

Application Date:



Cornerstone Baptist Church Facility Use Application

General Information

Name:

Address:

Phone: E-mail:

Are you a member of Cornerstone Baptist Church

Date of Event:

Time of Event:
(include start and end time:)

Number of Participants:

Event Details

Type of Event:

- ☐ Wedding
- ☐ Funeral
- ☐ Private event: Family birthday or anniversary, baby shower, graduation, reception
- ☐ Other. If so please Indicate: _____

Facility requested: Please select ALL that apply.

- ☐ Gymnasium
- ☐ Main Auditorium
- ☐ Kitchen: guests must provide ALL supplies.
- ☐ Educational Auditorium

Additional Services Needed: Payment due at time of application submission.

- ☐ For wedding ceremonies: Pastor to officiate (\$100.00)
- ☐ Wedding Coordinator (\$100.00)
- ☐ Audio/Visual Technician (\$50.00 per every two hours)
- ☐ Musician (\$100.00)
- ☐ Meal (Hosted by the church for funeral luncheon or dinner)
Feeds 50 people: 100 pieces of fried chicken, bags of chips, side, drinks, desserts=
\$250.00 due up front.
Feeds 100 people: 200 pieces of fried chicken, bags of chips, side, drinks, desserts=
\$500.00 due up front.
Additional amount applies per 50 people.

TOTAL SERVICES DUE plus Facility Use Fee of \$100.00: _____

Additional administrative notes: _____

FACILITY USE POLICY

The Facility Use Agreement Is entered Into on this _____ day of _____, _____, by and between Guest and Cornerstone Baptist Church.

1. I acknowledge that I have read and agree to abide fully by the terms and guidelines of the Cornerstone Baptist Church ("CBC") Facility Use Policy.
2. I understand that CBC limits use of its facilities to activities that further its mission, as stated in its Constitution and Bylaws as well as its Facility Use Policy.
3. I acknowledge that permission to use the CBC facilities is conditioned upon the activity described above being fully consistent with the religious beliefs, mission and purpose of CBC. I agree to notify immediately the CBC pastor, deacons or other responsible person if a conflict arises between the intended activity and the religious beliefs, mission, and purpose of CBC.
4. If my facility use request is approved, I agree to pay the use and maintenance fee of **\$100.00** (unless waived by the administration) and (if requested) to provide to the church a Certificate of Insurance.
5. I agree to reimburse the church for any damage caused to the church facility in the amount set by the Pastor and Deacons or their designee.
6. I agree to abide by any further instruction(s) given to me or to my group or organization by the Pastor and Deacons or their designee before and during my use of the facilities.
7. I understand that CBC believes disputes should be worked out between parties and without legal action. See Matthew 18 and 1 Corinthians 6. I agree to submit any disagreement, claim, or action to Christian mediation. If that fails, I agree to arbitration through the American Arbitration Association or any mediation service mutually agreed to by the parties.
8. I declare that, if I represent a group or organization, I am duly authorized to sign for and bind that group or organization.
9. I agree to release, defend, hold harmless, and indemnify CBC and its officers, employees, members, and other representatives from and against all claims, damages, loss, actions, cost, and expense (including, without limit, attorney fees) arising directly or indirectly out of the use of the CBC.
10. I agree to provide all supplies, clean the facilities that were used including bathrooms, kitchen, gymnasium, trash taken out and restore to the original setup.

By signing below, I acknowledge that I have read, understood, and consent to the above policies.

Agreement

Guest Signature

Administration Signature

Date:

Date:

For Wedding Applicants

Name of Bride:

Contact information:

Name of Groom:

Contact information:

Wedding date and time:

Rehearsal date and time:

Marriage Counseling Completed at CBC?

Is either the Bride or Groom a Member of CBC?

Name of wedding coordinator:

Contact information:

Will the bridal party need access to the facilities prior to the wedding? (Decorating, Pictures or getting ready). Please explain:

Please read and complete the application for additional services needed. All payment is due at time of application submission to confirm facility use and reserve the date requested.