUDIT REPORT

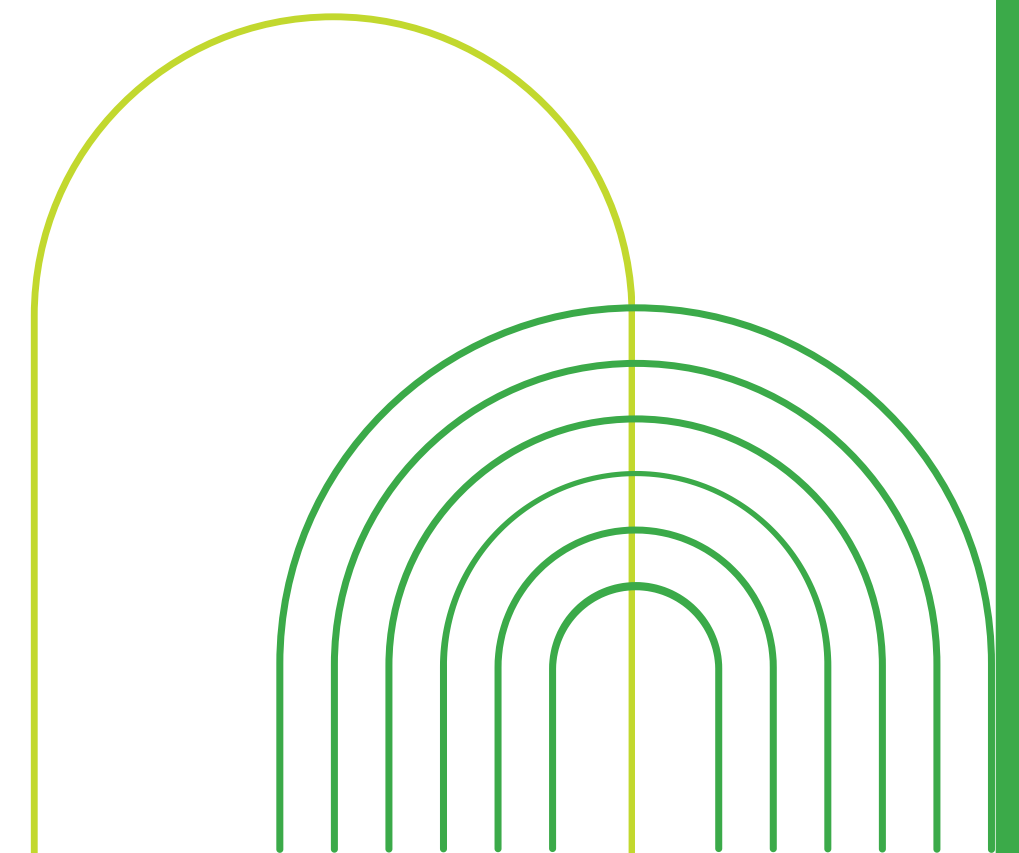
1. EUFRAS activities are carried out pursuant to the laws, the Statutes and the Regulations.
  - 1.1. The income and expenditure are substantiated by the documents of legal force
  - 1.2. The expenditure incurred was approved by the decisions of the Board and the Board meeting protocols or by Orders
2. Compared to the previous 2023 year, 2024 the payment of the membership fee has improved. Members' debt at the end of the year has decreased (52 %). No member has been in debt for 2 years<sup>2</sup>.
  - 2.1. On 31 December 2024 the amount of Membership fee due was 2,300 EUR
3. Result of financial and commercial activities in 2024 - loss - was 21,825 EUR lower than loss in 2023, that is, loss decreased by 58 %

Progress monitoring: all (two) recommendations presented in previous Internal Audit Reports (Internal Audit Report on financial and commercial activity 2023 of 23 February 2024) have been implemented.



# RECOMENDATIONS FROM THE AUDIT REPORT

- 1.Orders must be numbered in chronological order
- 2.To clarify the advance report No. 11 by correctly specifying the recipient





# POINTS TO BE APPROVED BY THE MEMBER'S MEETING

1. Annual report for the year 2024
2. Annual audit report for the year 2024 on financial and commercial activity
3. Re-elected Loreta Smolskienė, Senior Specialist of Audit from Lithuanian Agricultural Advisory Service as EUFRAS Auditor for the year 2025
5. EUFRAS activity plan for year 2025
6. Amendments in EUFRAS Statutes
7. Amendments in EUFRAS Regulations



# THANK YOU

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