Stand out from the Crowd...

The process....

- Free review from a hiring manager's perspective. This will include a quote for the rewrite service.
- Make payment.



- **Create list of interview questions from your resume.** These will gather the quantifying or qualifying details from your experience.
- Create resume.
- Customer review.
- Revise and customer review's again until satisfied.

Sample of how we will revise work experiences.

Supply Chain Demand Planner

- Utilized SAP for data collection and analysis, leading to a 15% improvement in inventory accuracy.
- Developed and maintained Excel-based models to forecast demand and manage inventory levels.
- Collaborated with the procurement team to optimize supply chain processes and reduce costs by 10%.
- Analyzed production data to identify inefficiencies and implement process improvements, resulting in a 20% increase in operational efficiency.

Supply Chain Demand Planner

Amman, Jordan

Manages brand inventory at a Middle Eastern FCMG distribution company, with revenues of 84.5 million JOD. Performs vendor management, demand forecasting, analytics and inventory management using SAP and Excel spreadsheets.

- Maintains a 2458 SKU inventory with over 2 million items.
- Buyer for 1 of the 15 FMCG brands with 16.5 million JOD in annual revenue.
- Creates an average of 13 orders a month worth nearly 1.4 million JOD through SAP.

After interviewing the candidate, we found out these things.

Original

Rewrite

Sample of how we will revise work experiences.

Product Developer & Category Manager-

Stationery and Teacher Resources

Developed on trend range to meet customer mission: including trend analysis, product creation, range building using data analysis.

Developed category plans to fill significant gaps in range.

Developed own brand product ranges, with varied manufacturing bases – plastic moulding, bamboo and wooden construction, publishing, stationery, printing cut and sew, chemicals, paper goods, medical accessories, etc.

Original

This took a few question and answer sessions to gather this information.

Product Developer & Category Manager

Sydney, Australia

Managed the Stationery and Teacher Resources product category. Responsible for market analysis, vendor management, product development, and sourcing.

Innovative. While researching social media about how young teachers mention teaching
products, identified a need for a teacher's diary. Designed, published and marketed, via
social media, the product selling 100k AUD in the first year to over 500k AUD in 5
years, winning the 2019 Product of the Year award.

Rewrite

- Hired to revitalize the category. Removed underperforming products and developed new ones. Took the category from 4 million AUD to 9 million by end of tenure. Received "Range Builder of the year, 2018," for performance.
- In 2019, when COVID hit, was given the Health and Hygiene category. Had to contain costs due to disrupted supply chains, account for ever-evolving health regulations and criteria, but ended up doubling sales to 4.5 million AUD.

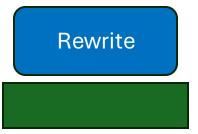
Sample of how we will revise work experiences.

House Manager

- Oversee daily estate operations for a high-profile family, maintaining exceptional service standards across all interactions and events.
- Manage guest relations and property readiness, coordinating with estate staff to ensure seamless hospitality for principal and VIP guests.
- Lead and mentor a cross-functional team, fostering professional growth to maintain high performance across departments.
- Oversee budgeting and financial management, collaborating with finance staff to ensure operational efficiency.
- Spearheaded strategic planning for large-scale events, managing logistics and estate personnel to create flawless experiences.
- Develop and implement estate management policies, ensuring adherence to service protocols and consistency in standards.

Original

Sometimes the candidate would send a lot of information and other times very little.



House Manager

Oversees an 18-member team at a 720-hectare, internationally acclaimed wine estate renowned for its award-winning Pinot Noir and Chardonnay wines. Responsible for managing logistics, security, event planning, and catering services, ensuring seamless operations that uphold the UHNW family's global reputation for excellence and hospitality.

- Prepares a flawless guest experience at the annual 400-guest wine event, including catering, transport and VIP services.
- Delivered white-glove services to visiting presidents, royalty, and dignitaries, reinforcing the estate's status as a premier global destination.
- Chairman of Association) in 2023, overseeing emergency response and safety across 64 farms throughout the valley.
- Vice Chairman (), which focused on protecting the area's flora and fauna.
- Innovative. Introduced eco-friendly packaging for wine exports as a recycling initiative.

Sample of how we will revise your resume.

Name/contact

The key is to create interest to further read!

Create a Summary of Skills that highlights your career.

SUMMARY OF SKILLS:

- Over 12 years managing teams up to 20 people across countries, IT and the military.
- Over 30 years of experience in IT including positions in management, architect, data center management, sales, network security, network and system administration to technical support.
- Over 6 years of project management.
- Over 20 years of data center experience.
- Over 2 years of sales engineering experience.
- WAN and LAN architect/engineer experienced in office and trading floor build-outs, global MPLS WANs, HFT networks, compute farm networks, structured cabling design and data center moves.
- Managed cloud service co-location data centers with up to 1,000 racks and 24,000 physical servers.
- AudioVisual industry experience with digital signage, AudioVisual standards for IP, workspace utilization monitoring, and room reservation systems.
- Led the project to migrate 11,000+ mailboxes from MS Exchange to M365
- Designed and managed the monitoring system for an S&P 500 corporation.
- Almost 14 years of U.S. Naval service with a TOP SECRET/Special Background clearance.
- Award-winning, published author.
- Experienced in Adobe Indesign, AI tools for writing; Management Skills: Budget management, performance reviews, KPI and analytics, vendor management, risk and compliance, people management; Network: Cisco Catalyst and Nexus switches, routers; Juniper WXC WAN Optimization devices and SRX firewalls; Aruba Wireless controllers; Crestron NVX; Screenbeam Wireless display solutions; NetScout RMON probes, Wireshark, NetFluke; Others: Change management, ITIL v2 & v3 and TQL

WORK EXPERIENCE:

Things to remember about job hunting

- ATS/HR is only the first hurdle to cross and mostly keywords work for them.
- The hiring managers decides who gets an interview! They need more than keywords, they need quantifying or qualifying data.
- Most readers spend very little time on your resume. Get them excited at the top half of the first page!
- Most resumes use vague statements lacking details. Be the exception!

<u>STAND OUT FROM</u> <u>THE CROWD</u>

- RESUME WRITING
- **RESUME REVIEW**

○ I provide a detailed review. I tell, you write.

• MILITARY RESUMES

o 13-year Navy Vet. I know how to convert the lingo.

HIRING MANAGER EXPERIENCE

 \odot 20+ years of hiring experience.

