

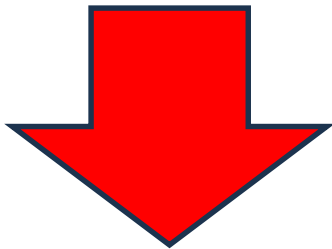


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Description	UNIT PRICE monthly	FUP	Monthly Recurring Cost per machine
Premium SLA (Server) includes;			
	2 550.00	2 x TB's	R2 450.00
Premium SLA (Workstation) includes;			
	660.00	500GB's	R660.00
Premium SLA (Workstation) DOCUMENTS ONLY (See Details)			
	80.00	(No Limit)	R80.00

For Documents Only supported files see below



File types supported by Documents

All local drives are scanned for eligible files during the Documents process. Network Shares are not included in this. Please find below the full list of file types supported by Documents.

Text files

Microsoft Word (Office 97-2003)

File extension	File type name
.DOC	Word document
.DOT	Word document template
.WBK	Word backup document

Microsoft Word Open XML (introduced in Office 2007)



File extension	File type name
.DOCB	Word binary document
.DOCM	Word macro-enabled document
.DOCX	Word document
.DOTX	Word document template

Other types of text files

File extension	File type name
.ODT	OpenDocument text document
.PAGES	Pages document
.PSW	Pocket word document
.RTF	Rich text format file
.SDW	StarOffice Writer text document
.STW	StarOffice document Template
.SXW	StarOffice Writer document
.TXT	Plain text file
.UOF	Uniform Office document
.UOT	Uniform Office document
.VOR	StarOffice template
.WPD	WordPerfect document
.WPS	Microsoft Works word processor file

Data files



File extension	File type name
.CSV	Comma-separated values file
.ODC	Office data connection file
.ODF	Apache OpenOffice math file
.ONE	OneNote document
.PST	Outlook personal information store file
.SLK	Symbiotic link file

File extension	File type name
.XML	Extensible Markup Language data file

Page layout files

File extension	File type name
.ODG	OpenDocument drawing file
.PDF	Portable document format file
.PUB	Microsoft Publisher publication
.XPS	XML paper specification file

Presentation files

Microsoft PowerPoint (Office 97-2003)

File extension	File type name
.POT	PowerPoint template
.PPS	PowerPoint slide show
.PPT	PowerPoint presentation

Microsoft PowerPoint Open XML (introduced in Office 2007)

File extension	File type name
.POTM	PowerPoint macro-enabled presentation template
.POTX	PowerPoint template

File extension	File type name
.PPAM	PowerPoint macro-enabled add-in
.PPSM	PowerPoint macro-enabled slide show
.PPSX	PowerPoint slide show
.PPTM	PowerPoint macro-enabled presentation
.PPTX	PowerPoint presentation
.SLDM	PowerPoint macro-enabled slide
.SLDX	PowerPoint slide

Other types of presentation files

File extension	File type name
.KEY	Keynote presentation
.ODP	OpenDocument presentation
.OTP	OpenDocument presentation template
.SDD	StarOffice presentation
.STI	StarOffice presentation template
.SXI	StarOffice Impress presentation
.UOP	Uniform office presentation



Spreadsheet files

Microsoft Excel (Office 97-2003)

File extension	File type name
.XLM	Excel macro file
.XLS	Excel workbook
.XLT	Excel template

Microsoft Excel Open XML (introduced in Office 2007)

File extension	File type name
.XLSM	Excel macro-enabled workbook
.XLSX	Excel workbook
.XLTM	Excel macro-enabled template
.LTX	Excel template

Misc. Excel formats

File extension	File type name
.XLA	Excel add-in file that contains macros
.XLAM	Excel add-in file
.XLL	Excel add-in file
.XLSB	Excel binary worksheet (BIFF12)
.XLW	Excel work space

Other types of spreadsheets

File extension	File type name
.DIF	Data interchange format
.NUMBERS	Apple Numbers application file
.ODS	OpenDocument spreadsheet
.PXL	Pocket Excel file
.SDC	Apache OpenOffice Calc spreadsheet
.STC	StarOffice Calc spreadsheet template
.SXC	StarOffice Calc spreadsheet
.UOS	Uniform Office spreadsheet
.XLR	Microsoft Works spreadsheet

Database files

Microsoft Access

File extension	File type name
.ACCDB	Access 2007 database file
.ACCDE	Access execute only database
.ACCDR	Access runtime application
.ACCDT	Microsoft Access database template
.MDB	Microsoft Access database

Other types of database files

File extension	File type name
.DBF	Database file
.PDB	Program database

Vector Image files

Microsoft Office Visio

File extension	File type name
.VDX	Visio Drawing XML file
.VSD	Visio Drawing file
.VDSM	Visio Macro-Enabled drawing
.VSDX	Visio Drawing
.VSL	Visio Add-on
.VSS	Visio Stencil file
.VSSX	Visio Stencil file
.VST	Visio Drawing template
.VSTM	Visio Macro-enabled drawing template
.VSTX	Visio Drawing template
.VSW	Visio workspace file
.VSX	Visio Stencil XML file
.VTX	Visio Template XML file



Other types of vector image files

File extension	File type name
.OTG	OpenDocument graphic template
.SDA	StarOffice drawing
.STD	Apache OpenOffice drawing template
.SXD	StarOffice drawing

Compressed files

File extension	File type name
.BDOC	Binary DigiDoc signature file

Backup files

File extension	File type name
.QBB	QuickBooks backup file

Web files



File extension	File type name
.OTH	OpenDocument HTML template



Exclusions for Documents

Certain directories and masks are automatically excluded from backup in Documents.

System data

- C:\Windows
- C:\Program Files
- C:\Program Files (x86)
- C:\Temp
- C:\ProgramData
- All files indicated in the registry subkey `HKEY_LOCAL_MACHINE\SYSTEM\CurrentControlSet\Control\BackupRestore\FilesNotToBackup`. Typical examples: `\Pagefile.sys`, `\hiberfil.sys` and `%TEMP%*` /s
- Files/folders matching the following masks:
 - `*\Local Settings\Temporary Internet Files*`
 - `?:\RECYCLER`
 - `?:\System Volume Information`
 - `%systemdrive%\$WINDOWS.~??` (for example `C:\$WINDOWS.~BT` or `C:\$WINDOWS.~WS`)
 - `%SYSTEM_ROOT%\Windows/*.config.cch`
 - `?:\swapfile.sys`
 - `?:\pagefile.sys`
 - `?:\hiberfil.sys`
 - `*\AppData\Local\Temp*` (in Windows 7)

The exact location of these directories is **detected automatically** for each system.

Temporary files of no value

- C:\Users\<username>\AppData\Local\Microsoft\Windows\Explorer\IconCacheToDelete. There is such a file for every user account registered in the system.
- C:\Users\<username>\AppData\Local\Microsoft\Internet Explorer\DomainSuggestions. There is such a file for every user account registered in the system.
- C:\Windows\System32\config\systemprofile\AppData\Roaming\Microsoft\CLR Security Config\v2.0.50727.312\64bit
- Files from the **Print Spooler** folder


Other filters

Files from the Documents installation folder are not backed up.

Documents guide

Documents is a purpose-built data protection solution for Windows and macOS workstations and laptops. It provides highly automated data protection of **key office files** (every Word doc, spreadsheet, presentation, text file, .pdf, .csv) at a price point similar to antivirus software.

- Installation is done in a click
- Backups run twice a day without user interference
- All backup settings are predefined and cannot be changed
- Users can recover selected files and folders at any time

 There is no limit to the size of files that can be backed up.

How it works

There is just one data source for backup and recovery – **Files & Folders** (not named explicitly in the user interface). All local drives on the device are scanned for eligible files which are detected automatically by the system (see the [full list of supported file types](#) here and the [list of exclusions](#) here). The Documents backups start right after the installation and are repeated twice a day:

1. At **night** between 9 pm and 6 am
2. At **lunchtime** between 12 noon and 2 pm

No backup settings are available; the **Preferences** module is hidden. Also it is not possible to change the backup settings through remote commands.