

Privacy and Data Protection Policy

Purpose

This policy outlines how Armenian Wine School (AWS) collects, uses, and shares personal data in connection with the delivery of WSET qualifications.

General Conditions

By registering with the Armenian Wine School (AWS), the student accepts the terms and conditions set forth in this Privacy and Data Protection Policy and issues consent for collecting and using the user-related information for the purposes detailed in this Policy.

What Data We Collect

AWS collects the following personal data from students: full name, date of birth, gender, email address, contact details, course enrolment and assessment records, and, where applicable, documentation submitted for reasonable adjustment or special consideration.

How We Use and Share Your Data

Student data is used for course administration, exam registration, issuing results and certificates, and to support requests for reasonable adjustment or special consideration. Relevant data is shared with WSET, which becomes the data controller for that information. WSET processes all shared data in accordance with its own Privacy and Data Protection Policy.

Data Security and Retention

AWS stores all student data securely and retains it only as long as necessary to meet regulatory and contractual obligations.

Student Rights

Students may request access to their personal data, ask for corrections, or request deletion of data where applicable.

Changes to This Policy

AWS may revise this policy to reflect changes in legislation or organizational practices. Students will be informed in writing of any significant updates.

Contact

For any questions or data access requests, contact:

Arpine Manukyan – wset@armenianwineschool.com